

City of Giddings

Event Application

(Date Modified: 09/22/2025)

Public Event: _____

Private Event: _____

Name of Requester: _____ Contact Phone Number: _____

Email of Requester: _____

Location of Event: _____

Date(s) of the Event: _____ Time(s) of the Event: _____

Number of People at Event: _____ Will Alcohol be Consumed: YES / NO

Barricades Needed: Yes or No

Description of Event in detail: _____

The above information is true and correct to the best of my knowledge. By signing below, I acknowledge that I must be present during the above event date(s) and time(s), and will do my best to ensure all ordinances and laws are abided by.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Application reviewed by: (initial only)

_____ Director of Public Services

Approved: YES / NO

Date: _____

_____ Police Chief

Approved: YES / NO

Date: _____

Conditions of Approval: _____

Events Protocol

- The requester shall pick up the event application from the city secretary's office
- The requester shall complete the application and return the completed application to the city secretary's office for review
- The Police Chief and Director of Public Services will approve or disapprove the event application
- If any public streets are to be closed, the requester shall provide a map of any street(s) to be closed to the city secretary's office
- Event requester will assure venue is returned to original state and assumes responsibility for vendor clean up.

Requirements For Hosting Events Inside The City Limits

- Liability Insurance
- Portable Restrooms
- Trash Pick Up and Removal
- Trash and food waste pick up and removal.
- Street Closures
- Security / EMS
- Texas Alcohol and Beverage Commission (TABC) rules and regulations SHALL be followed at all times during any special event





