



TEMPORARY STREET CLOSURE PERMIT APPLICATION / BARRICADE REQUEST FORM

Port Arthur, Texas - Code of Ordinances Chapter 94 Sec. 94-4. - Obstructing streets and sidewalks.

(a)
(d)

The unobstructed use of streets and sidewalks of the city must be maintained for the use and convenience of pedestrians and vehicles.

The director of community services, upon written application, may permit the temporary closing of streets, avenues and alleys for parades, patriotic events and other special occasions or events; may permit the parking of trucks or other vehicles on such streets, avenues and alleys as are permitted to be temporarily closed, provided that such trucks are to be used in conjunction with such events; and may permit the erection of temporary platforms or structures used in conjunction with such events in and upon the streets, avenues and alleys. When such permission is granted by the director of community services, the event shall be under the supervision and control of the chief of police, who shall administer this subsection in accordance with the approval granted by the director of community services.

Date of Event ____/____/____

Start Time ____:____ am/pm (please include set up)

End Time ____:____ am/pm (please include break down)

What Type of Event: _____

Permit applicant: _____ (name of organization or person) Phone: _____

Contact Person for Event: _____ Phone: _____

Address: _____ City: _____ State: _____

Is this event a ____ parade ____ construction ____ social event ____ private event ____ other describe: _____

Will Food be served: (yes/no) Will food be sold: (yes/no) *If "YES" to either the Health Department will have to be notified.*

Are you requesting street closures? (yes/no) Are you requesting barricades? (yes/no) How many? _____

Where is the location of the event to be held: _____

List of street(s) to be closed: _____ List of cross streets: _____

If your event will be hosted at a City of Port Arthur Facility please contact COPA Parks and Recreation 409-983-8181 or the Robert "Bob" Bowers Civic Center 409-985-8801 for information, if you have not already.

All applicants shall provide the name, signatures and phone numbers of all homeowners or property renters who reside on the above name streets as required by the City of Port Arthur, in addition to the signed permission of the City Departments attached.

In the event the City receives complaints from the homeowners or property rents in the area, the city can order the event stopped and the street cleared immediately.

Understand that upon approval this permit, the City cannot guarantee safety from traffic and other hazards for the participants within the barricaded area.

I understand that this permit is automatically rejected if any resident in the purposed block is in opposition to the street closure.

I understand that the Building Code Official reserves the right to contact residents listed in the proposed street area.

THE POLICE DEPARTMENT (409-983-8600) MUST BE NOTIFIED OF ANY CHANGES MADE IN THE ABOVE SCHEDULE

Applicant Signature _____

Please provide a COVID-19 plan detailing how you plan to keep your participants safe and how many you are expecting.

POLICE DEPARTMENT USE ONLY

Suggestions: _____

Approved: _____

Date: _____

FIRE DEPARTMENT USE ONLY

Suggestions: _____

Approved: _____

Date: _____

PUBLIC WORKS DEPARTMENT USE ONLY

Suggestions: _____

Approved: _____

Date: _____

HEALTH DEPARTMENT USE ONLY

Suggestions: _____

Approved: _____

Date: _____

THIS SERVES AS YOUR TEMPORARY PERMIT WITH THE SIGNATURE OF THE BUILDING OFFICIAL.

Suggestions: _____

Approved: _____

Date: _____

Original for File
CC: Police Department
Fire Department
Public Works