



Mount Pocono Borough
1361 Pocono Blvd., Suite 100
Mount Pocono, PA 18344
P: 570-839-8436 F: 570-839-0981

**Must submit original plus
16 copies of Application, Plans, &
Supporting Documentation**

APPLICATION FOR PUBLIC HEARING

APPLICANT NAME: _____

Mailing Address: _____

Phone Number: _____

Email: _____

PROPERTY OWNER NAME: _____

Mailing Address: _____

Phone Number: _____

ATTORNEY (if represented): _____

Mailing Address: _____

Phone Number: _____

Email: _____

If Applicant is not the Property Owner, state Applicant's authority to submit this application: _____

ADDRESS OF SUBJECT PROPERTY: _____

PARCEL ID NO.: _____ **ZONING CLASSIFICATION:** _____

PRESENT USE OF PROPERTY: _____

APPLICATION MUST INCLUDE:

- ✓ **PROOF OF OWNERSHIP or PROOF OF AUTHORITY FROM OWNER TO SUBMIT APPLICATION**
- ✓ **SITE PLAN OF PROPERTY - SITE PLAN MUST BE DRAWN TO SCALE, INDICATING LOCATION AND SIZE OF IMPROVEMENTS, BOTH PROPOSED AND EXISTING, RELATION TO EXISTING STREETS OR ROADS, BUILDINGS, ETC.**
- ✓ **DOCUMENTATION IN SUPPORT OF THE APPLICATION**
- ✓ **REQUIRED FEE (see Borough fee schedule)**

THE APPLICANT HEREBY REQUESTS A PUBLIC HEARING BEFORE:

The Zoning Hearing Board (check all that apply):

- _____ Appeal from a determination of a Municipal Official **(complete section 1 only)**
_____ Request for a Special Exception **(complete section 2 only)**
_____ Request for a Variance **(complete section 3 only)**
_____ Validity challenge to a land use ordinance **(complete section 4 only)**

The Borough Council (choose one):

- _____ Request for a Conditional Use **(complete section 5 only)**
_____ Appeal involving STR Licensing Ordinance **(complete section 6 only)**

The UCC Board of Appeals:

- _____ Appeal to UCC Board of Appeals **(complete section 7 only)**

1. Appeal of a determination of a Municipal Official:

- a. The Municipal Official who made the determination from which this appeal is taken is:

_____ Zoning Officer _____ Municipal Engineer

- b. Type of determination:

_____ Zoning Ordinance _____ Preliminary Opinion
_____ Floodplain Ordinance _____ Transfer of Development Rights
_____ Stormwater Management _____ Other (explain): _____

- c. Attach a complete copy of the determination in question.

- d. Describe why you believe the determination is erroneous: _____

2. Request for a Special Exception:

- a. Type of use for which a Special Exception is requested: _____

- b. The requested Special Exception is authorized by Chapter(s) _____
Section(s) _____ of the Mount Pocono Borough Code of Ordinances.

3. Request for a Variance:

- a. Type of Variance sought: _____ dimensional variance _____ use variance
- b. List the Section(s) of the Mount Pocono Borough Zoning Ordinance from which the Variance(s) is/are requested: _____
- c. Describe the unnecessary hardship created by unique conditions of the property that justify the Variance: _____

- d. Extent of Variance requested (*e.g., Ordinance requires X, Applicant requests Y*): _____

4. Validity challenge to a land use ordinance:

- a. Ordinance(s) challenged: _____
- b. Describe in detail the nature of the challenge (attach additional pages if necessary): _____

5. Request for a Conditional Use:

- a. Type of use for which a Conditional Use is requested: _____
- b. The requested Conditional Use is authorized by Chapter(s) _____
Section(s) _____ of the Mount Pocono Borough Code of Ordinances.

6. Appeal involving STR Licensing Ordinance:

- a. This appeal is from the Zoning Officer's or Code Officer's determination:
_____ to deny an application for a new STR License
_____ to deny an application to renew a STR License. Prior STR License No. _____
_____ to revoke a STR License. Prior License No. _____
_____ appeal from violation of STR Ordinance/License
- b. Attach a complete copy of the determination in question.
- c. Detailed reason or basis for the appeal: _____

- d. Relief sought: _____

7. UCC Board of Appeals:

a. What type of relief are you requesting?

_____ a variance

_____ an extension of time

_____ appeal of BCO's
decision (attach a copy)

b. For an appeal of BCO's decision, which factor below best describes your contention:

_____ the true intent of the Act or Code was incorrectly interpreted

_____ the provisions of the Act do not apply

_____ an equivalent form of construction is to be used

c. For an appeal of BCO's decision, attach a complete copy of the decision in question.

d. State the specific section(s) of the Act or Code from which relief is being sought.

Acknowledgement and Certification

The Applicant acknowledges that all material and information submitted with this application will become the property of Mount Pocono Borough and will not be returned except as provided by the Mount Pocono Borough Code of Ordinances or by applicable law. The Applicant further agrees to reimburse Mount Pocono Borough for all costs incurred by the Borough in processing this Application (including, but not limited to, filing fees and hearing costs) to the extent that the costs exceed the filing fee.

The Applicant hereby certifies that all information, data, and statements submitted on or with this Application are true and correct to the best of the Applicant's knowledge and belief.

SIGNATURE OF APPLICANT

DATE