



CITY OF BRIDGEPORT DEVELOPMENT SERVICES

ELECTRICAL PERMIT APPLICATION

RES: _____ COM: _____

CONTRACTOR INFORMATION:

Date: _____	Contractor Name: _____	Phone Number: _____
State License Number: _____		Expiration Date: _____
Project Address: _____		Property Owner: _____
Description of Work: _____		
Estimated Cost: _____		Signature: _____

ELECTRICAL FEE SCHEDULE

PERMIT INFORMATION:

DESCRIPTION	QUANTITY	FEE
APPLICATION FEE (REQUIRED)		\$35.00
Residential Electric Under 500 Sq. Ft. (Figured in Square Footage)	\$12 + _____ sq ft x \$0.06	_____
Residential Electric Over 500 Sq. Ft. (Figured in Square Footage)	\$30 + _____ sq ft x \$0.06	_____
Service Amps	\$20 + _____ x \$0.12	_____
Feeder Amps	\$20 + _____ x \$0.12	_____
Temporary Pole	_____ @ \$40	_____
Electrical Openings	_____ @ \$4	_____
Branch Circuits	_____ @ \$5	_____
Swimming Pool/Hot Tub/Spa	_____ @ \$45	_____
Commercial Electric from 1 to 1,000 Sq. Ft. (Figured in Square Footage)	\$25 + _____ sq ft x \$0.06	_____
Commercial Electric from 1,001 to 10,000 Sq. Ft. (Figured in Square Footage)	\$40 + _____ sq ft x \$0.05	_____
Commercial Electric from 10,001 to 50,000 Sq. Ft. (Figured in Square Footage)	\$95 + _____ sq ft x \$0.04	_____
Commercial Electric from 50,001 + Sq. Ft. (Figured in Square Footage)	\$420 + _____ sq ft x \$0.04	_____

<i>Office use only</i> PERMIT #: _____ ☐ Entered into Master Permit Log	TOTAL PERMIT FEE: \$ _____
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CITY OF BRIDGEPORT ELECTRIC DEPARTMENT

I want to purchase power from the City of Bridgeport:

1. Determine if the City of Bridgeport provides power at your location.
 - a. Contact the City of Bridgeport Electric Department by one or both of the following methods:
 - i. Call 940.683.3418 and leave a detailed message with all pertinent information.
 - ii. Email jelliott@cityofbridgeport.net with all pertinent information.
2. Meet on site with the City of Bridgeport Electric Department to discuss feasibility of service.
 - a. Can the City of Bridgeport provide electric service at this location?
 - b. What work will the customer need to complete before service can be provided?
 - i. Platting of property
 - ii. Dirt work
 - iii. Tree or debris removal
 - c. If a line extension is required, what cost will be the responsibility of the customer?
 - i. Does the customer want underground or overhead primary?
 - d. Customer and the City of Bridgeport agree on design, location, and installation measures of City facilities and equipment required to provide desired service.
3. Customer will complete a load requirement sheet and return to the City of Bridgeport (see attached).
4. Finalize a duly agreed upon plan between the City of Bridgeport and customer.
 - a. City of Bridgeport Electric Department will provide an estimate of cost and time to complete work. (These estimates are subject to change due to volatile market and nature of work.)
 - b. Customer will complete work necessary as identified in Step 2, for job to begin.
5. Initialize project
 - a. City of Bridgeport will provide an invoice to the customer for all costs associated with the project.
 - b. Once the invoice is paid in full, the City of Bridgeport Electric Department will order materials required for project
 - c. City of Bridgeport will stake out location of facilities and equipment and call in digtess locates.
6. Completion of work
 - a. Once all materials required for project are received and all digtess locates have been completed and clear, the City of Bridgeport Electric Department will place the project in the work schedule.



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Service already exists or I have completed the checklist on page 1.

I want to set up a temporary power pole at my location:

1. ____ Contact City Hall at 940.683.3400 or at 900 Thompson Street, Bridgeport, Texas 76426 to set up a utility account.
2. ____ Obtain an electrical permit from the City of Bridgeport.
3. ____ Have your temporary pole set.
4. ____ Call the Inspection request line at 940.683.3410 to schedule a meter release inspection.
 - i. Once a passed inspection report has been received by the City, a service order will be generated to release the meter for temporary power.
 - ii. Electric Department will place work order in schedule in next available time slot.
 - iii. Electric Department will perform work necessary to energize temp pole and set electric meter.

I am ready for permanent power at my location:

1. ____ Contact City Hall at 940.683.3400 or at 900 Thompson Street, Bridgeport, Texas 76426 to set up a utility account. ____ Electrical permit acquired from City of Bridgeport.
2. Obtain an electrical permit from the City of Bridgeport.

A. ____ *Underground service is requested:*

- i. Meet on location to discuss direction of ditch and location of connection to the City of Bridgeport electric grid.
- ii. Once service ditch has been excavated to a depth of no less than 24 inches, the customer will contact the City of Bridgeport Electric Department for a ditch inspection (performed by the City of Bridgeport).
 - a) Customer may not back fill until ditch inspection has passed.
 - b) If back filled before ditch inspection, customer may be required to exhume conduit until ditch inspection is complete.



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- iii. Once customer is ready to install wire in conduit, the City of Bridgeport Electric Department must be contacted so that they may assist by opening Tap cans/Transformers to safely land wire or assuring ample wire is present for riser on primary pole.
- iv. Call the Inspection request line at 940.683.3410 to schedule a meter release inspection.
 - a) Once passed inspection report has been received by the City, a service order will be generated to release the meter for permanent power.
 - b) Electric Department will place work order in schedule in next available time slot.
 - c) Electric Department will perform work necessary to energize permanent meter base and set electric meter.

B. ____ Overhead service is requested:

- i. Meet on location to discuss direction of service wire and location of connection to the City of Bridgeport electric grid.
- ii. Call the Inspection request line at 940.683.3410 to schedule a meter release inspection.
 - a) Once a passed inspection report has been received by the City, a service order will be generated to release the meter for permanent power.
 - b) Electric Department will place work order in schedule in next available time slot.
 - c) Electric Department will perform work necessary to energize permanent meter base and set electric meter.