



THE CITY OF ORANGE

419 CENTRAL AVENUE • ORANGE, N.J. 07050
(973) 346-2300 ext.6129 • FAX: (973) 678-6515

FIRE PREVENTION BUREAU

Fire Certificate application process

- Complete **ALL** information within the fire certificate application
- Attach a copy of the sales contract with application
- If one or both parties are LLC's, provide a certificate of registration and or certificate of organization
- Include payment payable to the "City of Orange" for application fee or attach receipt from online payment (fee schedule enclosed)
- To pay online: Orangenj.gov, select online bill pay and select Fire Department.
- If property is vacant, inhabitable, and/or in need of rehabilitation, include a letter from attorney addressed to Fire Official (sample letter enclosed)
- An inspection date will be given only when office has received all required documents
- Certificates are non-transferable

Any questions contact Fire Prevention Bureau

Office Administrator Tonia Whidbee 973-346-2300 ext 6130 Twhidbee@orangenj.gov

Fire Official Sharif Jennings 973-346-2300 ext 6129 Sjennings@orangenj.gov

Note: Application for 1 & 2 family houses only



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FIRE PREVENTION BUREAU

SMOKE DETECTOR CERTIFICATES

Residential One and Two Family Households

1. Smoke Detectors (Effective: January 1, 2019)

- The household shall have a detector on each level of the structure
- **(INCLUDING THE BASEMENT AND ATTIC)**
- The household shall also have a detector outside each separate sleeping area.
- The detectors shall be located on or near the ceiling.
- Ten year sealed battery-powered single stations smoke detectors shall be installed and shall be listed in accordance with ANS/ UL 217. **Proof of purchase is required the day of inspection.** Example: detector box or receipt

2. Carbon Monoxide Detectors

- Detectors are required on each floor which is used for sleeping
- Placed in close proximity of the bedroom areas of the dwelling.

3. Fire Extinguishers

- ABC type of extinguisher is required
- Minimum size 2a:10b: C, rated for residential usage.
- A 10 lb. Extinguisher is the maximum size allowed by the fire code.
- An extinguisher mounted on the wall within 10 ft. of the kitchen area.
- The extinguisher visibility shall be in an open area and easily accessible.

Fee Schedule

New fee schedule is effective March 14, 2024

Requests:

1 & 2 Family/Condo

Received <u>more</u> than 10 business days prior:	\$100.00
Received four to ten business days prior:	\$125.00
Received fewer than four business days:	\$175.00

- A **\$50.00 fee** will be added to all property re-inspections
- **THE FULL COST OF THE INSPECTION** will be assessed for no-show
- Certified Check, Money Order or On-line payments **only**
- <https://www.govpaynow.com/gps/user/cvg/plc/a003jg>

**Contact (973) 952-6129 or (973) 952-6130 for appointments. Our office is located at
419 Central Avenue, Orange, New Jersey – 2nd Floor.**

FEES ARE NON REFUNDABLE



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FIRE PREVENTION BUREAU

Owner's Information

Name _____

Address _____

Phone _____

Lot _____ Block _____

(1) Family _____ (2) Family _____

Buyer's Information

Name _____

Address _____

Phone _____

Address of Inspection

Address _____

Phone _____

Appointment Information

Date _____

Time _____

Payment Information

Bank check # _____

Money order# _____

Amount paid _____



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FIRE PREVENTION BUREAU

ATTORNEY LETTER(template)

Orange Fire Prevention Bureau
Att: Fire Official Sharif Jennings
419 Central Avenue
Orange New Jersey 07050

Address:

Dear Fire Official Sharif Jennings:

Please be advised, this office represents _____, who are under contract to purchase the subject property. This letter is to confirm that the property is now vacant and shall remain so until the property is completely renovated and a Certificate of Habitability is issued.

We hereby agree to apply for all necessary permits including but not limited to electrical, plumbing, building and fire. Upon completion of the necessary renovations we will schedule all required inspections with the City of Orange Code Enforcement, Uniform Construction and or Fire Departments.

Should you require any further information, please do not hesitate to contact me via phone (xxx) xxx-xxxx

*If purchaser is a business/LLC, provide registered agent(this person receives legal documents on behalf of LLC), main business/LLC's address(Where legal documents are received and retrieved) and business/LLC contact(phone,email and fax)

*Notarized letters are accepted with seal and stamp

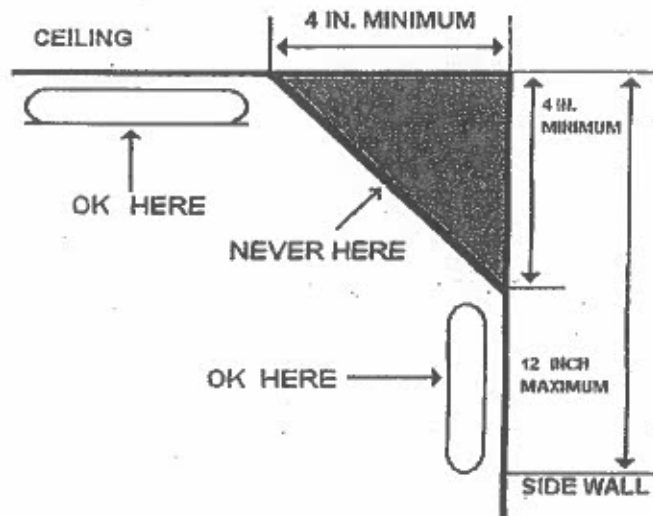
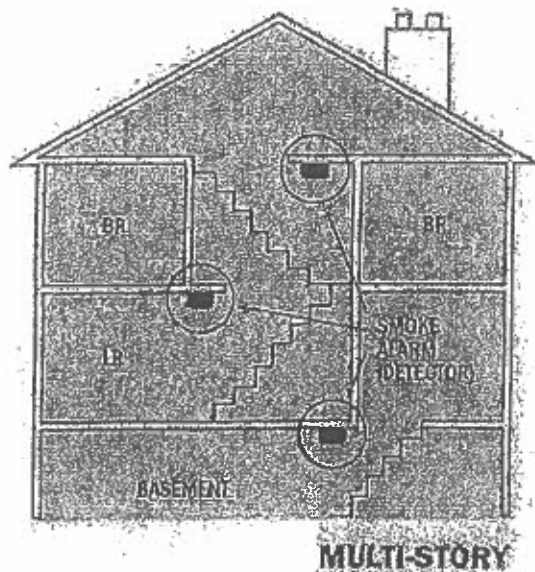
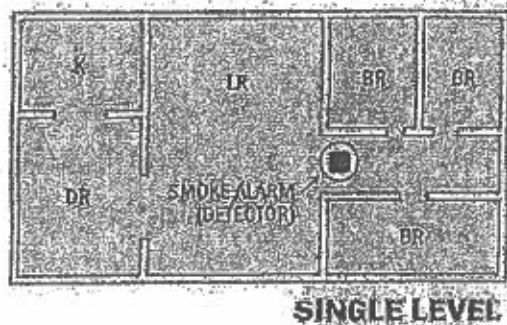
*Attorney letters are accepted on Attorney's letterhead

Thank you for your cooperation.

Respectfully,

SMOKE DETECTOR PLACEMENT

- BASEMENT: One at the bottom of the stairs to first floor.
One within 10' of a bedroom (if any).
- FIRST FLOOR: One at the bottom of the stairs to second floor.
One within 10' of a bedroom (if any).
- SECOND FLOOR: One at the top of the stairs from first floor.
One within 10' of a bedroom (if any).
- THIRD FLOOR: One at the top of the stairs from the second floor.
One within 10' of a bedroom (if any).
- ATTIC: No detector needed if the attic is not finished.



CARBON MONOXIDE ALARMS

Carbon Monoxide alarms shall be installed in accordance with the requirements of N.J.A.C 5:70 - 4.19d and NFPA-720-9.4.

4.19d

Carbon monoxide alarms or detectors should be installed in any family living unit containing fuel-burning appliances or fireplace or having an attached garage.

4.19.d-1

A carbon monoxide alarm or detector should be centrally located outside of each sleeping area in the immediate vicinity of the bedrooms. Where bedrooms are separated and the audibility of the alarm or the detector to occupants within the bedroom area could be seriously impaired, more than one unit could be needed. Each alarm or detector should be located on the wall, ceiling, or other location as specified in the installation instructions that accompany the unit.

***DETECTORS MUST BE INSTALLED OUTSIDE OF THE BEDROOM OR SLEEPING AREA, WITHIN 10' OF BEDROOM DOORS.**

9.4.2.1

Each alarm should cause the operation of an alarm notification appliance that should be clearly audible in all bedrooms over background noise levels and with all intervening doors closed.

9.4.2.2.1

In a household occupied by one or more hearing impaired persons, each initiating device should cause the operation of a visible alarm signal(s) in accordance with 9.5.5

CARBON MONOXIDE DETECTOR PLACEMENT

*Detectors must be installed outside of the bedroom or sleeping area, within 10' of bedroom doors.

NOTE: Dwellings with existing fire detection and carbon monoxide systems installed through the building department (new construction/renovation and a certificate of occupancy was issued) must be maintained to the same level of the certificate of occupancy upon resale/lease. **Any portion of an existing system not serviceable or repairable shall be replaced. Battery operated smoke detectors are not acceptable replacements.**

PORTABLE FIRE EXTINGUISHER

1. The extinguisher must be located within 10 feet of the kitchen and located in the path of egress.
2. The top of the extinguisher must not be more than 5 feet above the floor.
3. The extinguisher must be visible and in a readily accessible location free of from being blocked by furniture, storage, or other items.
4. The extinguisher must be near a room exit or travel path that provides an escape route to the exterior.
5. At least one portable fire extinguisher shall be installed in all one and two family dwellings (except seasonal rental units) upon change of occupancy.
6. The extinguisher shall be listed, labeled, charged and operable.
7. The extinguisher shall be an approved listed and labeled type with a **minimum rating of 2A-10B:C** and weigh no more than 10 pounds.
8. The hangers or brackets supplied by the manufacturer must be used.
9. The extinguisher must be accompanied by an owner's manual or written information regarding the operation, inspection, and maintenance of the extinguisher
10. The extinguisher must be installed with the operating instructions clearly visible.

New extinguishers are not required to be serviced or tagged, as long as the seller or agent can provide proof of purchase or receipt.

CERTIFICATE OF SMOKE DETECTOR,
CARBON MONOXIDE ALARM AND
PORTABLE FIRE EXTINGUISHER COMPLIANCE

N.J.A.C 5:70 - 4.19 - SMOKE ALARMS FOR ONE- AND TWO-FAMILY DWELLINGS;
CARBON MONOXIDE ALARMS; AND PORTABLE FIRE EXTINGUISHERS

1. All smoke detectors shall bear a label showing the detector has been tested in accordance with Underwriters Laboratories Standard 217. *Effective January 1, 2019, all battery operated smoke detectors shall be ten-year sealed battery-powered single station smoke alarms.*
2. All smoke detectors shall be either battery operated or permanently wired to a non-switchable circuit of the house current. Detectors shall not be required to be interconnected
3. All equipment shall be installed in a workmanlike manner.
4. All equipment shall be so located that accidental activation will not be caused by jarring or vibration. ***No Double sided tape is permitted to be used for mounting equipment.**
5. All equipment shall be affixed to the wall or ceiling surface in accordance with the manufacturer's recommendations.
6. At least one smoke detector shall be installed on each level of the dwelling. If there are separate sleeping areas on any level, additional detectors are required in the immediate vicinity of each separate sleeping area. (Within 10 feet)
7. The preferable location for smoke detectors is on the center of the ceiling. Where this is impractical, wall mounting is acceptable. Ceiling mounted detectors shall be at least 4 inches from any side wall or other downward projection. For wall mounted units the top of the detector shall be within 4 and 12 inches of the ceiling.
8. Smoke detectors in room with ceiling sloped greater than 1 foot rise per 8 feet horizontal shall be located at the high side of the room.
9. Smoke detectors are not to be installed in stairways.
10. A smoke detector installed in the basement or to protect a level without a separate sleeping area shall be located in close proximity to the stairway leading to the floor above.
11. Smoke detectors installed to protect a separate sleeping area shall be installed outside of, but in the immediate vicinity of, the sleeping area. (Within 10 feet)
12. Smoke detectors are not required in crawl spaces or in unfinished attic spaces.