

Zoning Hearing Board Application

Borough of Oxford

PO Box 380

1 Octoraro Alley

Oxford, Pennsylvania 19363

Phone: 610-932-2500 ext. 1307

Email: codesadmin@oxfordboro.org

Fax: 610-932-8119

This application form must be completed and submitted, along with the appropriate fee and attachments, to the Zoning Hearing Board in order that a hearing may be scheduled. This application is made in accordance with Article XVII of the Oxford Borough Zoning Ordinance (Resolution #1236-2016 attached).

Type of Application Requested

☐ Request for Special Exception ☐ Request for Variance ☐ Appeal from Decision

Residential Application \$750.00 plus \$500.00 escrow Commercial Application \$1000.00 plus \$1000.00 escrow

Applicant/Appellant

Name _____ Address _____

Phone _____ Email _____

Relationship to Owner _____

Owner

Name _____ Address _____

Phone _____ Email _____

Attorney

Name _____ Address _____

Phone _____ Email _____

Property Information

Address _____ Tax Parcel # 06- _____

Zoning District _____ Date Acquired _____

Total Lot Area _____ Dimensions of Lot _____

Present Use _____ Proposed Use _____

Description of Existing Building Structures _____

FOR OFFICIAL USE ONLY

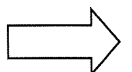
Application No. _____

Date Application Received _____

Received By _____

Date of Hearing _____

Fee Amount Paid _____ Check No. _____



Proposed Construction

Building Dimensions: Height _____ Width _____ Depth _____
Square Feet: First Floor _____ Second Floor _____ Additional _____
Total Impervious Coverage after Construction _____
Proposed Building Setback: Front _____ Back _____
Side _____ Side _____
Type of Construction Proposed _____
Estimated Cost _____

Contractor Name _____	Address _____
Phone _____	Email _____
Architect Name _____	Address _____
Phone _____	Email _____

Nature of Application

This proceeding is based on the Oxford Borough Zoning Ordinance:

No. _____

Section(s) _____

Subsection(s) _____

Interest of Applicant/Appellant in Property _____

Statement of Relief Sought/Reason for Application or Appeal _____

Statement of Grounds for Application or Appeal _____

Additional Comments _____

The current application fee to cover hearing cost must accompany this Application or appeal(make checks payable to Oxford Borough).

I understand the Zoning Hearing Board shall have the right to assess any additional costs incurred by this Application or Appeal.

As needed, the following items are attached hereto for the Zoning Hearing Board of Oxford Borough:

- ☐ A copy of the deed to premises described herein.
- ☐ A copy of the legal description of the premises described herein if different from the deed description.
- ☐ A copy of the Site Plan, Plot Plan or Survey depicting the entire property effected by the Application, the existing buildings, improvements, and structures located on such property and any new buildings, improvements or structures proposed to be constructed or erected on such property.
- ☐ A copy of the original Application (if any) made to the Zoning Officer
- ☐ A copy of the Order of Decision appealed from.

COMMONWEALTH OF PENNSYLVANIA)

SS:

COUNTY OF CHESTER)

AFFIDAVIT

_____ being
duly sworn according to law, deposes and says that he/she is the Applicant or Appellant herein (or that he/she is one of the Applicants or Appellants herein and is authorized to make this Affidavit on behalf of all the Applicants or Appellants here), (or that he/she is an officer, employee or agent of the Corporate Applicant or Appellant herein and as such officer, employee or agent of such Corporate Applicant or Appellant he/she is authorized to make this Affidavit on its behalf), and the facts set forth herein are true and correct to the best of his/her knowledge, information and belief.

Applicant or Appellant (SEAL)

Sworn to and subscribed before me this _____ day of _____, 20____

Notary Public

(Any failure noted during an inspection causing a re-inspection will be at cost.)

- C. Security Gates----- \$75.00
- New driveways and/or Parking Area-----\$30.00 per \$1,000.00----- \$50.00 min.

(Subject to "open space" requirements of Borough Code)

- Accessory Structures such as Sheds and detached garages, under 600 Sq. Ft., ----- \$75.00
- Decks less than 30 inches from ground-----
\$75.00*

*plus \$60.00 per inspection needed

- Wood-burning stoves, Fireplaces and inserts-----
\$100.00*

*plus \$60.00 per inspection needed

A contractor's administration form is required as well as a current Certificate of Insurance before a permit can be issued. If work, for which a permit is required, is started prior to obtaining the required permit, the appropriate fee will be doubled. The payment of the double fine will not dismiss any person from Borough Code requirements.

ZONING HEARING

- Residential Appeal/Special Exception-----\$/50.00 plus \$500.00
(Escrow to be held by Oxford Borough to be used for advertising, Court Recorder, etc.
above the customary charges)
- Commercial Appeal/Special Exception-----\$ 1000.00 plus \$1000.00
(Escrow to be held by Oxford Borough to be used for advertising, Court Recorder, etc.
above the customary charges)

CERTIFICATE OF USE & OCCUPANCY:

- Residential-----\$125.00
- Commercial/Business-----\$125.00
- Rental Dwellings (Single, Condo, Duplex, Triplex) ----- \$125.00 First
Unit Plus \$75.00 each additional attached unit
- Apartment Complexes-----\$125.00 First
unit