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TOWN OF LEWISBORO
Building Department
79 Bouton Road
South Salem, NY 10590

**TOWN OF LEWISBORO, WESTCHESTER COUNTY
BUILDING DEPARTMENT
TREE PERMIT APPLICATION**

DATE: _____ APPLICATION # _____

PROPERTY OWNER/ADDRESS _____

PROJECT ADDRESS _____

SHEET _____ BLOCK _____ LOT _____ ZONING DIST _____

PHONE # _____ EMAIL _____

CONTRACTOR: (n/a/ph) _____

WEST COUNTY LICENSE # _____ COPY OF WEST CTY LIC & INSURANCES MUST BE PROVIDED

List of Trees Proposed to be Removed

Species	Size (dbh) @ 4.5 feet above ground	Distance in Feet from House	Condition (good, fair, dead, diseased)	Reason for Removal (hazard, tree in way of planned development, etc.)
1.				
2.				
3.				
4.				
5.				

If additional space is needed, please attached a separate spreadsheet containing the information required above. Please note that the condition of each tree to be removed will be determined by the approval authority. You may use your own Arborist to evaluate a tree's condition and submit the arborist's findings with your application, however, the final determination will be made by the approval authority.

Total # of trees to be removed: _____ Total # of replacement trees (if any): _____

This application shall not be considered complete until the following information is provided and attached hereto:

1. Color photographs showing the areas and environmental where trees are proposed to be removed, with sufficient detail to identify the remaining trees in the area after the work is completed.
2. A sketch (or survey to be submitted by the applicant if subdivision or site plan is involved) of the boundaries of the subject property and that section to be disturbed, showing the number, location and common name of all trees to be removed, the tree caliper and the distance of each tree to nearby structures, roads, or other landmarks which will enable the tree(s) to be easily identified. Access roads, skid roads and loading areas must also be identified.
3. If known, the identification of a wetland boundary and buffer boundary.
4. Trees to be removed has been marked in the field by the owner/agent with use of a brightly colored fluorescent ribbon.
5. Proof of insurance as required by the approval authority under Chapter 203 of the Town Code.

Owner's Authorization and Certification

The Undersigned (owner) agrees to comply with the Town of Lewisboro Code, Chapter 203 Tree Preservation (<https://ecode360.com/11023857>), regarding tree removal (the "Tree Ordinance"). The owner hereby grants permission to the Town of Lewisboro for Town employees, consultants and/or designees to enter the above property to inspect the trees for which removal is being requested. By making this application, the owner agrees to indemnify and hold harmless the Town, its officers, employees and designees or agents against any damage or injury that may be caused by, or arise out of, any entry onto the subject property in connection with the processing of this application.

The owner hereby acknowledges that any false or misleading statements or information provided on this form or to the approving authority shall result in the invalidation of any previous authorization. In addition, the owner shall be subject to the penalties and sanctions set forth in the Tree Ordinance for any activities conducted without a required tree permit.

The completion of this form does not bestow any rights, privileges, licenses, permits or other entitlements upon the owner or applicant and does not relieve the owner/applicant from compliance with all applicable laws, rules and regulations of the Town of Lewisboro.

Signature of Owner

Print Owner's Name

Date

FEE = \$150 TREE PERMIT FEE: _____

CK#: _____

RECEIPT #: _____

I confirm that I understand my responsibilities of all provisions of Town of Lewisboro Building Code & Zoning Laws, NYS Uniform fire Prevention and Building Codes and NYS Department of Labor requirements whether specified or not. The town of Lewisboro Code & Laws can be researched at www.lewisborogov.com.

Name of Contact Person

Signature of Contact Person

Daytime Telephone Number

Email Address

FOR TOWN USE – PLEASE DO NOT WRITE BELOW THIS LINE

Determination by Approval Authority (check all that apply):

- ☐ Tree removal w/in a wetland or wetland buffer as defined in Chapter 217 of the Town Code
- ☐ Tree removal on a slope exceed a grade of 15%
- ☐ Clear-cutting as defined in Chapter 203 of the Town Code
- ☐ Removal of a specimen tree as defined in Chapter 203 of the Town Code
- ☐ Tree removal involving a protected native plant as defined by the NYSDEC

Is a Tree Permit Required? ☐ Yes ☐ No

Is an Environmental Questionnaire Required? ☐ Yes ☐ No

Is a Wetland Permit Required? ☐ Yes ☐ No

If the proposed tree removal requires a Wetland Activity Permit, a separate Tree Permit shall not be required; this form shall serve as the Wetland Permit Application Form and the Wetland Activity Permit, if issued, shall serve as the Tree Permit.

Notes: _____

Approval Authority: _____
(Print Name)

(Signature)

(Date)

PERMIT APPROVED _____ **PERMIT No** _____ **DATE** _____

CERTIFICATE APPROVED _____ **C/C #** _____ **DATE** _____