

VILLAGE OF VICTORY
23 Pine Street PO Box 305 Victory Mills, NY 12884
Phone/Fax: (518) 695 – 3808

PLANNING BOARD
APPLICATION FOR SPECIAL PERMIT

PLEASE CHECK ONE:

PHASE I: Pre-Submission Conference _____
PHASE II: Preliminary Site Plan Application _____
PHASE III: Final Site Plan Application _____

1. To be completed by the Planning Board:

CASE NUMBER: _____

Date Application Received: _____

Date of Pre-Submission Conference: _____

Date of Preliminary Site Plan Review: _____

Date of Final Site Plan Review: _____

Public Hearing Date (required): _____

Amount of Fee: _____

Paid by: CHECK _____
OR CASH

2. To be completed by Applicant:

I (We), _____

Of _____

In accordance with Village Law §7-725-b, the Village of Victory Planning Board is hereby authorized to grant special use permit for the following as listed in Article 4 and Article 5. Applications shall be accompanied by the following: sufficient information to permit the planning board to review compliance with the general standards discussed Article 7-E-2 of this local law and with the application standards in section E, payment of the applicable fees and completed Environmental Assessment Short Form or Part I of the Long Form, if necessary. This application is to establish the following use:

(describe use)
on property identified on Village Tax Map(s) as Section/Block/Lot: _____

Said property is located on: _____ and consists of
(name of road way/highway)

(acres/square feet)

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3. Please attach seven (7) copies of this form, for Phase I (Pre-Submission Conference - which may be used to determine the application requirements). The applicant shall provide the planning board with basic data regarding the proposal. At a minimum, the applicant shall provide: a map showing the important existing natural and man made features in and around the site and a sketch plan showing the major features of the proposal.
4. Phase II shall be accompanied by the information as listed in the zoning regulations and as determined by the Planning Board. The Planning Board may require any or all of the following items as outlined under the Preliminary Site Plan Application.
5. Phase III: after receiving approval with or without modifications, of the preliminary site plan review, the applicant shall submit a final site plan to the Planning Board for approval. The final site plan shall conform substantially to the approved preliminary site plan and shall include any modifications that were required as a result of the preliminary site plan review. Upon approval of the final site plan, the Planning Board shall endorse its approval on three (3) copies of the final site plan and shall forward one (1) copy to the Code Enforcement Officer and provide two (2) copies to the Applicant.

Applicant's Signature: _____

Date: _____