



## Mobile Food Vendor: Operational Permit Application

Note: Incomplete applications will not be processed and will be returned

### Business Information

Owner Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address Apartment/Unit #

City State ZIP Code  
Phone: \_\_\_\_\_ Email \_\_\_\_\_

Business Name: \_\_\_\_\_  
Approved Location  
(must have permit for  
each location): \_\_\_\_\_

### Mobile Unit Information

Make: \_\_\_\_\_ Model: \_\_\_\_\_

License Plate: \_\_\_\_\_ State: \_\_\_\_\_ Type of Food: \_\_\_\_\_

Number of  
Employees: \_\_\_\_\_ Address: \_\_\_\_\_

### Fees and Checklist Information

*Note: Permits are not transferable*

Please provide the City of Friona a copy of the following required documentation:

- ☐ Sales Tax License ☐ Food Handler Permit ☐ Texas DSHS Permit ☐ Site Permission Form ☐ Menu  
☐ Inspection by City ☐ Inspection by building inspector

Select which permit you are apply for:

- ☐ Yearly Permit \$100 must be renewed every year ☐ Quarterly Permit \$50 (3 months)

\*\*\*\*Penalty for noncompliance of code of ordinance can result in fees and/or permit being rescindment\*\*\*\*

### Signature

*I acknowledge that all information supplied above is true and correct to the best of my knowledge and belief. I further acknowledge that the permit, for which I am applying, is subject to all provisions of the orders and ordinances of Friona and Parmer County, and all of the provisions of the codes, statutes and rules adopted under the codes and statutes of the State of Texas governing food establishments.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **Mobile Food Vendor Responsibilities**

1. Must display permit.
2. Business Name must be displayed on minimum of 1 side
3. No mobile food vendor shall operate between the hours of 2:00 a.m. and 6:00 a.m.
4. Mobile food units shall comply with all requirements of Texas Food Establishment Rules.
5. Post/Maintain at least one (1) employee's original, valid City of Friona Certificate at all times on Unrestricted Units. Maintain documentation showing all other employees have completed a state approved Food Handler Training Course within the last two (2) years.
6. Do not serve food prepared at a home to the public.
7. Mobile food units shall not block any required parking spaces, fire lane, entrance, or exit from a property.
8. Units must be no less than 15 feet away from any building or structure when in operation.
9. Mobile food units can remain up to 48 hours when the unit is not operating unless permitted by the regulatory authority or in a legal food truck park.
10. Each mobile food unit shall provide a trash receptacle at the location of operations. Mobile food units and all parts of the property used in connection with operations shall be kept free of litter.
11. A mobile food unit operating with a permit issued may stop and sell food at community-based events if verbal/written notification is provided to the City of Friona at least 3 days prior to the event and with permission of the organizer of the community-based event. No other fees will apply when permit is in effect.
12. Zoning: Food Trailer Units can only operate within D, E, & F zoning districts.



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## MOBILE FOOD VENDOR SITE PERMISSION FORM

This letter serves as permission for the following business to set up:

\_\_\_\_\_  
(Business Name and Owner)

and operate a mobile food truck on my property located at:

\_\_\_\_\_  
(Address)

Time period beginning \_\_\_\_\_ and ending \_\_\_\_\_  
(Optional)

Consent is revocable in the event the property is sold, under new management or the user fails to meet any agreed upon terms or conditions.

\_\_\_\_\_  
Signature of Land Owner

\_\_\_\_\_  
Date signed

