



Cherryville Incentive Grant Program (CIGP) Application

Type Grant (check one):

☐ HVAC, ☐ Roof, ☐ interior, ☐ new business

☐ Front Façade, ☐ Rear Façade, ☐ side/rear/upper windows (# windows: _____)

Location of Property: _____

Name of Existing Business: _____

Owner's Information	Tenant's Information (if initiating the application)
Name	Name
Address:	Address
Phone:	Phone
Email	Email

☐ I have attached the completed application for a Certificate of Appropriateness (COA) for external work to be done. (COAs are required for front or rear facades or side/rear/upper windows.) Initial _____

☐ I have attached: cost estimates of the work to be done. Initial _____

☐ I have reviewed the policy and procedures for the Cherryville Incentive Grant Program administered by the Cherryville Architectural review Board and intend to follow the program guidelines. Initial _____

☐ I understand that grant funds can be used only for the project described in the application. I understand the work must be completed within four months of the date of review by the ARB (unless otherwise specified by the ARB). I understand all work must be completed according to state and local building codes and ordinances and approved, when necessary, by the proper authorities. Initial _____

☐ I understand that this application ***must*** be reviewed ***before*** any work is done on the project and that no projects will be funded if work was done before the application was approved. I also agree to provide receipts, invoices, and records to document all work performed on this project in order to receive reimbursable grant funding. Initial _____

☐ If the expected total amount of the project is under \$15,000, I will request quotes from three local contractors. Initial _____

☐ If I am a tenant, I understand that as a tenant applying for this grant that I must stay in the property I am improving for two years from the date the grant funds are dispersed to me or repay the City of Cherryville. Initial _____

Signature of Tenant (if a tenant is initiating the application)

Date

Signature of Building Owner

Date