



THE BOROUGH OF RIDGWAY

Code Enforcement Office

108 Main Street, Ridgway, PA 15853

(814)776-1125 | Fax: (814)772-5167

FOR OFFICE USE ONLY

PERMIT NUMBER: D - _____

ZONING DISTRICT: A1 R1 R2 R2MHP CR C I

APPLICATION FOR DEMOLITION PERMIT

ONE DEMOLITION SITE PER APPLICATION (PERMIT FEE - \$20.00 per structure plus Bureau Veritas fee)

ADDRESS OF DEMOLITION SITE _____

OWNER of property where proposed demolition will occur:

NAME _____ ADDRESS _____

CITY/STATE/ZIP _____ PHONE _____

CONTRACTOR:

NAME _____ ADDRESS _____

CITY/STATE/ZIP _____ PHONE _____

BRIEF DESCRIPTION

PROPERTY TYPE: ☐ RESIDENTIAL ☐ COMMERCIAL ☐ INDUSTRIAL ☐ MIXED USE

NUMBER OF STRUCTURES TO BE DEMOLISHED: ☐ ONE (1) ☐ TWO (2) ☐ THREE (3) ☐ OTHER (____)

TOTAL SQUARE FOOTAGE OF ALL STRUCTURES TO BE DEMOLISHED: _____ SQUARE FEET

ANTICIPATED DATE TO START DEMOLITION: _____

ANTICIPATED DATE TO COMPLETE DEMOLITION: _____

ARE THERE PLANS TO REBUILD ON DEMOLITION SITE? ☐ No ☐ Yes

CERTIFICATION

I certify that I am the owner of record, or that I have been authorized by the owner of record to submit this application and that the work described has been authorized by the owner of record. I understand and assume responsibility to conform to all applicable local, state, and federal laws governing execution of this project. I certify that the Code Official or his representative shall have the authority to enter the areas in which this work is being performed, at any reasonable hour, to enforce the provisions of the Codes governing this project. I further certify that this information is true and correct to the best of my knowledge and belief. [18 PA Cons. Stat. § 4903. (2016)]. I also acknowledge that once demolition begins, all debris must be removed from the premises and the site restored to an orderly and sanitary condition within sixty (60) days. I also agree that the application fee is non-refundable once submitted.

APPLICANT SIGNATURE _____ DATE _____

PRINT NAME (legibly) _____ PHONE _____

ADDRESS _____

OFFICE USE

PERMIT NUMBER: D - _____ PERMIT FEE _____ DATE PAID _____

SIGNATURE OF OFFICIAL _____ DATE _____

REMARKS: _____

NOTE: Please fill out backside of this application.

DEMOLITION GUIDELINES AND CHECKLIST

As required by the Borough of Ridgway.

ALL INFORMATION MUST BE CHECKED OR MARKED

_____ Application for Demolition Permit for the Borough of Ridgway completed.

_____ Elk County Solid Waste Authority Application for Permit to Demolish and to Remove Demolition Waste submitted and approved.

_____ Pennsylvania One Call 1(800) 242-1776 has been contacted and provided the following:

Authorization Number _____

_____ I understand that I am responsible for notifying all local utility companies to ensure that services have been disconnected from premises and disconnected from main lines prior to commencing demolition.

_____ I understand that I am responsible for notifying all adjoining property owners of the demolition site at least ten (10) days in advance of the start date of demolition.

_____ I understand that I am responsible for securely sealing all service utility connections and lines in accordance with local jurisdiction requirements including storm and sanitary sewer and/or water lines prior to backfilling. I also understand that I must preserve all active utility mains traversing the site.

_____ I understand that I am responsible for contacting the Code Enforcement Office in order to inspect all securely sealed service utility connections prior to backfilling.

_____ I understand that I am responsible for public safety. Structures shall be demolished in such a manner as to avoid hazards to persons and property, interference with the use of adjacent buildings and interruption of free passage to and from such buildings.

_____ I understand that I am responsible to fill and maintain to the existing grade so that no water may accumulate. Additionally, all buildings and structures shall be completely razed to a level of three (3) feet below existing ground surface and all materials be removed from the site.

_____ I understand that during the demolition of buildings and structures, work shall be kept thoroughly wetted down to prevent the spread of dust. The owner or contractor shall provide water and necessary connections thereof.

_____ I understand that once demolition begins, all debris must be removed from the premises and the site restored to an orderly and sanitary condition within sixty (60) days.

_____ I have read and answered the above checklist and guideline questionnaire to the best of my ability and solemnly swear that all information given is truthful.

Signature of Applicant _____ Date _____

PLEASE NOTIFY THE CODE ENFORCEMENT OFFICE AS TO WHEN DEMOLITION WILL COMMENCE

Elk County Solid Waste Authority

850 Washington Street
St. Marys, PA 15857
Office (814) 776-5373
Recy.Ctr. (814) 834-4886

REV 04/23

**APPLICATION FOR PERMIT TO DEMOLISH
AND TO REMOVE DEMOLITION WASTE**

Name and Address of Property Owner: _____

Daytime phone number: _____

Address of Demolition Site (Please include name of
municipality):

Size of Building/Structure or part to be demolished and removed (Commercial and
Industrial Structures need to include site plan of all structures to be demolished):

Are there plans for a permanent structure to be rebuilt at this address? ____Yes ____No

Starting date of demolition: _____

Anticipated Length of Demolition Activity: _____

Who is the contractor or person hauling demolition waste from site (name, company,
and address)? _____

(NOTE: Compliance is required of Pennsylvania Solid Waste Management Act, Act 101,
Elk County Solid Waste Plan and Elk County Municipal Waste Management Ordinance
for disposal of construction/demolition waste.)

Will there be any reclamation activities taking place with materials from
building/structure? (Ex. reuse of cupboards, fixtures, sorting of clean material for fill or
separation of metals for salvaging.) ____Yes ____No

What materials will be reclaimed? _____

OFFICE USE ONLY

Application Received on _____
by _____;

Permit Fee(s) paid: Y/N

Application Approved: Y/N

Approval Date: _____;

By: _____

Application Denied:

Date of Denial: _____

Denied By: _____

Reasons(s) for Denial:

- ☐ Copy forwarded to Planning
☐ Copy forwarded to Assessor
☐ Copy forwarded to Municipality

(CONTINUED)

Estimate percentage of building being used for reclamation purposes: _____%

Permit Fee is based on the following Payment Scale:

Residential, Out Buildings, Camps and Cabins	\$100.00 flat fee
Commercial/Industrial Structures	\$250.00 flat fee

Make checks payable to **Elk County Solid Waste Authority**
and return completed application and fee to:

Elk County Recycling/Solid Waste Office
850 Washington Street
St. Marys, PA 15857

A permit from Elk County is required before conducting any demolition activity and/or before any demolition waste can be removed from a qualified site.

Permits secured AFTER demolition is complete will result in a \$25 penalty in addition to the regular permit fee.

Permit is for use of The Elk County Solid Waste Authority and is not intended for use in place of any permitting required by UCC.

Proof of disposal must be received by Elk County SWA within five (5) working days after demolition is complete. Failure to do so is a violation of the Elk County Municipal Solid Waste Ordinance.

Haulers of construction/demolition waste must comply with all applicable local and state waste management regulations.

The application will only be approved after initial inspection from the Solid Waste Enforcement Officer.

A copy of this permit, after weigh slips are received, will be forwarded to the County Tax Assessor's office for follow-up action.

I, the undersigned property owner and/or his or her contractor, state that I have read, understand and agree to the terms of the present Application for a Permit to Demolish and Remove Demolition Waste, and I will abide by the accompanying regulations and guidelines. By signing this form, I also agree to allow authorized representatives of the Elk County Solid Waste Authority access to the property to inspect the structure(s) prior to issuance of the demolition permit.

Date

Property Owner or Contractor

ELK COUNTY CONSTRUCTION/DEMOLITION WASTE MANAGEMENT GUIDELINES

Please read in its entirety and initial each page

The Elk County Municipal Waste Management Ordinance became effective on January 5, 1993. The purpose of this Ordinance is to establish regulations for the accumulation, collection and disposal of municipal waste generated within Elk County. This Ordinance also provides penalties for violators of the Ordinance. Construction/demolition waste is classified as a type of municipal waste. The same requirements for accumulation, collection and disposal that apply to municipal waste also apply to construction/demolition waste.

The Ordinance defines municipal waste as:

"Any garbage, refuse, industrial lunchroom or office waste and other material including solid, liquid, semisolid or contained gaseous material, resulting from operation of residential, municipal, commercial or institutional establishments and from community activities and any sludge not meeting the definition or residual or hazardous waste in the Solid Waste Management Act from a municipal, commercial, or institutional water supply treatment plant, wastewater treatment plant or air pollution control facility, excluding septage and infectious/chemotherapeutic wastes which are disposed of at a permitted facility. The term does not include source separated recyclable materials and other special handling wastes.

This definition does include construction/demolition waste."

The Ordinance defines construction/demolition waste as:

"A type of municipal solid waste resulting from the construction or demolition of buildings or other structures, including but not limited to, wood, plaster, metals, drywall, wall board, non-asbestos roofing materials, asphaltic substances, bricks, block and unsegregated concrete. The term also includes dredging waste. The term **DOES NOT INCLUDE** the following if they are separated from other waste and are used for clean fill:

- a) uncontaminated soil, rock, stone, gravel, unused brick, block and concrete.
- b) waste from land clearing, grubbing and excavation including trees, brush, stumps, and vegetative materials.

Materials unused and uncontaminated may be exempted when legitimately reused.

Initial_____

All municipal waste generated within Elk County boundaries must be disposed of at a Pennsylvania Department of Environmental Protection (PA DEP) permitted landfill. The following two facilities are included in the Elk County Municipal Waste Management Plan as the designated disposal sites for municipalities within Elk County:

Noble Greentree Landfill
Fox Township
635 Toby Road
Kersey, PA 15846
814-265-1744

McKean Landfill
Casella Waste
19 Ness Lane
Kane, PA 16735
(814) 778-9931

Under the Ordinance requirements and DEP regulations certain construction/demolition waste has to be disposed of in a landfill. Likewise, some construction/demolition waste can be used for clean fill. The following information is an attempt by the Elk County Solid Waste Authority to clarify or distinguish, according to the current DEP regulations, Elk County Municipal Waste Management Ordinance requirements and statements made by the DEP between what construction/demolition waste must be landfilled and what waste can be used as clean fill material.

Definition of clean fill reads as follows: (Taken from DEP regulations)

"**CLEAN FILL** is uncontaminated, non-water soluble, inert solid material used to level an area or bring the area to grade. The term does not include material placed into or on the waters of this Commonwealth".

Allowed uses of clean fill: (Taken from DEP regulations)

"Use of materials as clean fill if materials are separated from other wastes is permitted. Person using material as CLEAN FILL has burden of proof to demonstrate material is clean. If uncontaminated the following items can be used for fill:

soil	brick
rock	block
stone	concrete
gravel	asphalt

Initial _____

Additional: -slate roofing can be used for fill
 -plaster with NO paint, spray, etc. as originally applied.CONSTRUCTION/DEMOLITION WASTE that must be taken to LANDFILL for proper disposal according to current waste management requirements include but are not limited to:

- wood
- plaster (painted, sprayed, etc.)
- metals
- dry wall
- wall board
- non-asbestos roofing materials
- unsegregated asphaltic substances, bricks, blocks and concrete
- dredging waste

Though not specifically stated in definitions IMPLIED construction/demolition waste that must be taken to landfill includes:

- glass
- gypsum
- non-asbestos siding materials
- insulating materials
- wire
- fiberglass
- ceramics
- porcelain
- flooring materials
- any material with paint, varnish, stain, preservatives, spills, sprays, sealers, etc. in or on material
- soil/ash materials resulting from approved burning of construction/demolition waste. (Approved burning means approved by DEP - Air Quality)
- chemicals, cleaners, thinners, etc. if household waste
- furniture
- paper
- plastics
- paint containers
- household garbage
- other items that must be properly managed but cannot be disposed of directly in a landfill include:

batteries
tires
white goods
(major household appliances)

Initial_____

ELK COUNTY APPLICATION FOR PERMIT TO DEMOLISH STRUCTURE AND TO REMOVE DEMOLITION WASTE

The Elk County Municipal Waste Management Ordinance requires a permit to be obtained from The Elk County Solid Waste Authority by a property owner prior to demolition to remove demolition waste from a property site for any residential or seasonal dwelling or non-residential structure in excess of 500 square feet.

Section 7(E) of the ordinance states:

- E. No building, structure, or part thereof designed for residential or seasonal use or occupancy shall be demolished and removed without first obtaining a permit from the County to remove such demolition waste resulting from the proposed demolition activity. No building, structure or part thereof in excess of 500 square feet and designed for non-residential use or occupancy shall be demolished and removed from the property without first obtaining a permit from the recycling/solid waste office to remove such demolition waste resulting from the proposed demolition activity. Any such permit issued by the Elk County Solid Waste Authority shall require the demolition and removal of the waste therefrom to be completed within six months after issuance of the permit.

The Ordinance also requires the property owner to provide to The Recycling/Solid Waste Office proof of disposal within five (5) working days upon completion of removal of waste from the site. (Example of proof of disposal--landfill weight slip.)

To obtain a permit:

- Complete the attached form.
- Enclose payment according to payment scale on the following page. (Checks should be made payable to **Elk County Solid Waste Authority**)
- Return completed form with payment to:

Elk County SWA Recycling/Solid Waste Office
850 Washington Street
St. Marys, PA 15857

- Once the permit is received in the Recycling/Solid Waste Office, the Solid Waste Enforcement Officer will contact the property owner/contractor to set a day and time to meet with him/her at the demolition site for an initial inspection. At this time the Enforcement Officer will either approve or deny the permit based on his findings.

If you have any questions concerning the permit application, please call the Recycling/Solid Waste Office at (814) 776-5373 between 8:30 am and 4:00 pm Monday through Friday.

NOTE: This permit to remove demolition waste should be secured by the property owner or his/her contractor before any demolition takes place. Failure to do so will result in an additional \$25 penalty. Remember to check with the municipality where demolition will take place concerning any municipal-specific requirements for demolition. Also note that mere completion and submission of the accompanying Application for Demolition Permit does not insure that the permit will be issued.

Payment Scale:

Residential, Out Buildings, Camps and Cabins	\$100.00 flat fee
Commercial/Industrial Structures	\$250.00 flat fee

PROPER DISPOSAL OF THE PREVIOUS LISTED MATERIALS IS REQUIRED UNLESS MATERIAL IS LEGITIMATELY REUSED OR RECYCLED.

BURNING OF MUNICIPAL/CONSTRUCTION-DEMOLITION WASTE IS NOT A PROPER MEANS OF DISPOSING OF SUCH WASTE UNLESS A DEP AUTHORIZATION FOR SUCH BURNING IS FIRST OBTAINED.

NOTE - Asbestos containing materials must be managed properly according to special waste handling requirements. Contact local landfill and DEP to receive procedure for disposal of asbestos containing materials.

Any questions on municipal waste management including construction/demolition waste in Elk County contact:

Elk County Solid Waste Authority/Recycling Office
850 Washington Street
St. Marys, PA 15857
(814) 776-5373

Initial_____