



CITY of YORBA LINDA

COMMUNITY DEVELOPMENT | BUILDING

Subject: Pre-Approved Design Professional Program Application

Effective Date: 01/01/2026

The Pre-Approved Design Professional program allows qualifying design professionals to take full responsibility for building code compliance on small scale, limited scope projects; thus, simplifying and shortening the building permit process.

Design Professional Information and Qualifications

Applicant Name:	Firm Name:
Mailing Address:	
Email:	Phone:

Indicate how you meet the eligibility requirements for the Pre-Approved Design Professional program

☐ Licensed Architect:	License number:
☐ Licensed Engineer:	License number:
☐ Certified Access Specialist (CAsp)	Certification number:
☐ Unlicensed designer or licensed contractor that is installing the work - complete section below	

Have you acted as the professional of record or project lead on three (3) or more building permits that required plan review by the City of Yorba Linda in the 36-month period preceding the date of signature below?

☐ Yes, if yes please provide the 3 permit numbers	☐ No	#: YL-00	#: YL-00	#: YL-00
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Check Each Statement to Confirm Your Understanding:

- ☐ I have read and understand the criteria and requirements for the Pre-Approved Design Professional Program.
- ☐ If accepted into the program, I certify that I am capable of meeting all ongoing obligations required of individuals within the Pre-Approved Design Professional Program.
- ☐ If accepted into the program, I acknowledge I will inform the property owner and contractor that the project is being submitted under the Pre-Approved Design Professional program.

Submission of this application does not constitute acceptance into the Pre-Approved Design Professional Program. The City will conduct a formal eligibility review and notify the applicant by email of the application status.

Name

Signature

Date