

CITY OF EUREKA)
COUNTY OF ST. LOUIS)
STATE OF MISSOURI)

DATE SUBMITTED: _____

NO APPLICATION FEE

**TO THE PLANNING AND ZONING COMMISSION
CITY OF EUREKA, MISSOURI
PETITION FOR SITE PLAN APPROVAL**

I. Now comes _____ and _____

_____ and state(s) to the Board that he (she) (they) has (have) the following legal interest in the tract of land located at _____ within the legal boundaries of the City of Eureka, Missouri, described in "A" below:

Legal Interest: _____

Zoning of Property: _____

A. Survey or plat of property, drawn to scale of 100 feet or less to the inch, showing dimensions of property, easements, building lines, and all other pertinent information. Outline portion for which site plan approval is petitioned showing appropriate angles, bearings and distances. (Survey or plat must be attached to this petition.)

B. Site plan must be submitted showing all existing and proposed improvements and utilities serving the site (i.e. water, sewer, storm sewers, etc.)

C. Acreage to nearest tenth of an acre of the portion for which approval is petitioned: _____.

II. Petitioner(s) further state(s) that he (she) (they) can comply with all the other requirements of the Eureka Planning and Zoning Commission.

SPECIAL NOTES:

1. An electronic submittal of the application shall be emailed to the Building Commissioner for an initial review. Upon his determination that the application is in substantial form, then seventeen (17) folded copies of all forms, descriptions, surveys, or plats must be submitted.
2. Any site plan review fees, which may include: Legal reviews, engineering reviews, City Planner reviews, hearings, surveys, studies and any and all other expenses directly relating to a specific application that are deemed necessary by the City for review purposes are to be paid by the applicant.
3. In the event that the City receives an application, petition or other request for any administrative or legislative consideration, and the applicant, petitioner or requestor owes the City any amounts from previous City consideration including any third (3rd) party expenses the City has incurred, the City reserves the right to refuse to give any consideration to such application, petition or request until such time that the City has received payment in full or payment terms acceptable to the City.
4. Petitioner or his representative must attend Planning and Zoning Commission meetings on dates petition is considered.
5. Petitions are not complete if the forms are not properly executed. Submission of the following is required, if applicable:
 - (a) Show existing pavement, sidewalks, buildings and other improved areas of the parcel. Show drive connection to existing street pavement.
 - (b) Show property lines, easements, (existing and proposed) building lines and yard setbacks.

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- (c) Show existing utilities, storm sewers, sanitary sewers, water mains, including fire hydrants.
- (d) Show existing and proposed grades if site is to be graded.
- (e) Show proposed pavement, buildings, drives, sidewalks, retaining walls and other improvements.
- (f) Show proposed utilities, storm sewers, sanitary sewers, water mains, including fire hydrants.
- (g) Show detention basins, if required.
- (h) Show existing trees and landscaping and proposed landscaping, if any.
- (i) Show proposed parking spaces and parking calculation (number required and proposed).
- (j) Show building elevations on new and modified structures.
- (k) All installations of electrical service shall be underground, unless otherwise authorized by the Board of Aldermen (Ordinance No. 1595).

WHEREAS, petitioner(s) pray(s) for approval of this Eureka Board for the above described site plan.

CERTIFICATION BY PETITIONER(S)

I (we) hereby certify that I (we) have a legal interest in the hereinabove described property and that all information given herein is true and a statement of fact.

Signature(s): _____

Printed Name(s): _____

Address: _____

Phone No.: _____

E-mail Address: _____

NOTARY CERTIFICATION

Subscribed and sworn to before me this _____ day of _____, 20____.

(SEAL)

Notary Public

My Commission expires_____.

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CERTIFICATION BY OWNER(S)

I (we) hereby certify that I (we) have a legal interest in the hereinabove described property and that all information given herein is true and a statement of fact.

Signature(s): _____

Printed Name(s): _____

Address: _____

Phone No.: _____

E-mail Address: _____