

Application for Filming / Commercial Photography



Please fill out this form if you are interested in filming or doing photography on City of Lakeway property. Please be sure to fill out the form with as much detail as possible and submit it by emailing info@lakeway-tx.gov no less than four weeks prior to your first scheduled shoot day. Please allow up to two weeks for processing. Filling out the form does not guarantee approval. Once the form is filled out and submitted, a City of Lakeway staff member will reach out within two weeks with any further questions and discuss whether the filming/photography will be approved or denied, including any reasons for the denial. We appreciate you taking the time to fill this form out, and for choosing beautiful Lakeway for your filming/photography project.

The Production Coordinator (person responsible for managing filming or photography activities) will need to fill out the information in this application.

Applicant Name: _____

Applicant Title: _____

Phone Number: _____

Email Address: _____

Presenting Company / Individual Additional Information

Company / Individual Legal Name: _____

Company / Individual Address: _____

Company Representative's Name: _____

Film/ Movie/ Video/ Photography Project Title or Product Name:

Project Type (Circle One or describe in 'other'):

- Feature Film
- Commercial
- Print Ad Campaign
- TV Programming
- Corporate Video
- Print or Digital Photo Sales
- TV Movie
- Public Service Announcement
- Documentary
- Student Film
- Music Video
- Other as specified: _____

Shoot Details (please include a detailed narrative of the shoot, shorts and/or filming):

Proposed Schedule and Locations:

Date of Proposed Shoot: _____

Location 1 Park or Area Name: _____

Set Up Time - Strike Time for Location 1: _____

Location 2 Park or Area Name (if applicable): _____

Set Up Time - Strike Time for Location 2 (if applicable): _____

LOGISTICS

Number & Type of Average Sized Vehicles: _____

Number and descriptions of larger vehicles that will be on site, such as box trucks, RVs or 18 wheelers: _____

Will you have food trucks on site during the shoot (Circle One)?

- YES
- NO

Food trucks require inspection by Lake Travis Fire Rescue. Please attach an inspection document with your application.

Do you have proper insurance?

- YES
- NO

Please attach your insurance document when submitting this application.

Will the public be invited or included in the filming in such a manner to produce a large crowd? If "yes", provide details below. Include crowd size.

- YES
- NO

Explanation:

Unmanned aircraft (drone)? *(If yes, you must upload a flight pattern and FAA operator information/certification with your application)*

- YES
- NO

Equipment & Props (Circle all that apply). Please note: Any items/details not clearly indicated may be removed by City staff and production may be halted.

- Generator
- Effects
- Track
- Light Towers

- Fire / Pyrotechnics
- Crane
- Prop Firearms or Weapons
- 10x10 Tents
- Dolly
- Still Rigs
- Camera Car
- Rental Tents (staking prohibited)
- N/A

Set Design Details:

Large Prop Details:

Finally, when submitting this application, please also include a map of the proposed filming locations.

Thank you for your interest in choosing Lakeway for your production work. We look forward to working with you! If you have any questions, please do not hesitate to email us at INFO@LAKEWAY-TX.GOV or call us at (512) 314-7509.