



GLOUCESTER TOWNSHIP

JOIN THE EXCITEMENT

TOWNSHIP OF GLOUCESTER BLOCK PARTY APPLICATION

In accordance with the township's code book, Ordinance O-25-11 requires any bona fide resident, 18 years of age or older, or organization planning to hold a community block party on a Gloucester Township street, that of which the applicant resides, first obtain a permit in accordance with the following provisions:

1. Submission of the below application 21 days in advance of the community block party and non-refundable application fees
Application Fee: \$20.00
2. Map depicting street locations and surrounding streets to be temporarily barricaded
3. Parking plan to control event parking as to not create a hazard or impede emergency vehicles
4. Sample letter provided to all residents living in the affected block noticing residents of the planned event
5. Petition signed by 75% of the residents who reside in the affected area
6. Certificate of Insurance in the minimum amount of \$1,000,000 in general liability naming the Township as additionally insured to cover damages to property and injuries to members of the general public arising out of the temporary street closing
7. Executed Hold Harmless Agreement

Please refer to Chapters 67 of the township code book for specific rules and regulations regarding the application for a Block Party permit in the Township of Gloucester.



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BLOCK PARTY APPLICATION

\$20.00 APPLICATION FEE

LIMIT OF 2 BLOCK PARTIES PER YEAR

ORDINANCE O-25-11

PERMIT NO.	EVENT DATE	FEE

APPLICANT INFORMATION:

Applicant Name: _____

Company Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Email: _____

LOCATION OF COMMUNITY BLOCK PARTY:

Date of Event: _____ Start Time: _____ End Time: _____

Rain Date if applicable: _____ Permitted hours of operation are: 10:00 am to 10:00 pm

Estimated Number of People Attending: _____

Purpose of Block Party: _____

Streets to be Blocked: _____

PARKING PLAN: No motor vehicles, inflatable rides, tents, canopies, banners, stages or fixed barriers may block access

PLEASE SUBMIT THE BELOW REQUIRED DOCUMENTATION WITH THIS APPLICATION:

- ☐ Map showing street locations and surrounding cross streets to be temporarily barricaded
- ☐ Sample letter provided to all residents living in the affected Block in notice of the event
- ☐ Petition signed by 75% of the residents who reside in the affected area
- ☐ Certificate of Liability Insurance in the amount of \$1,000,000 in general liability coverage naming the Township of Gloucester as additionally insured
- ☐ Executed Hold Harmless Agreement

I hereby certify that organizers of the proposed Block Party understand and agree:

- the Block Party is subject to and will abide by the Township noise ordinance;
- the Block Party, if in a neighborhood within a homeowners' association, has provided a copy to said HOA board and complies with the rules and regulations of the board;
- the applicant(s) will ensure the accessibility to the area for emergency vehicles;
- the applicant(s) shall be responsible for removal of litter, debris, and other materials from the street or portion thereof used for the party and failure will result in the issuance of an ordinance violation for littering;
- the applicant(s) are liable for all losses, damages or injuries sustained by any person, whether a participant or spectator at the block party

the proposed Block Party complies with all requirements of the Ordinance and the foregoing information contained in this application is true and correct and I understand if any information is willfully false, I am subject to penalties under law.

Printed Name

Signature

Date

FOR OFFICE USE ONLY

Date of Submission: _____

Police Department: ☐ Approved ☐ Denied

Township Clerk Response Date: _____

Public Works Notified: _____

Block Party Resident Notification Letter

Dear Neighbor,

I am writing to inform you that a block party is being planned in our neighborhood, and as a courtesy, I am notifying all residents in the affected area to ensure you are aware of this upcoming event.

The block party will take place on:

Date: _____

Time: _____

For the duration of the event, the roadway will be closed between:

From: _____

To: _____

I will be the designated point of contact for this event. If you have any questions, concerns, or need additional information, please don't hesitate to reach out to me using the contact information below.

Event Coordinator Contact Information:

Name: _____

Address: _____

Phone #: _____

Email: _____

IF YOU HAVE A POLICE EMERGENCY, PLEASE CALL 911.

If you require immediate police assistance for a non-emergency matter during the event, please contact the Gloucester Township Police Department at 856-228-4500.

For general questions or comments, you may also email them at: police@gtpolice.com.

Thank you for your understanding and cooperation. I look forward to a safe and enjoyable community event!

Sincerely,

BLOCK PARTY NEIGHBORHOOD PETITION

I understand that a block party will be held on or adjacent to the street on which I reside or have a place of business. I have no objection to this event or to the temporary blocking of vehicular traffic for this event. Persons listed on this petition must be eighteen years of age and must be considered the head of the household or owner or manager of the property.

[illegible]



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BLOCK PARTY HOLD HARMLESS AGREEMENT

BETWEEN the Township of Gloucester and:

Applicant and/or Organization Name

Address

Cell and Telephone Number

In consideration of a Block Party scheduled on the following date _____
with a proposed rain date of _____ in the event of inclement weather.

Streets where event will be hosted: _____

for the purpose of a Block Party, the undersigned agrees to indemnify and hold the Township of Gloucester and its officers, agents and employees harmless from any and all liability, claims, costs and Attorney's fees arising out of the temporary street closing for the Block Party referred to above.

I understand that this Hold Harmless Agreement also requires that the Township of Gloucester is indemnified from any losses or damages resulting from the acts or omissions from any guest, participant, visitor, spectator, or other person attending the event herein referred to.

Unless waived in writing by the Township of Gloucester, I agree to furnish a Certificate of Insurance specifically naming the Township of Gloucester as additionally insured, providing general liability, bodily injury and property damage coverage with minimum limits of liability not less than \$1,000,000.00

Signed this _____ date of _____, 20__ as

the binding act in deed of _____
Name of Applicant/or Organization

Authorized Signature