



WATER LEAK ADJUSTMENT APPLICATION

Name: _____

Account Number: _____

Address: _____

Phone Number: _____

Leak Date: _____

Repair Date: _____

Description of repairs: _____

Customer Signature _____ Date _____

Ordinance 2229-03 provides that a customer may apply for an adjustment of their water bill because of a significant increase in water consumption that can be proven to be the result of a leak past the water meter in the water line serving the service address. This form is provided for customers applying for water leaks adjustments only. The information obtained from the customer shall be attested by the customer signature. Proof of leaks (receipt copies and/or pictures of damaged parts and/or pipes) shall be attached to this form.

An adjustment to water charges only because of leaks shall be made only once in a twelve (12) month period and shall not be for more than two (2) consecutive billing periods where the thirty-three percent (33%) or more increase in consumption occurs.

**ONLY RESIDENTIAL SINGLE FAMILY OR MULTI-FAMILY ACCOUNT WITH A
SEPARATE METER ARE ELIGIBLE**

Rec'd by: _____ Approved by: _____ Entered by: _____