



Short-Term Rental (STR) Application
505 W. Main St. | Azle, Texas 76020
817-444-2541 | Email: permits@cityofazle.org

License Number _____

Application Date _____

BUSINESS OWNER INFORMATION

Legal Business Owner Full Name: _____
(This is the official legal name of your business as registered with the appropriate government authorities. If you operate under an LLC or incorporated entity, please use the full legal name as it appears in your registration documents. If you are not registered as an LLC or incorporated entity, please enter the owner's full legal name.)

Legal Business Address, City, State & Zip: _____

Legal Business Mailing Address, City, State & Zip: _____

Telephone: _____ Email Address: _____

Legal Business Web Page: _____

Legal Business Owner Signature: _____

Texas Taxpayer Number: _____
(This number is issued to an individual/entity by the Texas Comptroller of Public Accounts. This number is 11 digits and is NOT your SSN or FEIN.)

City Hotel Occupancy Tax (HOT) Registration Number: _____

OWNER OF PREMISES

Owner's Name (if corporation, type of corporation): _____

Address, City, State & Zip: _____

Telephone: _____ Email Address: _____

Owner's Signature: _____

OPERATOR OF PREMISES / PROPERTY MANAGER

Operator's/Manager's Name: _____

Address, City, State & Zip: _____

Telephone: _____ Email Address: _____

Operator's Signature: _____

24 -HOUR CONTACT INFORMATION

24-Hour Contact Name: _____

24-Hour Contact Address, City, State & Zip: _____

24-Hour Telephone: _____ Email Address: _____

24-Hour Contact's Signature: _____

STR PREMISES INFORMATION

Street Address: _____

Legal Description: _____

Number of Bedrooms: _____ Occupancy Limit: _____

Type of Premises: ☐ Single Family Residential ☐ Unit in Duplex Residential ☐ Commercial Building
☐ Unit in Multifamily Building (total number of units at location): _____

Number of Off-Street Parking Spaces Provided: _____

REQUIRED DOCUMENTS/FEEs

- | | |
|--|---|
| ☐ STR Application | ☐ Current/Paid Property Tax Certificate |
| ☐ Parking Plan | ☐ Proposed Host Rules |
| ☐ Dimensioned Floor Plan | ☐ Property Owner Statement of Compliance with All City Codes |
| ☐ Fire/Life Safety Plan | ☐ Proof of Liability Insurance |
| ☐ Contact Information for HOA, if any | ☐ Initial application fee of \$500 or license renewal fee of \$300 |