



Eloy

City of

Community
Development 525 North

PLANNING AND ZONING MISCELLANEOUS APPLICATION

REQUEST(S)

Check Application Request:

- ☐ **Development Agreement**
- ☐ **Fence location and fence type (wrought iron, chain link, etc.)**
- ☐ **Hacienda-style front arches and gates**
- ☐ **Residential structures less than 200 square feet**
- ☐ **Residential Model Home Complex**
- ☐ **Temporary/Portable Monopoles**

GENERAL DATA REQUIRED

Development/Project Name:

Assessor's Parcel Number(s):

Current General Plan Land Use Designation:

Gross Area (Acre/Sq. Ft.):

Current Property Zoning:

Project Location

Current Land Use:

Description of Project

Proposed Land Use:

PROPERTY OWNER INFORMATION

Owner Name:

Street Address:

Phone:

City:

State:

Zip Code:

E-Mail:

APPLICANT / AGENT REPRESENTATIVE INFORMATION

Name:

Company:

Street Address:

Phone:

City:

State:

Zip Code:

E-Mail:

Applicant Signature:

Date:

FOR OFFICE USE ONLY

Accepted By:

Submittal Date:

Fees:

CASE NO:

Receipt Confirmation No.

Fees Paid:

GL# 10-319-0120



Development F2F North



City of Eloy

Planning and Zoning Miscellaneous Application Checklist

PURPOSE AND APPLICABILITY:

This application checklist aims to provide applicants with a list of the minimum information needed to submit for a Miscellaneous based on the request. The City Staff strives to inform applicants of all information required to be submitted with the initial application submission. However, upon review of the submitted material, additional information may need to be provided, along with a follow-up resubmittal of an application. To avoid delays in processing the application, the property owner/developer shall provide the City with all essential information, as determined by the City Staff, to conclude the general acceptability of the proposed application.

PART I -- GENERAL REQUIREMENTS

Required	Received	Description of Documents Required for Complete Application. No application shall be accepted without all items marked below.
☒	☐	1. Planning and Zoning Miscellaneous Application Checklist
☒	☐	2. Planning and Zoning Miscellaneous Application Fee: \$ <u>See Fee Schedule for application type</u> (subject to change every July). Note: This is not a building permit application. The building permit application is a separate submittal.
☒	☐	3. Planning and Zoning Miscellaneous Application
☒	☐	4. Property Owner Authorization Required when the property owner is represented by an agent (e.g., Lawyer, planner, architect, landscape architect, etc.)

PART I – NARRATIVE, PLANS, REPORTS, RELATED DATA AND INFORMATION

Required	Received	Description of Documents Required for Complete Application. All Plans, Building Elevations, Perspectives, and Details shall be black-line drawings of suitable quality for reproduction and without gray tones or shading except as otherwise noted. No application shall be accepted without all items marked below.
☐	☐	5. Application Narrative (to be provided in PDF and Word formats) Written narrative to include the following minimum information: Description of the proposed development/improvement
☒	☐	6. Development Agreement (Word format) Development Agreement shall address all requirements as specified by the Community Development Director <i>(Please be advised that through the application review process, including any associated requirements, additional requirements, conditions, and provisions may need to be addressed and incorporated.)</i>
☐	☐	7. Legal Descriptions Legal descriptions and graphics of subject property(ies)
☐	☐	8. Plot Plan / Site Plan (Minimum plan size sheet: 8 ½ - inches x 11 – inches) - Proposed improvements must be labeled and dimensioned to at least two property lines. - Ramadas, carports, trellis, etc. The nearest distance between the adjacent structures and the property lines shall be dimensioned
☐	☐	9. Site Details/Elevations - Color photo or elevation plans of the proposed screen walls, site walls, ramadas, refuse enclosures, carport, trellis, etc. Black and White and in color.) - The total height of the improvements shall be dimensioned or labeled on the Site Details/Elevations

☐	☐	10	Temporary/Portable Monopole or Cellular on Wheels (COW) - not part of a special event application. - Details, including total height of Details, including total height of Temporary/Portable Monopole or Cellular on Wheels (COW) - Site Location Plan
☒	☐	16.	All files are to be submitted via the Planning and Zoning Application portal at the following link (Click on the Link below): Submit a Planning and Zoning Application - Weblink https://eloyplanning.portal.iworq.net/portalhome/eloyplanning
☐	☐	11.	Other Requirement:
☒	☐	12.	This form must be signed by the Project Coordinator only for submitting a Development Agreement If you have any questions regarding this application checklist, please contact your Project Coordinator. Coordinator Name (print): _____ Phone Number: 520-466-2578 Coordinator Name (signature): _____ Date: _____ Coordinator e-mail: _____ The City Planner or Community Development Director must sign the checklist prior to the submittal of the application; otherwise, the application will not be accepted. Required Notice Pursuant to A.R.S. §9-836, an applicant/agent may request a clarification from the city regarding an interpretation or application of a statute, ordinance, code, or authorized substantive policy, or policy statement. Requests to clarify an interpretation or application of a statute, ordinance, code, or policy statement administered by the Community Development Department, including a request for an interpretation of the Zoning Ordinance. All requests shall be submitted in writing to the Community Development Department to the attention of the Community Development Director. All such written requests must be submitted in accordance with the A.R.S. §9-839