

Marriage Licenses. What you need;

1. ***You must apply in person for a marriage license and the application for a license must be signed by both parties in the presence of the town or city clerk.*** A representative cannot apply for the license on behalf of either party. This applies even if the representative has been given the Power of Attorney. Notarized marriage license affidavits signed by either party cannot be substituted for their personal appearance. The License will be issued upon completion of the application.
2. Both parties must submit one item from Column A **AND** one item from Column B:

Column A (age related):

Birth Certificate
Baptismal record
Naturalization Record
Census Record

Column B: (identity related)

Driver's License
Passport
Employment Picture ID
Immigration Record

3. If you were married before, you must list all prior marriages. You must include your previous spouse's full name; the date the divorce decree was granted; and the city, state, and country where the divorce was issued. All divorces, annulments, and dissolutions must be finalized before you apply for a new Marriage License. A certified copy of the Decree of Divorce or a Certificate of Dissolution of Marriage must be presented to the clerk issuing the marriage license if you were married previously. If you are a widow or widower, you must provide your deceased spouse's full name and date of death.
4. Although the marriage license is issued immediately, the marriage ceremony may not take place within 24 hours from the exact time that the license was issued.
5. The cost of obtaining a marriage license is \$40 payable by cash or check, we do not accept credit cards. This fee includes the issuance of a Certificate of Marriage Registration.
6. Issuance of the Marriage Certificate is completed after the license is returned and all fields are completed by the Officiant and Witnesses. The officiant should submit the license back to the City or Town Clerk within 5 days of ceremony.

Minerva Town Clerk

**5 Morse Memorial Hwy
P.O. Box 909
Minerva, NY**

State Of New York
Marriage Application Worksheet

Person #1

Full Name _____

Social Security # _____

Middle Name (after marriage) _____

Surname (after marriage) _____

Birth Name, if different _____

Street address _____

Circle One: City/Town/Village _____

Name of City/Town/Village _____

State _____ Zip _____ County _____

Phone Number _____

Age _____ DOB _____ Sex(optional) _____

Place of Birth _____

Employment-Occupation _____

Type of Business/Industry _____

Father Full Name _____

Father Country of Birth _____

Mother Full Maiden Name _____

Mother Country of Birth _____

Number of marriages for you (including this one) _____

Number of marriages ended by:

Divorce _____ Annulment _____ Death _____

How did the last marriage end:

Divorce _____ Annulment _____ Death _____

Date last marriage ended _____

Any former spouses alive (circle one): Yes or No

If previously divorced or annulled, please provide the following information:

Date of Decree (mm/dd/yyyy) Place issued (city/state or county/country, if not in USA)

	Against whom	
	Self or Spouse	
1 st _____	☐	☐
2 nd _____	☐	☐
3 rd _____	☐	☐
4 th _____	☐	☐

Person #2

Full Name _____

Social Security # _____

Middle Name (after marriage) _____

Surname (after marriage) _____

Birth Name, if different _____

Street address _____

Circle One: City/Town/Village _____

Name of City/Town/Village _____

State _____ Zip _____ County _____

Phone Number _____

Age _____ DOB _____ Sex(optional) _____

Place of Birth _____

Employment-Occupation _____

Type of Business/Industry _____

Father Full Name _____

Father Country of Birth _____

Mother Full Maiden Name _____

Mother Country of Birth _____

Number of marriages for you (including this one) _____

Number of marriages ended by:

Divorce _____ Annulment _____ Death _____

How did the last marriage end:

Divorce _____ Annulment _____ Death _____

Date last marriage ended _____

Any former spouses alive (circle one): Yes or No

If previously divorced or annulled, please provide the following information:

Date of Decree (mm/dd/yyyy) Place issued (city/state or county/country, if not in USA)

	Against whom	
	Self or Spouse	
1 st _____	☐	☐
2 nd _____	☐	☐
3 rd _____	☐	☐
4 th _____	☐	☐

Please indicate the mailing address after marriage (Marriage Certificate will be mailed to this address):

PO Box / Street

City

State

Zip