

Zoning Board of Appeals - Appeals

Applications Due: 4th Friday of every month.

There are no meetings in December.

Planning & Zoning

150 N. Main Street

Imlay City MI 48444

adminasst@imlaycity.org

810-724-2135



Appeal of:

Applicant:

Applicant Address:

Phone:

Email:

Property Owner (if not the same):

Phone:

Property Owner Address:

Email:

Property ID (Parcel #):

Lot Size:

Parcel Address:

Current Zoning District:

Description of Request:

☐ **Written Description Reason for Request** (See back of application)

☐ **Plot Plan** (existing structures, propose use areas, general location proposed buildings and parking lot, surrounding properties)

Copies of Plot Plan: ☐ Digital Copy ☐ 4 Hard Copies

☐ **A Legal Description of the Subject Property** (attached)

I do hereby swear that all statements, signatures, descriptions and exhibits submitted on or with this application are true and accurate to the best of my knowledge and that I am authorized to file and act on behalf of all owners of the subject property. The undersigned deposes that foregoing statements, answers, and accompanied information is true and correct.

Applicant Signature:

Date:

Are you the Legal Owner of Subject Property? ☐ Yes ☐ No

If no, have the property owner fill out and sign this portion of the application.

Name:

Signature:

Date:

By signing this application, I consent to City Officials coming onto the subject property to evaluate this application. I acknowledge that I am responsible for all cost incurred by the City in the processing of this application and may be billed in addition to the initial fee.

Official Use Only

Received By: _____ Received Date: _____ Case #: _____ Fee Paid: _____

Final Decision By: _____ Decision Date: _____

☐ Approved ☐ Approved with Conditions ☐ Denied

Conditions/Notes: _____

Revised 5-2026

Applicant:

Applicant Address:

Written Description of Reason for Request:

Please write how you meet at least one of the four standards.

- 1. The original decision was arbitrary or capricious; or
- 2. The original decision was based on an erroneous finding of a material fact; or
- 3. The original decision did constitute an abuse of discretion; or
- 4. The original decision was based on erroneous interpretation of the Zoning Ordinance or zoning law.