

LANDLORD/TENANT REGISTRATION

N.J.S.A. 46:8-28 et seq.

PLEASE PRINT ALL INFORMATION

Address of Rental: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Name of Tenant: \_\_\_\_\_ , \_\_\_\_\_  
Last Name First Name

Phone # of Tenant: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Ext: \_\_\_\_\_

Owner of Premise: \_\_\_\_\_ , \_\_\_\_\_  
Last Name First Name

Address of Owner: \_\_\_\_\_  
Street # / PO Box Street

\_\_\_\_\_  
City, State ZIP

Phone # of Owner: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Ext: \_\_\_\_\_

Email Address of Owner: \_\_\_\_\_

**Registered Agent:** (Including Corp. offices if a Corporation)

**Person Authorized to Accept Service:** (If owner lives in another country)

\_\_\_\_\_  
Full Name (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext  
Primary Phone Secondary Phone

Full Address

**Managing Agent:** (or individual who may be contacted in emergency)

\_\_\_\_\_  
Full Name (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext  
Primary Phone Secondary Phone

Full Address

**Maintenance Personnel:**

\_\_\_\_\_  
Full Name (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext  
Primary Phone Secondary Phone

Full Address

Holder of Mortgage (if any): \_\_\_\_\_

I, the undersigned, hereby CERTIFY to the truth and the accuracy of the above information.

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Signature of Landlord: \_\_\_\_\_

**NOTE:** It is the obligation of the Landlord to file a registration statement with the Borough Clerk in the municipality in which the rental property is located. The statement must also be provided to each tenant and posted in a conspicuous place within the building. If there is any change in the above information, the Landlord MUST notify the Clerk by filling an amended registration within seven (7) days. Each tenant must also be notified within thirty (30) days.

**FEES:**

- a. \$50.00 annually for a Single or Two-family dwelling  
\$10.00 for re-rental
- b. \$100 for up to Six units  
\$10.00 for re-rental
- c. \$500 For Six or more units. Includes re-rental fee

**FEE PAID:**

Amount

Date Paid