



Planning Division
525 Henrietta Street
Martinez, CA 94553
Tel. (925) 372-3515
www.cityofmartinez.org

STANDARD APPLICATION FORM

PROJECT INFORMATION			
Project Address / Location		Assessor's Parcel Number (APN)	Lot Size (sq. ft.)
General Plan Designation	Zoning District	Proposed Landscaping (sq. ft.)	Approx. Slope of Lot (%)
Existing Gross Floor Area (sq. ft.)	Existing Building Footprint (sq. ft.)	Existing # of Parking Spaces	Existing Land Use
Proposed Gross Floor Area (sq. ft.)	Proposed Building Footprint (sq. ft.)	Proposed # of Parking Spaces	Proposed Land Use
Brief Description of Project			

APPLICATION INFORMATION			PROPERTY OWNER INFORMATION		
Applicant Name			Owner Name		
Applicant Address			Owner Address		
City	State	Zip	City	State	Zip
Phone	Cell		Phone	Cell	
Email			Email		

APPLICATION TYPE		
<u>PLEASE CHECK ALL THAT APPLY</u> ☐ Address Assignment / Change ☐ Appeal (App. # _____) ☐ Change of Conditions ☐ Commercial Cannabis Operating Permit ☐ Conditional Use Permit ☐ Density Bonus ☐ Design Review ☐ Development Incentive and Community Benefit Request ☐ General Plan Amendment ☐ Lot Line Adjustment / Lot Merger ☐ Major Subdivision / Tract (5 lots or more) ☐ Minor Subdivision (4 lots or fewer) ☐ Noise Exception Permit ☐ Parklet ☐ Preliminary Project Review ☐ Reasonable Accommodation ☐ Sign Permit ☐ Specific Plan Amendment ☐ Telecommunications Facilities Permit ☐ Temporary Use Permit ☐ Tree Permit ☐ Variance / Exception ☐ Zoning Text/Map Amendment ☐ Other _____		

SUBMITTAL REQUIREMENTS
This form must be submitted to the Planning Division with the materials identified in the Submittal Checklist & Guidelines handout for the appropriate City permit or entitlement. If your application requires multiple permits or entitlements, submit the number of plan sets for the permit or entitlement that requires the largest number of plan sets.

OWNER / AGENT STATEMENT
Property Owner Consent – I am the legal owner of record of the land specified in this application or am authorized and empowered to act as an agent on behalf of the owner of record on all matters relating to this application. I declare that the foregoing is true and correct and accept that false or inaccurate owner authorization may invalidate or delay action on this application. I hereby grant permission to access the property to individuals involved in the processing of the subject application(s). I agree to defend, indemnify, and hold harmless the City, its agents, officers, officials, and employees (collectively, "City Indemnitees") from all claims, demands, lawsuits, writs of mandamus, and other actions or proceedings (collectively "Actions") brought against City Indemnitees to challenge, attack, seek to modify, set aside, void, or annul any City decision made in connection with this application. In the event the City becomes aware of any such Actions, the City shall promptly notify me and shall cooperate fully in the defense. By submitting this application, the Applicant(s) and Property Owner(s) ("Permittee") agree to defend, indemnify, save, and hold harmless City Indemnitees from and against any and all claims, liabilities, losses, damages, costs, and expenses (including reasonable attorneys' fees and expert costs) arising out of or related to work performed under this permit, inspections conducted by the City, or any alleged acts or omissions of the Permittee, its agents, employees, or contractors, except to the extent directly caused by the sole negligence or willful misconduct of the City Indemnitees. This obligation includes, without limitation, defense and indemnity for claims for property damage, personal injury, or death, whether sounding in tort, contract, statute, or any other theory of liability, and shall continue in full force and effect after completion of the permitted work. It is expressly agreed that the City shall have the right to approve, which approval shall not be unreasonably withheld, the legal counsel providing the City's defense, and I shall reimburse City for any attorney's fees, costs, and expenses, including any plaintiff's or other third party's attorneys' fees, costs, and expenses, directly and necessarily incurred by the City in the course of the defense.

Print Name	Signature	Date
------------	-----------	------