



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

VEHICLE FOR HIRE LICENSE

List of information required.

- Completed application
- License fee - \$100.00 per vehicle
- Background check fee - \$40.00/drivers
- Listing of vehicles
- ASE inspection forms
- Meter inspection if applicable
- Photos of all vehicles
- Copy of vehicle registration
- Certificate of Insurance with City of Decatur as additional insured
- List of drivers
- Driver's license for all drivers
- Current rate schedule
- No outstanding debt owed to the City



CITY OF DECATUR
LICENSING DEPARTMENT
#1 GARY K ANDERSON PLAZA
DECATUR IL 62523
LICENSING – (217) 424-2716

LICENSE FEE: \$100 per vehicle
Late Fee: \$25 + \$10/per day after 60 days prior to 4/30
Background Ck: \$40/per owner(s) & vehicle
License Expires April 30th
Updated: 4/3/24

VEHICLE FOR HIRE BUSINESS LICENSE APPLICATION

Business Organization: (*Please Circle one*) Corporation LLC Partnership Individual Owner
PLEASE PRINT

Business Name _____

Doing Business As _____ Phone # _____

Business Address _____
Street City State Zip Code

Mailing Address _____
Street City State Zip Code

Applicant's Name _____

Home Address _____
Street City State Zip Code

Name and Address of every Owner, Partner, or Stockholder owning 5% or more of the Business and Officer/Directors/Registered Agent of Corporation: (*use additional sheets of paper if necessary*)

Name _____ Title _____
First MI Last

Address _____
Street City State Zip Code

Name _____ Title _____
First MI Last

Address _____
Street City State Zip Code

Name _____ Title _____
First MI Last

Address _____
Street City State Zip Code

Local Manager _____ Phone # _____
First MI Last

Address _____
Street City State Zip Code

Number of Vehicles Licensed _____ (Please list on separate sheet)

CONTINUE ON SECOND PAGE

FOR CITY OF DECATUR OFFICE USE ONLY

APPROVED:

City Manager or Designee

Date

New _____ Renewal _____

Amount Paid \$ _____

Date Paid _____

License Number _____

License Issued _____

[illegible]

Signature of Applicant: _____ Date: _____



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VEHICLE FOR HIRE COMPANY LICENSE LISTING OF VEHICLES

Company	Year	Make	Model	Color	VIN #	State Registration # (License Plate #)
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[illegible]



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**VEHICLE FOR HIRECOMPANY LICENSE
LISTING OF DRIVERS**

NAME (First, MI, Last)	ADDRESS (Street,City,St,Zip)	ILLINOIS DL#	Vehicle for Hire Driver's License#

VEHICLE FOR HIRE SAFETY CERTIFICATE

City of Decatur, Illinois

Decatur, Illinois City Code, Chapter 60, Section 15, Standards for Vehicles, prohibits any vehicle from being licensed as a vehicle for hire until it has been examined and certified by an ASE certified mechanic as safe for operation.

(NOTE: All information on this form must be printed legibly in ink. The certifying mechanic's signature may be in cursive writing but it must be in ink.)

PART I: VEHICLE INFORMATION

Name of Service _____ Make: _____ Model: _____ YR _____
Vehicle Registration # _____ VIN: _____ Unit # _____

PART II: BASIC INFORMATION

Date Inspected: _____ Time Inspected: _____ a.m. / p.m. Location: _____
Name of Garage: _____ Name of Mechanic: _____
Mechanic's ASE Certificate Identification Number: _____ Date of Expiration _____

(NOTE: A copy of the mechanic's ASE certificate or wallet card must be attached to this form in order for the inspection to be considered valid for the purposes of licensing.)

PART III: VEHICLE INSPECTION CHECKLIST

Category	PASS	FAIL
BRAKES	☐	☐
1. Failure Indicator Light	☐	☐
2. System Integrity (Leaks?)	☐	☐
3. Pedal Reserve	☐	☐
4. Disc / Drum Condition	☐	☐
5. Hoses & Assembly	☐	☐
SUSPENSION SYSTEM	☐	☐
1. Shock Absorbers / Struts	☐	☐
2. Springs	☐	☐
3. Shackles	☐	☐
4. Modifications	☐	☐
5. Boots (Damage, Leaks?)	☐	☐
STEERING	☐	☐
1. Lash	☐	☐
2. Free Turning	☐	☐
3. Linkage Play	☐	☐
4. Power System	☐	☐
EXHAUST SYSTEM	☐	☐
1. Leaks	☐	☐
2. Legal Muffler	☐	☐
3. Tailpipe	☐	☐
WIPERS / WIPER BLADES	☐	☐
1. Wipers Operational	☐	☐
2. Blades Make Contact	☐	☐
3. Blade Condition functional	☐	☐

Category	PASS	FAIL
SAFETY FEATURES	☐	☐
1. Turn Signals Operational	☐	☐
2. Head Lights	☐	☐
3. Tail Lights	☐	☐
4. Brake Lights	☐	☐
5. Horn	☐	☐
6. Windshield & Rear Window	☐	☐
7. Seatbelts (Condition / Fasten?)	☐	☐
8. Air Bags (Present?)	☐	☐
9. Window Controls (Function)	☐	☐
10. Door Locks (Operational?)	☐	☐
11. Door Hinges (Strength)	☐	☐
12. Mirrors (Rearview & Sides)	☐	☐
TIRES	☐	☐
1. Tread Depth (minimum 1 mm.)	☐	☐
2. Matching Size	☐	☐
3. Bulges / Cuts?	☐	☐
UNDER HOOD & DRIVING	☐	☐
1. Battery (Terminals tight?)	☐	☐
2. Hoses (Leaks, wear, Etc.)	☐	☐
3. Belts (Cracks, wear, etc.)	☐	☐
4. Fluids (Oil, Water, Brake, etc.)	☐	☐
5. Defrosters/ Heat/ AC (Work?)	☐	☐
6. Engine Noise	☐	☐
7. Acceleration & Cruising	☐	☐
8. Speedometer / Tachometer	☐	☐

PART IV: CERTIFICATION

By affixing my signature in the space provided, I hereby certify that I have inspected the above described vehicle and, based upon my ASE training and certification, the vehicle is safe for hauling passengers for hire on the highways of this state.

Signed _____ Date: _____ Time: _____ a.m. / p.m.