

APPLICATION for PLAN EXAMINATION and BUILDING PERMIT

IMPORTANT - Applicants Complete All Items in Sections: I, II, III, IV, V and VII

I. LOCATION of BUILDING	Location (Street Number and Street Name)			Zoning District
	Names of Cross Streets			
	Between		and	
	Subdivision	Lot Number	Block	Lot Size

II. TYPE and COST of BUILDING - All Applicants Complete Parts A through D

A. TYPE of IMPROVEMENT

- 1 ☐ New Building
- 2 ☐ Addition (If residential, enter number of new housing units added, if any, in Part D, 13.)
- 3 ☐ Alteration (See number 2 above)
- 4 ☐ Repair, Replacement
- 5 ☐ Wrecking (If multifamily residential, enter number of units in building in Part D, 13.)
- 6 ☐ Moving (Relocation)
- 7 ☐ Foundation only

D. PROPOSED USE

For "Wrecking" most recent use

Residential

- 12 ☐ One Family
- 13 ☐ Two or more Family
Enter number of units _____
- 14 ☐ Transient Hotel, Motel or Dormitory
Enter number of units _____
- 15 ☐ Garage
- 16 ☐ Carport
- 17 ☐ Other (Specify) _____

Nonresidential

- 18 ☐ Amusement, Recreational
- 19 ☐ Church, other Religious
- 20 ☐ Industrial
- 21 ☐ Parking Garage
- 22 ☐ Service Station, Repair Garage
- 23 ☐ Hospital, Institutional
- 24 ☐ Office, Bank, Professional
- 25 ☐ Public Utility
- 26 ☐ School, Library, other Educational
- 27 ☐ Stores, Mercantile
- 28 ☐ Tanks, Towers
- 29 ☐ Other (Specify) _____

B. OWNERSHIP

- 8 ☐ Private (Individual, Corporation, Nonprofit Institution, Etc.)
- 9 ☐ Public (Federal, State, Local Government)

C. COST

(Omit Cents)

- 10 Cost of Improvement \$
To be installed but not included in the above cost:
 - a. Electrical \$
 - b. Plumbing \$
 - c. Heating, Air Conditioning \$
 - d. Other (Elevator, etc.) \$
- 11 TOTAL Cost of Improvement \$

Nonresidential - Describe in detail proposed use of buildings, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use.

III. SELECTED CHARACTERISTICS of BUILDING - For New Buildings and Additions complete Parts E through L, for Wrecking, complete only Part J, for all others skip to IV.

E. PRINCIPAL TYPE of FRAME

- 30 ☐ Masonry (Wall Bearing)
- 31 ☐ Wood Frame
- 32 ☐ Structural Steel
- 33 ☐ Reinforced Concrete
- 34 ☐ Other (Specify) _____

G. TYPE of SEWAGE DISPOSAL

- 40 ☐ Public or Private Company
- 41 ☐ Private (Septic Tank, etc.)

H. TYPE of WATER SUPPLY

- 42 ☐ Public or Private Company
- 43 ☐ Private (Well, Cistern)

J. DIMENSIONS

- 48 Number of Stories
- 49 Total Sq Ft of Floor Area, All Floors, Based on Exterior Dimensions . .
- 50 Total Land Area, Sq. Ft. . . .

K. NUMBER of OFF STREET PARKING SPACES

- 51 Enclosed
- 52 Outdoors

E. PRINCIPAL TYPE of HEATING FUEL

- 35 ☐ Gas
- 36 ☐ Oil
- 37 ☐ Electricity
- 38 ☐ Coal
- 39 ☐ Other (Specify) _____

I. TYPE of MECHANICAL

- Will there be air conditioning?
- 44 ☐ Yes 45 ☐ No
- Will there be an elevator?
- 46 ☐ Yes 47 ☐ No

L. RESIDENTIAL BUILDINGS ONLY

- 53 Number of Bedrooms
- 54 Number of Bathrooms
 - Full
 - Partial

Number

Street

NOTES and DATA - For Department Use

[illegible]

IV. IDENTIFICATION

Homeowner Permits Must List All Subcontractors and Their License Number

A. OWNER

Name		Telephone Number ()	
Address	City	State	Zip Code

B. ARCHITECT or ENGINEER

Name		Telephone Number ()	
Address	City	State	Zip Code

C. CONTRACTOR

Name		Telephone Number ()	
Address	City	State	Zip Code
License Number	Expiration Date	Federal Employer ID Number (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

V. APPLICANT INFORMATION

The applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information.

Name		Telephone Number ()	
Address	City	State	Zip Code
Federal Employer ID Number /			
I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge. I acknowledge receipt of and agree to comply with the Hillsdale County Building Guide.			
Fee Enclosed:			
Signature of Applicant		Date	
Section 23A of the State Construction Code Act of 1972, Act Number 230 of the Public Acts of 1972, being section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23A are subject to civil fines.			

VI. ZONING PLAN EXAMINERS NOTES

District

Use

Front Yard

Side Yard

Side Yard

Rear Yard

Notes

VII. SITE or PLOT PLAN - *For Applicant Use*

