



City of Marine City
Building Department
260 S. Parker Street
Marine City, MI 48039
(810) 765-9011

buildingdepartment@cityofmarinecity.org

Mechanical Permit Application

Authority:
1972 PA230

Completion: Mandatory to obtain

I. Job Location

NAME OF OWNER/AGENT 		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? ☐ Yes ☐ No ☐ Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name) 		NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED ☐ City ☐ Village ☐ Township	COUNTY

II Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS ☐ Contractor ☐ Homeowner	NAME/CONTRACTOR OF RECORD 	COMPANY NAME 	LICENSE NUMBER 	EXPIRATION DATE
ADDRESS (Street Number and Name) 		CITY 	STATE 	ZIP CODE
TELEPHONE NUMBER (Include Area Code) 			FEDERAL EMPLOYER ID NUMBER (or reason for exemption) 	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption) 			UIA NUMBER (or reason for exemption) 	
Email (all inspection results to be emailed)			Phone 	

III Type of Job

☐ Single Family	☐ New	☐ LP Tank	☐ Premanufactured Home Setup (State Approved)	☐ State Owned
☐ Other	☐ Alteration	☐ Special Inspection	☐ Manufactured Home Setup (HUD Mobile Home)	☐ School

IV Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below
Plans are not required for the following:

1. One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below "Plans Not Required"

Plans are required for all other building types and shall be prepared by, or under, the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Project No. ☐ Plans Not Required

V Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI Homeowner Affidavit) 	DATE
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VI Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the State Mechanical Inspector. I will cooperate with the State Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

VII Fee Clarification

Item #2, Residential Heating System: This item is used for the installation of a heating system in a **new residential structure**. Items #10 Gas Piping and #18 Duct **SHOULD NOT BE** charged. Replacement systems should be itemized.

Items #14 and #15, Tanks: A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

VIII Fee Chart – Enter the number of items being installed, multiply by the unit price for total fee

	Fee	# Items	Total
1. Application Fee (non-refundable) Does NOT Include inspection with fee	\$75	1	75.00
2. Residential Heating System (includes duct & pipe) New Building Only*	\$50		
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$50		
4. Residential Boiler	\$30		
5. Water Heater	\$5		
6. Flue/Vent Damper	\$5		
7. Solid Fuel Equipment	\$30		
8. Gas Burning Fireplace	\$30		
9. Chimney, factory built/installed	\$25		
10. Solar; set up 3 panels – fluid transfer (including piping)	\$20		
11. Gas piping; each opening – new installation (residential)	\$5		
12. Air Conditioning (includes split systems) RTU – Cooling Only	\$30		
13. Heat Pumps (complete residential)	\$30		
14. Dryer, Bath & Kitchen Exhaust	\$5		
Tanks			
15. Aboveground ***	\$25		
16. Aboveground Connection	\$20		
17. Underground ***	\$25		
18. Underground Connection	\$25		
19. Humidifiers/Air Cleaners	\$10		
Piping (ALL piping-minimum fee \$25.00)			
20. Fuel Gas Piping (\$25.00 minimum)	\$.05 /ft		
21. Process Piping	\$.05 /ft		
22. Hydronic Piping	\$.05 /ft		
23. Refrigeration Piping	\$.05 /ft		

	Fee	# Items	Total
24. Duct (\$25.00 minimum)	\$.10/ft		
25. Heat Pumps; Commercial (pipe not included)	\$30		
Air Handlers/Heat Wheels			
26. Under 10,000 CFM	\$20		
27. Over 10,000 CFM	\$60		
28. Commercial Hoods/Exhausters	\$15		
29. Heat Recovery Units	\$10		
30. V.A.V. Boxes	\$10		
31. Unit Ventilators/PTAC Units	\$10		
32. Unit Heaters (terminal units)	\$15		
33. Fire Suppression/Protection (\$20.00 minimum)	\$.75/head		
34. Evaporator Coils	\$30		
35. Refrigeration (split system)	\$30		
36. Chiller	\$30		
37. Cooling Towers	\$30		
38. Compressor/Condenser	\$30		
Inspections			
39. Special /Safety Inspections	\$75		
40. Additional Inspection	\$75		
41. Final Inspection	\$75	1	75.00
42. Contractor Registration Fee	\$25		
43. Plan & Code Review (30% of Permit Fee)			

Total Fee (Must include the \$75.00 non-refundable application fee)

Make Checks payable to “City of Marine City”

*See VII. Fee Clarification Item #2 on front

*** See VII. Fee Clarification Items #14 and #15 on front

IX Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00**

VALIDATION AREA