

SECOG APPLICATION FOR MECHANICAL PERMIT, PAGE 1 OF 3



HOUSE/BLDG #: _____
Unit #: _____ STREET: _____

Project name or Tenant _____

Property Owner's Name: _____

Property Owner's Mailing Address: _____

Property Owner's Phone _____ Email _____

Mechanical Contracting Company: _____

Licensed Tradesperson: _____
Lic. # _____

Contractor's Address _____

Contractor's Phone _____ Email _____

Registered P.E. (where required) _____
Registration # _____

Address _____

Engineer's Phone _____

The undersigned owner or authorized agent of the owner applies for a mechanical permit in accordance with the laws and ordinances of the Municipality, the Connecticut General Statutes, the CT State Building Code, and the CT State Fire Safety Code as they may apply, and intends to comply with same. Permits are issued to the owner in fee, and compliance with all regulations is the responsibility of the owner in fee of the subject parcel.

Check one:

A.) I hereby swear that : I am the Owner In Fee of the subject parcel _____; or,

B.) this application is authorized by the Owner In Fee and that said applicant is authorized by the Owner In Fee to make said application: _____ .

Applicant Signature: _____
(notary not required if Property Owner is signing)

Personally Appeared (print applicant name) _____

Authorized agent for: (Print property owner's name) _____ Owner,

who made oath that the statements herein were true and correct before me this _____ day of _____ 20____

Notary Public _____ My Commission Expires: _____

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Description of building:

Occupancy Class: 1 or 2 fam or townhouse _____ Multi-Fam: _____ Business: _____ Mercantile: _____ Assembly: _____
Institutional: _____ Educational: _____ Utility: _____
Description of use: _____
Construction class of building: Type IA _____ IB _____ IIA _____ IIB _____ IIIA _____ IIIB _____ IV _____ VA _____ VB _____
Description _____

Proposed project (check all that apply):

Heating: Furnace _____ Boiler _____ Heat Pump _____ Other _____ Gas, electric, or oil? _____ Category I, II, III, or IV? _____

Describe chimney _____

Heating BTU _____

Make and Model # _____

Modulating unit? _____

Includes domestic hot water production? _____

Describe any included gas piping work: _____

Fuel tanks and piping: _____ Oil tank size: _____ Propane tank size: _____

Where located? _____

Existing duct or new? _____ Existing radiation or new? _____

(If new, show floor plan with heat loss and distribution calculations)

Cooling: "A" Coil on furnace _____ Separate air handler _____ RTU Package unit _____ Split: _____ Mini Split _____

Modulating? _____

Cooling BTU _____

Make and Model # _____

Modulating unit? _____

Existing duct or new? _____ (If new, show floor plan with heat gain and distribution calculations)

Mini Split _____ PTAC _____

Refrigeration: Display cases _____

Walk-in _____ Remote or self contained _____ Make and model # _____

Exhaust: General _____ Bath _____ Residential Kitchen _____ Commercial Kitchen type I _____ type II _____

Make up air _____ Hazardous _____ ERV/HRV _____

Other _____

Describe project:

Estimated cost of project: \$ _____ Permit fee \$ _____ (\$20.00 Per Thousand.)

List of attached drawing numbers and their dates:**Document check list:**

_____ Engineering plans and specifications (where required)
_____ (Res-Check, Com-Check, or equivalent)

_____ Manual J heat loss/gain calculations (residential uses)
_____ (ble)

_____ Manual S equipment Sizing calculations (residential uses)
_____ duct work or radiation installations (manual D)

_____ Manual N/ASHRAE 183 heat loss/gain calculations (non-residential)
_____ residential uses)

_____ IMC Ventilation calculations (commercial)

_____ sheets on all proposed equipment

_____ Letter of permission from licensed contractor to use license/registration for this project
_____ (commercial)

(required where applicant is not the named licensee)

_____ Proof of Contractor's workers compensation coverage, or appropriate DOL alternate document (7a, 7b, or 7c form)

_____ Approved submittal package (commercial, thumb drive acceptable)

Refer to www.acca.org for additional information on Manual J, S, D, or N, including lists of pre-approved software brands

_____ Energy code compliance docu-

_____ Contractor license (as applica-

_____ Distribution drawings for new

_____ Ventilation calculations (IRC,

_____ Manufacturer's specification

_____ Duct smoke detector information

PAGE 3 OF 3 Mechanical PERMIT APPLICATION

Agency Approvals (when required)

____ Fire Marshal, Name: _____
Signature: _____ Date: _____

____ Health Dept., Name: _____
Signature: _____ Date: _____

(All permits issued for work in a Health Dept. regulated facility such as food service or hair salons and like establishments must be approved by the Uncas Health District)

FOR OFFICE USE ONLY:

DESCRIPTION OF APPROVED WORK:

____ Separate Electrical Permit required ____ Separate Building Permit Required
____ Separate Plumbing Permit required

Estimated value of work: \$ _____ Fee: \$ _____ (\$20.00 per Thousand) Total \$ _____
App. Date: _____

Building Official Approval, Name: _____
Signature: _____ Date: _____

This application for a mechanical permit is governed by the current applicable CT State Statutes, CT State Building and Fire Codes, as amended, and applicable ordinances enacted by the Municipality.

MUNICIPAL ORDINANCE Taxes Due

No Permit shall be approved by the Building Department if it is determined by the Tax Collector that there are delinquent taxes, or sewer use charges against the property for which an application is made, unless the property owner has entered into a payment program approved by the Town Tax Collector to pay-off the delinquent taxes, liens, or sewer use charges, which may be due.

CT State Building Code: (Emergency orders may extend these time periods)
States in part and material relevance:

Section 105.3.1 ACTION ON APPLICATION reads in part: "The Building Official shall examine or cause to be examined application for permits and amendments thereto within 30 days after filing and either issue or deny a permit within such 30 day period. If the application or construction documents do not conform to the requirements of this code and pertinent laws, the Building Official shall reject such application in writing stating the reasons therefore."

Section 105.3.1.1 ZONING APPROVAL reads in part: "No Building Permit shall be issued in whole or in part for a building use or structure subject to the zoning regulations of the municipality without certification in writing by the official charged with enforcement of such regulations that such building, use or structure is in conformity with such regulations or is a valid non-conforming use under such regulations."

Section 105.3.1.2 FIRE MARSHAL APPROVAL reads in part: "No Building permit for a building structure or use subject to the requirements of the CT State Fire Code, [as amended], shall be issued in whole or in part without certification in writing from the local Fire Marshal that the construction documents for such building, structure, or use are in substantial compliance with the requirements of the CT State Fire Code [as amended]."