

CITATION NO. _____
STATE OF TEXAS § IN THE MUNICIPAL COURT
VS. § CITY OF ALVARADO
§ JOHNSON COUNTY, TEXAS
OFFENSE(S): _____

DEFENDANT'S NOTIFICATION OF DIFFICULTY IN PAYING FINE/COSTS

This form **MUST** be accompanied by a Community Service/Reduction in Payment Application. Please fill out this form legibly and completely. Do not leave any items blank and explain your situation in detail.

Defendant's Mailing Address: _____

Defendant's Mobile Number: _____

Defendant's Email: _____

I am having difficulty PAYING the fines/costs in compliance with the court order because:

I am paying \$ _____ today. I have previously paid \$ _____ of the total due.

I request: _____ an extension of my payment / change in payment due date to ____/____/____.

_____ a change in my monthly payment amount to \$ _____.

_____ an extension of time to complete my community service (CS) to ____/____/____.

I have completed _____ hours of CS and *a copy of my CS card reflecting such is attached.*

_____ to change my payment plan / extension to community service because I am now indigent.

Submitted on _____, 20____.

Defendant Signature (*No typed signatures*)

Clerk: _____