



YEADON BOROUGH
OFFICE OF CODE ENFORCEMENT
600 Church Lane Yeadon Pa 19050
PH # 610-284-3110 FAX 610-284-2138

Zoning Use Approval Application

Applicant Name: _____ (Phone #) _____ (Fax) _____

I am / We are ☐ Owner ☐ Equitable Owner ☐ Tenant ☐ Other

Address: _____

Owners Name: _____ (Phone #) _____ (Fax) _____

Owners Address: _____

Location Of Property Involved: _____

PROPERTY USE DATA:

Current Use of the Property: _____ Date of which current use began _____

Previous Use of the Property: _____ Date of which previous use began _____

Proposed Use of the Property: _____

Pursuant to Title 12, Section 1252.07 of the Code of the Borough of Yeadon, a permit must be secured prior to the erection or alteration of any building, structure or portion thereof, including signs, prior to the use or change in use of a building or land and prior to the change or extension of a nonconforming use:

(Describe the intended use of the property) _____

Name of Legal Counsel (if represented): _____

Address: _____ (Phone #) _____ (Fax) _____

My (Our) signature(s) authorize(s) permission to enter upon my (our) property for inspections for compliance with all applicable Borough of Yeadon Codes:

(Signature of Applicant/Appellant) (Date) (Signature of Applicant/Appellant) (Date)

I (We) certify the information provided on this application and supporting documentation and plans are true and correct to the best of my (our) knowledge, information and belief.

(Signature of Applicant/Appellant) (Date) (Signature of Applicant/Appellant) (Date)

APPLICATION REVIEW PROCESS

The Borough Zoning Officer shall review your application for compliance with the Borough's Zoning Code. Upon review, you will be contacted and advised of the next step in the process of your proposed project. There are various possible responses to your application to include but not limited to the following:

- Your application is approved as submitted and you may proceed with your project without any other approvals from the Borough.
- Your application may be approved and you may be required to submit a building permit application and or comply with storm water management issues.
- Your application may be denied and you must secure either a conditional use approval or a variance and or special exception as provided for in the Borough of Yeadon's Zoning Code.

APPLICATION INSTRUCTION SHEETS

Please submit and provide the following information for orderly processing:

- Submit a completed application form and the required \$50.00 filing/review fee payable to "Borough of Yeadon" as required.
- Submit a copy of a deed, rental agreement or lease to use the property.
- Provide (3) copies of plans containing all of the information spelled out under PLAN REQUIREMENTS below.

Applications will not be accepted unless completely filled out and all required information supplied.

Zoning Officer will check the submission for completeness and will notify the applicant of any deficiencies.

PLAN REQUIREMENTS

PLOT PLANS (the following information must be on all Plot plans unless otherwise waived by the Zoning Officer)

- _____ Name of owners.
- _____ Address of property.
- _____ Date of preparation of drawing.
- _____ Name of preparer.
- _____ Zoning Classification of the property.
- _____ North arrow.
- _____ Scale of not less than 1"= 20' in case of larger projects, not less than 1"= 40'.
- _____ Entire property including property lines, their courses and distances.
- _____ Existing structures with dimensions of all sides.

- _____ Date of construction of existing structures. (Or best estimate)
- _____ New proposed structures with dimensions of all sides.
- _____ Distances of existing and proposed structures from property lines.
- _____ Nearest existing structures on adjacent properties, within 100' of property lines.
- _____ Names and addresses of adjacent property owners.
- _____ Existing trees over 6" in diameter affected by any proposed construction.
- _____ Existing and proposed roads, driveways, and parking areas showing numbered parking spaces and traffic flow arrows