

City of Middletown, New York

Application for Two Family Owner Occupied Dwelling Permit

- Owner is **REQUIRED** to provide the City of Middletown with the name of the owner's Insurance Company, local insurance agent and policy number
- Owner is **REQUIRED** to provide the City of Middletown with a copy of their picture identification (driver's license, passport...)
- Owner is **REQUIRED** to provide the City of Middletown with a copy of Insurance for any Dog OVER 30lbs on premises
- Owner must comply with all other permit requirements of the City of Middletown Housing Code 296
- A 2A rated fire extinguisher must be installed in the kitchen area.
- Fee **\$100.00**, check made payable to the City of Middletown

Location of Dwelling: _____

Owner Name: _____

Owner Address: _____

Owner Phone #: _____

Owner Email Address: _____

Emergency Contact Name: _____

Emergency Contact Phone Number: _____

Is There a Dog/s on the premises? Yes or No If yes, how many? _____ If answering yes to this question, please submit a valid rabies certificate regardless of size of dog/s.

Is the Dog/s over 30lbs? Yes or No

Is Insurance on file? Yes or No

* Please note: A new inspection and permit are required with each change of tenant

Signature: _____ Date: _____