



BOROUGH OF DEAL

ZONING PERMIT APPLICATION

Date Received: _____

Check Type of Application:

- | | | |
|--|--|---|
| ☐ New dwelling | ☐ New commercial | ☐ Demolition*** ☐ Other |
| ☐ Residential addition | ☐ Commercial addition | ☐ Deck |
| ☐ Accessory building | ☐ Commercial interior | ☐ Porch |
| ☐ Interior remodeling | ☐ Sign/Awning** | ☐ Garage |
| ☐ Fence* | ☐ Driveway/Walkway/Patio | ☐ Shed |
| ☐ Occupancy of any building/structure | ☐ Commencement or change of use of a property/structure | ☐ Pool**** |
| | | ☐ New AC/Generators |

To ensure timely processing, please review this quick checklist before submitting your application:

- ☐ Both sides of application are complete, including owner/applicant signatures.
- ☐ Three (3) copies of a current survey/site plan.

(1 for file, 1 for engineering, 1 to be submitted with building permit application)

Surveys must be to scale and show the existing conditions and exact location of physical features including metes and bounds, drainage, waterways, specific utility locations, easements, lot measurements, setbacks, building heights and impervious coverage, all drawn to scale. All surveys **must** be prepared by a land surveyor, be signed and sealed, and not more than 5 years old.

Application Fees (Checks made Payable to the Borough of Deal):

- ☐ \$100 fee for each new application that does not require engineering.
- ☐ \$200 fee for each new application that does require engineering.
- ☐ If required, \$2,000 escrow check for engineer review and site inspection. (New houses, pools, additions, anything with a change in grade, etc.)

Every resubmission or revision of an application will have a \$100 fee.

►► If any of the requested information is missing or the application is incomplete, processing of the application will cease; applicants will be informed of same by letter. ◄◄

* Indicate location, height, and type of fence on survey.

** For signs please provide the dimensions and location of the wall to which the sign would be attached.

*** Tank removal is exempted.

**** Pools require a permit. Please indicate type, height, and area of fence and location of filter/heater and any decking, coping and aprons. Please also indicate location of pool equipment on plans.

PLEASE PRINT CLEARLY:

1. Location of property for which Zoning Permit is desired:

Street Address: _____ Block(s): _____ Lot(s): _____ Zone: _____

2. Applicant's Name (May be property owner, contractor, architect, etc.): _____

Phone(s): _____ Email: _____

Applicant's Address: _____

3. Property Owner's Name (If different from applicant): _____

Phone(s): _____ Email: _____

Property Owner's Address (if different than project address): _____

FOR OFFICE USE ONLY

Received by: _____ Amount: _____ Check #: _____ CASH: _____

MO _____

Application continues on reverse side of page.

4. Present approved use of or structure on the property:

5. Proposed new use or structure to be constructed on the property:

6. In detail, describe all work to be performed under this permit:

7. Has the property above been the subject of any prior application to the Planning Board or Zoning Board of Adjustment? Yes _____
No _____ (If you are unsure please contact the planning board secretary)

If yes, provide date: _____ & submit a copy of the resolution

8. Is the proposed permit for an address located in a flood zone? Yes _____ No _____

9. Will there be a change in the grade of the property upon permit? Yes _____ (a grading plan is required) No _____

10. What is the property's lot width _____ Lot depth _____

11. What is the current impervious coverage _____ Proposed impervious coverage _____

Applicant certifies that all statements and information made and provided as part of this application are true to the best of his/her knowledge, information and belief. Applicant further states that all pertinent municipal ordinances, and all conditions, regulations and requirements of site plan approval, variances and other permits granted with respect to said property, shall be complied with. All zoning permits will be granted or denied within ten (10) business days from the date of complete application. Applicant further verifies that he/she understands responsibility for all applicable fees, and that all fees must be paid prior to the Zoning Official reviewing any submission, resubmission, or revision.

Signature of

Applicant: _____ Date: _____

Print Applicant's

Name: _____

Signature of Owner (if different
from applicant): _____

Date: _____

Print Owner's

Name: _____

Please note before construction permits are accepted/issued the Zoning Officer will review all submitted plans

OFFICE USE ONLY

Date Sent to
Engineer: _____

Date Approved by
Engineer: _____

Date
Approved: _____

Zoning Officer
Signature: _____

Approved plans
prepared by: _____ Date: _____

Latest Revision: _____ ☐ Approved ☐ Rejected Date: _____

Pending
Reasons: _____

Comments: