



Life Connected.

142 N. Ohio Street, Celina, Texas, 75009
www.celina-tx.gov

SIGN PERMIT APPLICATION

- **Electronic Submittal:** The City of Celina is paperless in terms of submittals and resubmittals. All required documents shall be submitted via MyGov as a single PDF.
- **Submittal Items:**
 - Application (Below)
 - Fee (Refer to Master Fee Chart)
 - Sign Plan
 - Location map
 - Drawings
 - Sign identifiers (A, B, C or 1, 2, 3 etc.)
 - Dimensions (including sign area, height, and width; length of building or store front; sign area proposed; sign area permitted)

SIGN INFORMATION

Sign Location

Address or Parcel Tax ID: _____

Lot/Block/Subdivision: _____

Sign Type	Quantity (total)	Quantity (illuminated)
☐ Banner (14 days maximum): Start Date _____ End Date _____		
☐ Directional		
☐ Face Change/Existing Sign		
☐ Menu Board		
☐ Monument		
☐ Projecting		
☐ Subdivision Entrance		
☐ Wall		
☐ Flagpole		
☐ Other:		

CONTACT INFORMATION – APPLICANT (PRIMARY CONTACT)	CONTACT INFORMATION – BUSINESS OWNER
Name: Company: Address: Phone: Email:	Name: Company: Address: Phone: Email:
CONTACT INFORMATION – SIGN CONTRACTOR	CONTACT INFORMATION – ELECTRICAL CONTRACTOR
Name: Company: Address: Phone: Email:	Name: Company: Address: Phone: Email:
PROPERTY OWNER CONSENT/AGENT AUTHORIZATION	
THE UNDERSIGNED APPLICANT CERTIFIES THAT THE PROJECT DESCRIBED HEREIN WILL BE BUILT IN ACCORDANCE WITH THE APPROVED PLANS AND SPECIFICATIONS. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPILED WITH WHETHER SPECIFIED OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. WHEN A PERMIT HAS NOT BEEN ISSUED WITHIN 180 DAYS FOLLOWING THE DATE OF APPLICATION, THE APPLICATION AND PLAN REVIEW WILL EXPIRE. Signature: Name: Date:	