



209 E Kern St., Taft CA 93268-3292 • (661) 763-1222

HOME OCCUPATION BUSINESS LICENSE TAX APPLICATION

APPLICATION MUST BE FILLED OUT COMPLETELY AND SIGNED BEFORE LICENSE CAN BE ISSUED • PLEASE ALLOW 7-10 DAYS TO PROCESS THIS APPLICATION

Business Name _____ Bus. Phone () _____
Business Location _____ Bus FAX () _____
(Cannot be P.O. Box per State of California, Business & Professions Code Section 17538.5)

Mailing Address _____ Start Date _____

Email Address _____ Rate Type _____

DESCRIPTION OF BUSINESS _____ SIC CODE _____

OWNERSHIP: Corporation ☐ Corp-Ltd. Liability ☐ Partnership ☐ Sole Proprietor ☐ Limited Partnership ☐ Trust ☐

State Lic. No. _____ Lic. Type _____ Expiration Date _____

Resale No. _____ FEIN No. _____ SEIN No. _____

Enter below names of Owners, Partners, or Corporate Officers *must have **TWO** different contact numbers*

Owner Name _____ Title _____ Soc. Sec. No. _____

Home Address _____ Phone () _____

Drivers Lic. No. _____

State Issued _____

Owner Name _____ Title _____ Soc. Sec. No. _____

Home Address _____ Phone () _____

Driver Lic. No. _____

State Issued _____

In case of emergency, please contact:

Name: _____ Phone () _____

Address _____

Do you own or lease property? If Yes, please enter property owner's name, address, and phone number.

Name _____ Phone () _____

Address _____

City of Taft Home Occupation Business License

Non-Refundable Review Fee

one-time only

\$ 40.00

Home Occupancy Fee

one-time only

\$ 60.00

Business License Tax

\$

State Mandate Fee

\$ 4.00

TOTAL TAX DUE

\$

Sales or use tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization office. For general information, please call the Board of Equalization at 1-800-400-7115.

PAYMENT OF A BUSINESS LICENSE TAX DOES NOT RELIEVE THE APPLICANT (BUSINESS) OF THE REQUIREMENT TO COMPLY WITH OTHER REGULATIONS OF THE CITY, COUNTY, STATE, OR FEDERAL GOVERNMENT. I DECLARE, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION CONTAINED ABOVE IS TRUE AND CORRECT.

Signature of Owner/Representative: _____ Date: _____

RETURN APPLICATION TO ABOVE ADDRESS AND MAKE CHECK PAYABLE TO CITY OF TAFT



Planning & Development Services Department Application for Home Occupation Permit

Applicant(s) Name: _____ Phone #: _____

Mailing Address: _____ Cell #: _____

Property Owner: _____ Phone #: _____

Email: _____

Mailing Address: _____

HOME OCCUPATION SITE INFORMATION

Home Occupation Address: _____

Assessor's Parcel Numbers: _____

Name of Proposed Home Occupation Business Name: _____

Describe Type of Business: _____

Please provide the following information:

Number of employees, including self: _____ Number of Deliveries of materials to home weekly: _____

Number of Customer visits to home per week: _____

Machinery, equip or tools used: _____

Location and type of materials stored and used: _____

Vehicle and trailers used: _____

I, the undersigned, understand that any approval or license pursuant to this application does not grant any right or privilege to use any building or land contrary to the provisions of the City Municipal Code. I will comply with the provisions of the Taft Zoning Ordinance, as set forth in this application. I hereby certify that the information provided in this application to the best of my knowledge is true and correct.

APPLICANT'S SIGNATURE

DATE

6-12-18: HOME OCCUPATIONS:

(A) Intent: Home occupations are intended to provide for commercial uses within a residence in those cases where that use will not alter the character or the appearance of the primary residential use. "Home occupations", as defined in section 6-1-19 of this title, shall be permitted in any residential district, subject to the following regulations of this section.

(B) Authority: Authority for approval of a home occupation shall be vested with the Planning Director, or their designee.

(C) Application: An application for a home occupation shall be filed with a business license application to the Finance Department in a manner prescribed by the Planning Director. The application shall include the following:

1. Name and address of the applicant.
2. Name(s) and address(es) of the property owner(s).
3. Assessor's parcel number(s).
4. Notarized written authorization from property owner(s) permitting the applicant, if not a property owner, to operate the home occupation.
5. Description of the home occupation including:
 - (a) Trade name or business title;
 - (b) Detailed description of the proposed occupation;
 - (c) Tools, machinery, or equipment required or used in the practice of the proposed home occupation.

(D) Conditions: Prior to approving a request for a home occupation, the Planning Director shall find that the proposed use meets the following conditions prior to approval of any such home occupation permit:

1. Employees: All employees shall be members of the resident family and shall reside on the premises.
2. Sales Prohibited: There will be no direct sales of products or merchandise.
3. Traffic: Pedestrian and vehicular traffic will be limited to that normally associated with residential districts.
4. Commercial Vehicles: The home occupation shall not involve the use of commercial vehicles for the delivery of materials to or from the premises beyond those commercial vehicles normally associated with residential uses.
5. Percentage Of Use: Up to twenty five percent (25%) of the living space or two hundred fifty (250) square feet, whichever is greater, of the home may be used for storage of materials and supplies related to the home occupation.
6. Outdoor Storage: There shall be no outdoor storage of materials or equipment, nor shall merchandise be visible from outside the home.
7. Conducted Within Main Building: The home occupation shall be confined within the main building. A garage shall be considered as part of the main building.
8. Signs: No sign shall be permitted other than those allowed under chapter 15 of this title.
9. Business Advertising: Business address or location is not allowed in any public advertising.
10. Hours Of Operation: The home occupation hours of operation shall be limited from seven o'clock (7:00) A.M. to eight o'clock (8:00) P.M. daily. Providing commercial services for customers at the residence shall be by appointment only.
11. Appearance: The appearance of the structure shall not be altered, nor the occupation within the residence be conducted in a manner which would cause the premises to differ from its residential character, either by the use of colors, materials, construction, lighting, signs or the emissions of sounds, noises, vibrations, dust, electrical interference, fire hazard, glare or nuisance to any greater extent than normally found in a residential area.
12. Utilities, Common Facilities: The use of utilities and community facilities shall be limited to that normally associated with the use of the property for residential purposes.

(E) Prohibited Uses: The following uses, by their operation or nature, shall not be permitted to operate as home occupations:

1. Motor vehicle repair or service.
2. Hairdressing, barbering, or any other cosmetology uses.
3. Firearm or ammunition sales, including by mail order.
4. Uses involving the storage or use of chemicals, solvents, mixtures, or materials that are corrosive, toxic, flammable, an irritant, a strong sensitizer or other similar industrial materials. (Ord. 827-17, 8-1-2017)

(F) Noncompliance; Void: The reviewing authority, pursuant to section 6-2-20, "Revocation Of Permits", of this title, may void any permit for a home occupation for noncompliance with conditions set forth in the approving permit. Notice shall be given to the permittee prior to any such action taking place. (Ord. 768-08, 8-19-2008; amd. Ord. 827-17, 8-1-2017)