APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION

CITY OF MACKINAC ISLAND
CITY HALL
PO Box 455 – Market Street
Mackinac Island, MI 49757

AUTHORITY:	P.A. 230 OF 1972, AS AMENDED
COMPLETION:	MANDATORY TO OBTAIN PERMIT
PENALTY:	PERMIT WILL NOT BE ISSUED

THE DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS.

APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V AND VI
NOTE: STATE OF MICHIGAN APPLICATIONS MUST BE COMPLETED
FOR PLUMBING, MECHANICAL, AND ELECTRICAL WORK PERMITS

I. PROJECT INFORMATION				
PROJECT NAME		ADDRESS		
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE
BETWEEN		AND		
II. IDENTIFICATION				
A. OWNER OR LESSEE				
NAME		**MAILING** ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
EMAIL				
B. ARCHITECT OR ENGINEER				
NAME		MAILING ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
LICENSE NUMBER				EXPIRATION DATE
EMAIL				
C. CONTRACTOR				
NAME		MAILING ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
EMAIL				
BUILDERS LICENSE NUMBER:				
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION:				
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION:				
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION:				
III. TYPE OF IMPROVEMENT AND PLAN REVIEW				
A. TYPE OF IMPROVEMENT				
1. __ NEW BUILDING	3. __ ALTERATION	5. __ DEMOLITION	7. __ FOUNDATION ONLY	9. __ RELOCATION
2. __ ADDITION	4. __ REPAIR	6. __ MOBILE HOME SET-UP	8. __ PREMANUFACTURE	10. __ SPECIAL INSPECTION
B. REVIEW(S) TO BE PERFORMED				
__ BUILDING	__ ELECTRICAL	__ MECHANICAL	__ PLUMBING	__ FOUNDATION

IV. PROPOSED USE OF BUILDING		
A. RESIDENTIAL	**COST OF IMPROVEMENT - $_____**	
1. ____ ONE FAMILY	3. ____ HOTEL, MOTEL NO. OF UNITS___	5. ____ DETACHED GARAGE
2. ____ TWO OR MORE FAMILY NO. OF UNITS____	4. ____ ATTACHED GARAGE	6. ____ OTHER
B. NON-RESIDENTIAL		
7. ____ AMUSEMENT	11. ____ SERVICE STATION	15. ____ SCHOOL,LIBRARY,EDUCATIONAL
8. ____ CHURCH,RELIGION	12. ____ HOSPITAL,INSTITUTIONAL	16. ____ STORE,MERCHANTILE
9. ____ INDUSTRIAL	13. ____ OFFICE,BANK,PROFESSIONAL	17. ____ TANKS,TOWERS
10. ___ PARKING GARAGE	14. ____ PUBLIC UTILITY	18. ____ OTHER

DESCRIBE IN DETAIL PROPOSED WORK TO BE DONE:

_____

_____

_____

V. SELECTED CHARACTERISTICS OF BUILDING				
A. PRINCIPAL TYPE OF FRAME				
1.__ MASONRY, WALL BEARING	2.__ WOOD FRAME	3.__ STRUCTURAL STEEL	4.__ REINFORCED CONCRETE	5.__ OTHER
B. PRINCIPAL TYPE OF HEATING FUEL				
6.___GAS	7.___OIL	8. ___ELECTRICITY	9.___ COAL	10.___ OTHER
C. TYPE OF SEWAGE DISPOSAL				
11.__ PUBLIC OR PRIVATE COMPANY		12.__ SEPTIC SYSTEM		
D. TYPE OF WATER SUPPLY				
13.__ PUBLIC OR PRIVATE COMPANY		14.__ PRIVATE WELL OR CISTERN		
E. TYPE OF MECHANICAL				
15.__ WILL THERE BE AIR CONDITIONING? __YES __ NO		16.__ WILL THERE BE FIRE SUPPRESSION? __YES __NO		
F. DIMENSIONS/DATA				
17. NUMBER OF STORIES _____		21. FLOOR AREA:	EXISTING	ALTERATIONS NEW
18. USE GROUP _____		BASEMENT	_____	_____ _____
19. CONST. TYPE _____		1ST & 2ND FLOOR	_____	_____ _____
20. NO. OF OCCUPANTS _____		3RD – 10TH FLOOR	_____	_____ _____
22.. BEDROOMS_____ BATHS_____		11TH – ABOVE	_____	_____ _____
		TOTAL AREA	_____	_____ _____
G. NUMBER OF OFF STREET PARKING SPACES				
22. ENCLOSED_____	23. OUTDOORS_____			

VI. APPLICANT INFORMATION			
APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION:			
NAME		TELEPHONE NO.	
MAILING ADDRESS	CITY	STATE	ZIP CODE
FEDERAL I.D. NUMBER/SOCIAL SECURITY NUMBER			

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF APPLICANT	*DATE*
PLAN REVIEW FEE ENCLOSED $_____	BUILDING PERMIT FEE ENCLOSED $_____

ENVIRONMENTAL CONTROL APPROVALS Please complete and initial

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A – ZONING	__YES __NO				
B – FIRE DISTRICT	__YES __ NO				
C – POLLUTION CONTROL	__YES __ NO				
D – NOISE CONTROL	__YES __ NO				
E – SOIL EROSION	__YES __ NO				
F – FLOOD ZONE	__YES __ NO				
G – WATER SUPPLY	__YES __ NO				
H – SEPTIC SYSTEM	__YES __ NO				
I – VARIANCE GRANTED	__YES __ NO				
J – OTHER	__YES __ NO				

VII. VALIDATION – FOR DEPARTMENT USE ONLY

USE GROUP_____ BASE FEE_____

TYPE OF CONSTRUCTION_____ NUMBER OF INSPECTIONS_____

SQUARE FEET_____

APPROVAL SIGNATURE	
TITLE	DATE