

HAWLEY BORO PLANNING COMMISSION

94 Main Ave Hawley PA 18428
(570) 226-9545 (570) 226-4869 (fax)

APPLICATION FOR SUBMISSION

Applicant _____

Address _____

City _____ State _____ Zip _____

Telephone (____) _____

Developer _____

Address _____

City _____ State _____ Zip _____

Telephone (____) _____

Attorney _____

Address _____

City _____ State _____ Zip _____

Telephone (____) _____

Engineer/Surveyor _____

Address _____

City _____ State _____ Zip _____

Telephone (____) _____

All Agents of Owner/Applicant are authorized to act on behalf of the Owner/Applicant in any capacity relative to this application. **Owner is ultimately responsible for payment of invoices/fees should the applicant fail to pay within thirty (30) days of invoice.** Documents will not be released for any purpose without the approval of the Planning Commission unless the Application is withdrawn.

Deed Owners' Signature(s) _____ Date _____

_____ Date _____

(If more than one person is named on the deed, ALL must sign application—original signatures only)

PRIMARY party responsible for reimbursement of applicable Professional fees: Late charges of 1.5% per month (18% per annum) will be applied to all outstanding balances remaining over thirty from date invoiced.

Print Name	Signature	Date
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Type of Submission

Request for: Preliminary _____

Final _____

Lot Improvement _____

Subdivision _____

Land Development _____

Sewage Planning Module _____

Materials required for submission can be found in the Subdivision/Land Development Ordinance, which is available for purchase at the Hawley Borough Office or can be viewed online at www.hawleyborough.org

To be placed on the Agenda of the Planning Commission, applications/submissions must be **COMPLETE** and submitted to the Borough Secretary at least 10 calendar days before the Planning Commission Meeting (first Tuesday of the month).

HAWLEY BOROUGH SUBMISSION FEE SCHEDULE

<u>DESCRIPTION</u>	<u>APPLICATION FEE</u>	<u>ESCROW FEE</u>
Lot Line Adjustment	\$100.00	\$500.00
Minor Subdivision (1-6 lots)	\$300.00 plus \$25/lot	\$500.00 plus \$25/lot
Preliminary Major Subdivision	\$750.00 plus \$25/lot	\$1000.00 plus \$50/lot
Final Major Subdivision	\$500.00 plus \$25/lot	\$1000.00 plus \$50/lot
Preliminary Site plan	\$500 plus \$10/1000 sq ft. of site disturbance	Same amount as Preliminary Site Plan application fee
Final Site Plan	½ the amt. of Prelim. Site Plan	Same amt as app. Fee.
Conditional use:	\$750.00 (continuation of hearing \$350.00 And any additional fees will be the Responsibility of the applicant)	\$500.00