

Contractor's Registration Application

Village of Shorewood Building Department
One Towne Center Blvd. Shorewood, IL 60404
Phone (815)553-2310 – Email: permits@shorewoodil.gov Website:
www.shorewoodil.gov



INCOMPLETE SUBMISSIONS NOT ACCEPTED

Submit this completed application and attach ALL required documents and fee.

1. CONTRACTOR INFORMATION

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

☐ Owner Name or ☐ Primary Contact: _____

Office: _____ Cell: _____ Email: _____

Type of Work: _____ ☐ General Contractor ☐ Subcontractor

General Contractors use one or more trades or subcontractors to perform the required construction to complete any project. Subcontractors are contractors who perform only one type of work that is classified as a trade (e.g., plumbing, electrical, etc.).

2. LICENSE, BOND, INSURANCE & FEE

- **Irrigation, Roofing, Plumbing, Fire Suppression and Fire Alarm Contractors:** Attach a copy of your State of Illinois Contractors Certificate only. (Bond, insurance & fee NOT required for these contractors only)
- **Roofing Contractors:** Attach copy of driver's license or state ID (Required)
- **Electricians:** Attach copy of IL testing community (Municipal) license, and surety bond, insurance and fee in the amounts specified below.
- **All Other Contractors/Trades:**
 1. **Bond:** Attach a signed Surety Bond (License & Permit Bond) made out to the Village of Shorewood:
General \$10,000 Bond; Subcontractor \$5,000 Bond; Wrecking Contractor \$50,000 Bond
 2. **Insurance:** Attach certificate of insurance made out to the Village of Shorewood as follows:
General Liability: General Contractor (GC) and Subcontractor (Sub) \$500,000; Automobile Liability: GC \$500,000 (Sub \$200,000); Excess Liability: GC \$2 million (Sub \$1 million); Workman's Compensation, if applicable.
 3. **Fee:** \$120 annual fee. Registrations expire every calendar year. Submittals in last quarter will expire December 31st of the following year. Fees are not prorated. Payable by cash, check or credit.

3. APPLICANT SIGNATURE

I understand the Shorewood Municipal Ordinance and inspection requirements:

Signature of Applicant

Date

FOR OFFICE USE ONLY