

ROAD OPENING PERMIT

Permit must be submitted via [email](#) or by mail to:

Malvern Borough Administration

1 East First Avenue, Suite 3, Malvern, PA 19355

(Mon-Fri 9:00am-12:00pm, 1:00pm-5:00pm)

Remit Payment Online:

www.malvern.org

Refer to [Fee Schedule](#)

1. PROPERTY INFORMATION

Owner's Name:

First

Last

Property Address:

Street

Mailing Address:

(if different than
property address)

Street

City

ZIP Code

Contact Information:

Phone

Email

Tax Parcel #: _____

Zoning District: _____

2. CONTRACTOR INFORMATION

Contractor Name:

First

Last

Company Address:

Street

City

ZIP Code

Contact Information:

Phone

Email

Contractor License #: _____ (PA Registration #)

3. WORK DETAIL

Location of Work: _____

Est. Date of Completion: _____ Est. Cost: \$ _____

Number of Openings: _____ Size of Opening(s): _____sf

Utility: _____ Sewer _____ Gas _____ Water _____ Electric _____ Communication

_____ Emergency Repair _____ Installation _____ Upgrade
_____ Removal _____ Disconnect

PA ONE-CALL Serial Number: _____

On _____, the undersigned hereby makes application to open the road bed at the location stated above and agrees to the provisions of Malvern Borough Ordinance 2006-7, including additional areas of restoration where required, and agrees to reimburse the Borough of Malvern for engineering inspection fees per said Ordinance.

The Borough Engineer shall be contacted at (610) 903-0060, prior to any work being performed, for all required site inspections including but not limited to, backfill and road restoration.

Malvern Borough Police Department shall be notified (610) 647-0261, at least forty eight (48) hours prior to any work beginning. Failure to do so shall result in work being shut down until such notification is made, no exceptions!

Signed: _____ Date: _____

Where required, protective measures such as trench boxes, etc., shall be used, or work site shall be subject to an immediate stop work order until adequate measures are provided/used.

Location diagram - provide two (2) copies of applicable drawings.

Approved by: _____ Date: _____

Conditional Letter attached for additional required road restoration: _____

Cc: Borough Engineer
Malvern Borough Police Dept.