



City of Manvel
Manvel Fire Marshal's Office
INSPECTIONS * INVESTIGATIONS
6615 Masters Rd. Manvel, TX, 77578



For questions regarding the application process, please contact the Permits Department at: 281-489-0630

You Must Call Police Dispatch Before You Burn At: 281-489-1212

OUTDOOR BURN PERMIT

Burn Permit Renewal Applicant ID# _____

Business and/Applicant Name: _____

Business/Applicant Address: _____

Burn Location: _____

Cell Phone: _____ Email: _____

Fee Required \$: _____ ****Applicable fees must be paid before scheduling the inspection. ****

Type of Burn Permit: Annual Outdoor Burn \$25.00 Prescribed Burn \$400.00 Trench Burn \$200

NOTE: A minimum of 5 business days' advance notice required for inspection.

To Request Inspection or Re-Inspection Call: 346-601-4489 or 281-407-3087

It is the responsibility of the applicant to ensure that open burning is conducted in accordance with applicable State laws and local open burning rules and regulations.

I have received a copy of the burning rules and regulations and understand it is the Fire Official's decision to revoke this permit for non-compliance and/or any valid complaint.

I understand that it is the sole discretion of the Fire Official making the inspection to approve or disapprove this request.

NOTE: Applicant may not proceed without an approved permit by Fire Official

Applicant Signature: _____ Date: _____
Month Day Year

****For Permits Department and Fire Marshal's Office Use Only****

Date Application Received: _____ Date Completed: _____
Month Day Year Month Day Year

Approved: ☐ Yes ☐ No

Date Permit Issued: _____ Date Permit Expires: _____
Month Day Year Month Day Year

Fire Official: _____ Permit #: _____

Notes Regarding Inspection: (If disapproved, state reasons.)

***Open Burn must be attended, and the permit must be kept on the burn site at all times.**



Submit Burn Permit Application To Permits Department:
permits@cityofmanvel.com
Permit application is entered into MyGov



The Fire Marshal's Office will contact the applicant within five (5) Business Days to schedule a burn inspection. **NOTE: Fire Inspection must be scheduled directly with the Fire Marshal's Office. Do Not Use the MYGOV system to schedule a fire Inspection. You will not be scheduled for an inspection until a Fire Official contacts you to confirm the date and time of your inspection.** For the best results, the applicant should be on site during the burn pile inspection. Burn piles must meet all local and TCEQ requirements before a burn permit is issued.

**INSPECTION PASSED
PERMIT APPROVED**

Applicant will be notified of approved permit by email and may pick up a copy of permit at the Manvel Fire Marshal's Office

**INSPECTION FAILED
PERMIT APPLICATION DENIED**

Corrective Actions Required
The fire official will review the failed inspection details with the applicant and list the necessary corrections required for approval.

Applicant Makes Corrections and Request Reinspection

at:
346-601-4489
Or
281-407-3087

A minimum of 5 business days' advance notice is required for a fire inspection request.

It is the responsibility of the applicant to ensure that open burning is conducted in accordance with the applicable State and local open burning rules and regulations.

307.4.1 Open Burning. Open burning is burning of waste plant growth/maintenance like burning of trees, brush, leaves, branch trimmings, or other plant growth may be burned on the property of one-half acres or larger on which the material grew. Materials cannot be brought in from another property or site. The plant growth must be burned by the property owner or another person authorized by the owner. Fires covered under this section shall be no larger than five feet in height × three feet in width × ten feet in length. Open burning shall not be conducted within one hundred feet (100') of a structure or combustible material. Conditions which could cause a fire to spread within one hundred feet (100') of a structure shall be eliminated prior to ignition. Open burning shall be three hundred feet (300') from neighboring structures. Prohibited burning materials include but not limited to materials such as plastics, rubber, used building materials, cross ties, utility poles, and furniture.

NOTE: Applicant may not proceed without an approved permit from The City of Manvel Fire Marshal's Office.

1. Each day before lighting the burn pile you must notify Manvel Police Dispatch at 281-489-1212.
2. Burning shall begin no earlier than one hour after sunrise and be completed no later than one hour before sunset on the same day.
3. Burning shall not be commenced when surface wind speed is predicted to be less than six miles (6) per hour or greater than 23 miles per hour during the burn period.
4. Burns shall always be attended by a responsible party and a copy of the approved burn permit must always be on site during the burn
5. Means of extinguishment or control must be provided on site. A minimum of one portable fire extinguisher with a minimum 4-A rating or other approved means such as dirt, sand, stored water, water hose or a water truck shall be available for immediate utilization.
6. A means of contacting the Fire Department must be available at the site during the burn.
7. The granting of a permit does not release the party responsible from any consequences or obligations.
8. A fire may be extinguished and permit revoked if complaints are received or open burning requirements are not being met

I have received a copy of the burning rules and regulations and understand it is the Fire Official's decision to revoke this permit for non-compliance and/or any valid complaint.

Applicant Name: _____ Signature: _____

Date: _____