



Town of Manhattan
PO Box 96
Manhattan, MT 59741
1-406-284-3235
office@manhattanmt.gov

Permit for Amusement for Gain in Manhattan Parks

- Permit required for any event for which a charge or gain is made.
- If a gazebo or pavilion in the Park is going to be used, applicant must reserve the structure prior to the event.
- Please allow at least three (3) business days for approval.

Business/Entity Name:
Primary Contact Person:
Phone Number:
Mailing Address:
Email Address:
Business Type:
Park Area Requested:
Date and Time Requested:
Number of Customers Anticipated:
Will a tent, canopy, inflatable*, or temporary structure be used:
Will alcohol be available: Open container permit required.

*Inflatable structures and structures that shall bear weight of more than a canopy require liability insurance held by the applicant, and the Town of Manhattan shall be named as an additional insured.

Liability Insurance

Business or individual applicant shall maintain \$1,500,000.00 liability insurance, \$750,000.00 per occurrence, additionally insuring the Town of Manhattan, its officers, and agents as well as the group against loss and liability for damages including, but not limited to, personal injury, death, or property damage arising out of, or in connection with the use of the facility and/or park. The insurance must be in place and the applicant shall provide proof of insurance satisfactory to the Town of Manhattan prior to the commencement of the use covered by this permit, or the use will not commence as scheduled.

Send copy to: office@manhattanmt.gov, fax to 406-284-2090 or mail to:

Town of Manhattan
PO Box 96
Manhattan, MT 59741

Additional Information:

- The applicant will adhere to all Town of Manhattan Park Rules.
- The applicant is responsible for all attendees' adherence to the Town of Manhattan Park Rules.

I certify the information on this application is true and to the best of my knowledge.

Applicant Signature

Date

FOR OFFICE USE ONLY:

Date Received: _____ Received by _____

Fee Paid: YES / NO

Granted: YES / NO

Insurance Certificate Received: YES / NO

Additional Comments by Mayor/designee: _____

Park Rules

Manhattan Town Code 7-11-3: PARK RULES:

Other than set forth below, additional rules may be adopted from time to time by resolution of the Town Council.

A. Definition: "Parks" shall mean all parks, trails, and open spaces owned or leased by the Town of Manhattan and any private land dedicated for public use.

B. Camping And Overnight Parking:

1. It is unlawful to camp, sleep, or park overnight in any park or parking lot associated with the park.
2. The Town of Manhattan may grant an exception to this provision for special public events.

C. Motorized Vehicles:

1. No person shall operate a motor vehicle within the boundaries of a town park except in parking lots.
2. This rule does not apply to emergency or maintenance vehicles or vehicles necessary for use by the handicapped.

3. No one shall clean, wash, or perform any motor vehicle maintenance in any park.

4. No one shall drain or dump waste from any vehicle in any park.

D. Fires:

1. No person shall ignite or maintain a fire within a park except in a designated barbecue unit or the ice skating warming barrel.

E. Pets:

1. Horses are not permitted in any park.
2. Dogs will be on leashes in any park except in designated off leash areas such as Linear park in the Farmstead Addition.

F. Littering:

1. Littering in parks is prohibited.
2. All food and animal waste shall be disposed of in a garbage can or other receptacle designed for such purposes.

G. Amusement For Gain:

1. No amusement for gain or for which a charge is made can be conducted in a park without a permit granted by the Town of Manhattan.
2. Such amusement must be conducted in accordance with all park rules.

H. Firearms, Projectiles, Golf, Archery, Etc.:

1. All firearms are prohibited except duly authorized law enforcement personnel.
2. No one shall hit golf balls, engage in archery, or throw spears in any park.

I. Sound Amplification:

1. No one shall use, operate, or play any device producing sound at a volume that is audible at a distance of over thirty feet (30') except if a permit is granted by the Town of Manhattan.

J. Posting Of Signs:

1. No one shall post, paste, paint, or affix any placard, bill, notice, or sign upon any structure or thing within any part of a park.

K. Fireworks:

1. Fireworks are prohibited in all parks.

L. Trail Use:

1. Pedestrians, bicycles, skateboards, roller skates or rollerblades can use all trails.
2. No motorized vehicles shall be allowed on the trails, except as set out above.

M. Alcoholic Beverages:

1. The possession of alcoholic beverages is prohibited in all parks except those issued a permit.
2. Members of groups or organizations, or individuals may request an alcoholic beverage permit issued by the Town of Manhattan.

N. Penalties: Violation of this section shall be a municipal infraction, punishable as set forth in title 1, chapter 4 of this code. (Ord. 10-001, 4-13-2010)

Resolution 20-003

1. All organizations and groups will provide the Town of Manhattan with a schedule of events.
2. No motor vehicles are allowed within the boundaries of the park, and any equipment used for maintenance of the fields will be approved by the Park Maintenance Supervisor.
3. All equipment must be picked up and stored off of the grass at the end of the event.
4. All groups and/or sporting organizations will not abuse or damage Town property and equipment meant for public enjoyment of the parks, including, but not limited to turf, sprinklers, picnic tables, benches, gazebo, and fences.