



Permit Center

210 Lottie Street, Bellingham, WA 98225

Phone: (360) 778-8300 Fax: (360) 778-8301 TTY: 711 (WA Relay)

Email: permits@cob.org Web: www.cob.org/permits

Extension Request

Please indicate which type of extension you are requesting and complete the required information below. Extension requests are processed pursuant to Bellingham Municipal Code (BMC) 17.10.020 Section 105. Please read the full code text for eligibility for each type of extension request.

Permit Applications

- ☐ One time, 180-day extension to extend a permit application beyond one year from the date of application. *A non-refundable \$107 fee is due at time of request.*
- ☐ If you have already had one 180-day extension, the Building Official may extend the time for action by the applicant for one or more periods, not exceeding 180 days. The applicant must request an extension, with justifiable cause demonstrated in writing, and pay any established fee prior to the application's original expiration date.

Issued Permits

- ☐ One time, 1-year renewal to extend a permit beyond the original expiration date. *A fee equal to 50% of original permit fees or \$107 whichever is greater, is due at time of request.*
- ☐ One time, 60-day extension to extend a permit beyond the original expiration date if only the final building inspection is remaining and all other work has been approved.

Applicant, please complete:

Project Address:			
Permit Number(s):			
Contact Name:			
Email:		Phone:	
Address:			

To apply for extension, please complete the above information and either:

1. Email form as a pdf attachment to permits@cob.org;

or

2. Upload as an attachment to each applicable permit record through the eTRAKiT Permit Portal at <https://www.cob.org/epermits/>