

INC. VILLAGE OF SALTAIRE
APPLICATION FOR MISCELLANEOUS/MINOR REPAIR BUILDING PERMIT

A Permit is NOT REQUIRED if the material cost at this PROPERTY LOCATION for minor repairs or small non-structural alterations which meet all conditions of §18-8 (A) & (B) of the Village Code (APPENDED ON THE BACK OF THIS APPLICATION) is less than \$500 in any one instance but no more than an aggregate of \$1,000 for the same or similar work over the course of any twelve-month period. For all other work requiring a permit, the fees shall be as follows:

- Costs between \$250 to \$7,499.00 \$50.00
- Cost between \$7,500 to \$20,000.00: \$250.00
- Costs between \$20,001 and \$50,000.00: \$1,500.00

A SEPARATE PERMIT IS REQUIRED FOR ANY HVAC OR SANITARY WORK, ANY CHANGE IN FOOTPRINT OR VOLUME, OR ANY COST ABOVE \$50,000.

OWNER: _____ SALTAIRE ADDRESS: _____ DATE: _____

OWNER EMAIL: _____ OWNER PHONE NUMBER: _____

CONTRACTOR: _____ CONTRACTOR PHONE NUMBER: _____

CONTRACTOR EMAIL: _____

CONTRACTOR MUST HAVE COPIES OF CURRENT INSURANCE CERTIFICATES AND CONTRACTORS LICENSE ON FILE WITH THE VILLAGE PRIOR TO ISSUE OF PERMIT, AND MUST REMAIN IN FORCE FOR THE DURATION OF THE WORK

PROPOSED WORK: _____

Estimated Cost: Materials _____ Labor _____ Total _____

NOTE: NO EXTERIOR CONSTRUCTION FROM FRI BEFORE MEMORIAL DAY THRU SEPTEMBER 16
By signing this application, the applicant signifies that he/she has read, understood, and will abide by the requirements of this permit and Sections 18, 20, 28 and 55 of the Village Code. Note: Notify Building Inspector when work is completed.

APPLICANT

Misc. No. _____ of _____ Issued _____ Expires _____

Conditions: _____

APPROVED: _____ DENIED _____ DATE _____

Building Inspector

Building Inspector

THIS PERMIT IS VALID FOR 60 DAYS FROM THE DATE OF ISSUE

This permit and any Certificate of Occupancy or Completion issued based on this permit is specific to the improvements that are the subject of this permit. The issuance of this permit or a Certificate of Occupancy or Completion which may be issued upon the completion of the project does not in any way validate any portion of the existing development that may be in violation of current Village code or was not legally constructed according to the code in force at the time of construction, nor does it constitute a waiver of or prejudice in any way the Village's rights and ability in the future to address any potential non-compliance issue regarding the improvements on the property.

§ 18-8. Application for building permits. [Amended 5-27-2002 by L.L. No. 3, 2002]

- A. No person or entity shall commence or continue the erection, construction, reconstruction, enlargement, removal, improvement, demolition, conversion, alteration, renovation or repair, or change in the nature of the occupancy of any building or structure or appurtenance, or cause the same to be done without first obtaining a separate building permit for each such building or structure or appurtenance, except that no building permit shall be required for the performance of ordinary repairs which satisfy all of the following conditions:
- (1) The materials for which cost less than \$500 in any one instance but no more than an aggregate of \$1,000 for the same or similar work over the course of any twelve-month period.
 - (2) Do not affect any load-bearing element.
 - (3) Do not affect sprinklers, required fire separations and exits or any other fire safety feature.
 - (4) Do not involve any additions to or enlargement of the building or appurtenances.
 - (5) Do not involve any change in the use of the building.
- B. Notwithstanding the exceptions for a building permit in subsection (A) of this section, the following work shall require a building permit:
- (1) Installation or replacement of any windows
 - (2) Installation or replacement of any exterior siding
 - (3) Installation or replacement of any wood or tile flooring
 - (4) Replacement of finished roofing in any 12-month period comprising more than 25% of the area of a roof.
 - (5) Installation or replacement of solar panels.
 - (6) Replacement of top deck boards on any deck, platform or ramp in any 12-month period comprising more than 25% of the area of the deck, platform or ramp.
 - (7) Installation or replacement of solid fuel burning heating appliances and associated chimneys and flues.
 - (8) Installation, or extension of electrical systems or system components; or replacement or repair of more than 25% of the existing electrical system or system components in any twelve-month period.
 - (9) Installation, or extension of plumbing systems or system components; or replacement or repair of more than 25% of the existing plumbing system or system components in any twelve-month period.
 - (10) Installation of electric, oil or geothermal HVAC system or replacement or extension of more than 25% of same.