



Contractor Registration Form

General Contractor

Demolition Contractor

Date: _____

Company Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Applicant's Printed Name (*Please write legibly*): _____

Applicant's signature: _____

Registration fee: \$50 (If filed after July 1st, the fee is prorated to \$25)

Required attachments:

- ☐ **\$25,000 bond** (*due with registration form and payment*)
- ☐ **Proof of worker's compensation** (*Required prior to each permit issuance*)
- ☐ **Insurance policy number** (***Please note:** A Certificate of Insurance naming the Village of Glenview and the property owner as additionally insured will be required prior to each permit issuance*)

All registrations expire annually on December 31st.
Registrations will be completed once a permit application is submitted.

Registration forms may be submitted via email, mail, or in-person at Village Hall. Instructions are provided below:

✓ **Email:** permits@glenview.il.us

✓ **In-Person:** Payment can be remitted in person in the Community Development Department via a.) cash; b.) check or USPS Money Order made payable to *Village of Glenview*. In-person payments must be accompanied by the attached invoice stub.

✓ **By Mail:** Payment can be remitted by mail via check or USPS money order made payable to:

Village of Glenview
2500 East Lake Ave
Glenview, IL 60026-2600

Mailed payments must be accompanied by the registration form and required documents.

✓ **Online:** Applications may be completed electronically at <https://glenview.onlama.com/Apply.aspx>