



TOWNSHIP OF MILLBURN

375 MILLBURN AVENUE
MILLBURN, NEW JERSEY 07041

CHECK OFF LIST OF DOCUMENTS TO BE SUBMITTED FOR TAXICAB AND LIVERY LICENSE APPLICATION:

- _____ Application for Taxicab/Livery
- _____ Certificate of Insurance
- _____ Power of Attorney (page 5)
- _____ Garage Owner's Consent Attached (if applicable) (page 6)
- _____ Rate Structure (your establishment's rates)
- _____ Written Consent for use of Short Hills Train Station
- _____ Owner Application (*completed*)
 - Fees:**
 - \$40 – Taxicab (per vehicle)
 - \$40 – Livery (per vehicle)
 - Requirements:**
 - _____ NJ Motor Vehicle Certification
 - _____ NJ Motor Vehicles Driver History Report
 - _____ Police Department Investigations

(Please contact Detective Lieutenant Tavares at 973-564-7016)
- _____ Driver Application (*completed*)
 - Fee:**
 - \$25 for each Driver
 - Requirements:**
 - _____ NJ Motor Vehicles Driver History Report
 - _____ Police Department Investigations

(Please contact Detective Lieutenant Tavares at 973-564-7016)

(The application may be submitted in person to Jessica Cruz, 375 Millburn Avenue, 2nd floor)



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Application for Taxicab/Livery Owner's License

Date: _____ Type of License: ***Taxicab*** or ***Livery*** (please circle one)

Name of Company: _____

Name of Owner: _____ Email: _____

Business Location: _____

Business Address: _____

Residence Address: _____

Telephone: Business _____ Cell: _____

Date of Birth: _____ Age: _____ Are you a U.S Citizen? _____

List Details of Convictions, if any: _____

Note: Updated Certificates of Insurance are required upon Insurance Renewal, New or Change of Vehicle.

Use Attached Sheet For Description(s) Of Vehicles To Be Licensed.

Applicant Signature

Date

Please Ensure the below Items are Attached/Complete	For Office Use Date Supplied
☐ Rate Structure Attached (Pursuant to Millburn Code Section 4-36.7)	
☐ Power of Attorney Attached (Pursuant of NJSA 48: 16-6)	
☐ Insurance Certificate Attached (Pursuant to NJSA 48: 16-3 & 16-4)	
☐ Garage Owners Consent Attached (Pursuant to Millburn Code Section 4-26.15a(4))	
☐ Written Consent for Use of Short Hills Train Station	
☐ Police Investigations (<i>Please contact Detective Lieutenant Tavares at 973-564-7016</i>)	

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For Office Use Only

Fee Received on: _____ Amount: _____ All Attachments Received ☐ Yes ☐ No (*See Above*)

Township Clerk Signature & Date: _____

Vehicles Inspected: 1st Half _____ 2nd Half: _____ Inspector: _____

Zoning Officer: ☐ Approved ☐ Denied Zoning Officer Signature & Date: _____

Police Chief: ☐ Approved ☐ Denied Police Chief Signature & Date: _____

Township Committee: ☐ Approved ☐ Denied Meeting Date: _____ Notification Date: _____



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Application for Taxicab/Livery Driver's License

Applicant Must Submit A \$25.00 Non-Refundable Application Fee And Submit Certification From The NJMVC. License Expires March 31st.

Date: _____ **Renewal** or **New** (please circle one)

Name of Applicant _____ Email: _____

Date of Birth _____ Marital Status _____ SS#: _____ - _____ - _____

Are You A Citizen? _____ If Naturalized, Give Date: _____

Current Address _____ How Long? _____

Previous Address _____ How Long? _____

Telephone: Cell: _____ Home: _____

NJ Driver's License #: _____ # of Year(s) Driving: _____

Name & Address of Employing Livery Owner _____

Previous Employer _____ How long? _____

Have You Ever Been Convicted Of Any Crime? ☐ Yes ☐ No - If yes, fill out below:

When _____ Where _____ # of Times Charged _____

List Details of Convictions, if any: _____

Motor Vehicle Violations and Charges in Past 5 Years - (if more space is required please use back of paper)

Place: _____	Charge: _____	Disposition: _____
Place: _____	Charge: _____	Disposition: _____
Place: _____	Charge: _____	Disposition: _____

Personal Description

Gender: _____ Height: _____ Weight: _____ Hair: _____ Eye Color: _____ Race: _____

I do hereby swear that the above answers are true and correct,

(Applicant's Signature)

(Date)

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For Office Use Only

Fee Received on: _____ Amount (\$25): _____ All Attachments Received ☐ Yes ☐ No (See Check List for Driver)

Township Clerk Signature & Date: _____

Police Chief: ☐ Approved ☐ Denied Police Chief Signature & Date: _____



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Application for Taxicab/Livery Owner's License

Vehicle # _____

Year/Make/Model: _____

Passenger Capacity: _____ Body Type: _____ Color: _____

VIN Number: _____ Plate Number: _____

Garaged At: _____

Vehicle # _____

Year/Make/Model: _____

Passenger Capacity: _____ Body Type: _____ Color: _____

VIN Number: _____ Plate Number: _____

Garaged At: _____

Vehicle # _____

Year/Make/Model: _____

Passenger Capacity: _____ Body Type: _____ Color: _____

VIN Number: _____ Plate Number: _____

Garaged At: _____

Vehicle # _____

Year/Make/Model: _____

Passenger Capacity: _____ Body Type: _____ Color: _____

VIN Number: _____ Plate Number: _____

Garaged At: _____



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Application for Taxicab/Livery Owner's License

Power of Attorney

In Accordance with the Statutes of the State of New Jersey, I hereby appoint the Chief Financial Officer of the Township of Millburn as my Attorney-in-Fact, upon whom all original process in any action or legal proceedings against me or the corporation over which I hold the office of _____ caused by the operation of any vehicle owned or operated by the undersigned or for any other cause related to the issuance of the license and FURTHER agree such service shall have the same force and effect as if served on me (or the corporation of which I am an officer). I FURTHER understand that the Chief Financial Officer shall mail a copy of said process by regular (or certified mail to the address that appears on this statement or such other as requested in writing) within fifteen (15) days of receipt of the same.

(Signature)

(Print Name & Title)

(Corporation Name)

(Street Address)

(City, State, Zip Code)

(Phone Number)

Sworn and subscribed to before me this

_____ day of _____, 20____

Signature of Notary Public

(Seal)



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Application for Taxicab/Livery Owner's License

Garage Owner's Consent

This Agreement made this ____ day of _____, 20__ between

_____(Taxicab/Livery Owner) and

_____(Garage Property Owner).

Whereas, the Taxicab/Livery Owner located at _____
has requested permission to use the garage of the Property Owner located at

NOW, THEREFORE, the parties agree as follows: The Garage Property Owner agrees to the Taxicab/Livery of the use of their property on condition that the Taxicab/Livery Owner- (1) indemnifies and holds the Garage Property Owner harmless for all activities related to the Taxicab/Livery operations, and (2) maintains the required insurance for the operation of a Taxicab/Livery at the location.

ATTEST or WITNESS

TAXICAB/LIVERY OWNER

ATTEST or WITNESS

GARAGE PROPERTY OWNER



Fingerprint Service Code Form

Service Name:

To Schedule your ten-minute fingerprint appointment, simply visit <https://uenroll.identogo.com> and enter the following Service Code

When prompted, please enter the following:

Your ORI: _____

Contributor Case Number: _____

*Service Code is unique to your hiring/licensing agency. **Do not use this code for another purpose.***

Please bring one of the identification documents from the list below to your enrollment appointment. Identification must be valid, not expired, and contain a photograph of the applicant.

- Driver's License issued by a State or outlying possession of the U.S.
- Driver's License PERMIT issued by a State or outlying possession of the U.S.
- Driver's License PAPER/TEMPORARY issued by a State or outlying possession of the U.S.
- Enhanced Driver's License (EDL)
- Commercial Driver's License issued by a State or outlying possession of the U.S.
- Commercial Driver's License PERMIT issued by a State or outlying possession of the U.S.
- ID card issued by a federal, state, or local government agency or by a Territory of the United States
- Enhanced Tribal Identification Card (for federally recognized U.S. tribes)
- U.S. Coastguard Merchant Mariner Card
- U.S. Passport
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Employment Authorization Card/Document (I-766) that contains a photograph
- Canadian Driver's License
- Foreign Driver's License (Mexico and Canada Only)
- U.S. Visa issued by the U.S. Department of Consular Affairs for travel to or within, or residence within, the United States

Juveniles

- Approved Document list as shown above; or
- Photo ID Waiver for Minors (Only needed in special circumstances)
 - Required Secondary document if Photo ID Waiver for Minors is selected (only needed in special circumstances)
 - Birth Certificate bearing an official seal or certified copy) issued by State, county, municipal authority (or outlying possession of the U.S.)
 - Social Security Card



Don't have access to the Internet? You can still schedule an appointment by calling **877.503.5981**.