



Lumpkin County

Catered Event Alcohol Permit Application

Please complete the attached application and return to:
Lumpkin County Board of Commissioners
Attn: County Clerk 99 Courthouse Hill, Suite H Dahlonega, Georgia 30533

Event permits must be obtained at least ten (10) days prior to the event.

A Catered Event Permit may be issued to a licensed alcoholic beverage caterer that has been issued a license from Lumpkin County or another municipality in the state to sell malt beverages, wine, or distilled spirits by the drink. The caterer must also have the appropriate State license to serve malt beverages, wine, distilled spirits, or a combination thereof. An alcoholic beverage caterer may only serve the type(s) of alcohol that they are licensed to sell in their municipality.

If the alcoholic beverage caterer is domiciled outside of Lumpkin County, they must attach a copy of their license issued by their local governing authority. Additionally, taxes shall be levied on the total quantity of alcoholic beverages brought into Lumpkin County by the caterer and they shall be levied and paid in full with the application for an event permit.

Payment in the amount of **\$50.00 per event** must be included with the application and be payable to: Lumpkin County Board of Commissioners. Remember to sign and date, attach proper payments, and any required documentation. Incomplete applications, applications submitted without proper payment or required documentation will be returned.

NEW STATE ALCOHOL LICENSING PROCESS: Please visit <https://gtc.dor.ga.gov> to apply for a special event alcohol permit with the State. This process is a requirement as of 2022. We are not able to assist with the State application process, but you can call the helpline at 877-423-6711.

A licensed alcoholic beverage caterer must maintain original local event permits in the vehicle transporting the alcoholic beverages to the catered function at all times, and such permits shall also be maintained at the site of the catered event and available for inspection at the event during the duration of such event.

You **must** attach the following:

- ☐ **Completed Application Form** (*all* pages) and check of **\$50.00 per event** made payable to: "Lumpkin County Board of Commissioners"
- ☐ **Copy of Alcoholic Beverage License** – copy of the license issued by the local governing authority where the alcoholic beverage caterer is domiciled.
- ☐ **Copy of Report to Georgia Revenue Commissioner** – Copy of report to the Georgia Revenue Commissioner stating the quantity of any and all alcoholic beverages transported from the licensee's primary premises to the location of the authorized catered event within the County.
- ☐ **Payment for applicable local excise taxes** on quantity of alcoholic beverages brought into the County (if caterer is domiciled outside of Lumpkin County). *Lumpkin County alcoholic beverage licensees must include applicable excise taxes on their monthly excise tax report(s).*
- ☐ **Written Statement** - that any employee or volunteer working on the special event in any position of dispensing, selling, serving, taking orders or mixing alcoholic beverage shall be knowledgeable about laws concerning alcoholic beverages.

If you have any questions please contact the County Clerk at 706-864-3742



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Incomplete applications, applications submitted without proper payment or required documentation will be returned.

This application must be turned into the County Clerk no later than the Wednesday before the first Work Session of the month. Please make sure to apply for the special event permit with the State of Georgia as well.

Title of Event

Location of the Event

Desired Date of the Event

Desired Time of the Event

Licensed Alcoholic Beverage Caterer's License Number

Address for Location of Caterer's Business:

Street: _____ City: _____ State: _____ Zip: _____

Quantity and Type of Alcoholic Beverages to be transported from the Licensee's Primary Premises to the Event:

Caterer's Name: _____

Residence: _____
street city county state zip

Business number: _____ Business E-mail: _____

The licensee shall indemnify and hold the county harmless from claims, demand or cause of action which may arise from activities associated with the special event.

Signature of Caterer

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AFFIDAVIT VERIFYING STATUS FOR COUNTY PUBLIC BENEFIT

By executing this affidavit under oath, as an applicant for a Lumpkin County, Georgia Business Occupation Tax Certificate, Alcohol License, Taxi Permit or other public benefit as referenced in O.C.G.A. §50-36-1, I am stating the following with respect to my application for a Lumpkin County Business Occupation Tax Certificate, Alcohol License, Taxi Permit or other public benefit (circle one) for

*Name of natural person applying on behalf of individual, business, corporation,
partnership, or other private entity*

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident, 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code §16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

***Alien Registration Number for non-citizens**

Subscribed and Swore Before Me on The

_____ Day of _____, 20 ____.

Notary Public

Commission Expires: _____

***Note:** O.C.G.A. §50-36-1(e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

If you have any questions please contact the County Clerk at 706-864-3742



1327504012



Georgia Department of Revenue
Alcohol and Tobacco Division
Telephone: (404) 417-4900
Email: ATDIV@dor.ga.gov

ALCOHOL BEVERAGE CATERING QUANTITY & DESTINATION REPORT

Submit online at <https://gtc.dor.ga.gov>

CATERER		DESTINATION	
STATE LICENSE NUMBER:		DATE OF EVENT:	TIME OF EVENT:
NAME OF LICENSE:		NAME OF EVENT:	
NAME OF BUSINESS:		REPRESENTATIVE:	
ADDRESS:		ADDRESS:	
CITY:	COUNTY:	CITY:	COUNTY:

	CONTAINER (Bottle, Can, Plastic)	SIZE (Ounces, Liter, ML.)	QUANTITY	LIQUOR	BEER	WINE	EXCISE TAX
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

*Any changes made to this form after it is submitted must have written approval before transporting. Changes must be submitted to the local Revenue Alcohol Agent. **A copy of your local permit(s) must accompany this report while in transport.