



City of Clatskanie
Annexation Application

APPLICATION INFORMATION:

Applicant: _____

Address: _____

Phone: _____ Mobile _____

Property Owner (if different from above): _____

Address: _____

Phone: _____ Mobile _____

GENERAL INFORMATION:

Site Address or Property Location: _____

Project Description: _____

Map/Tax Lot No.: _____ Zone: _____ Site Size: _____ ☐ SQ FT. ☐ Acre

Description of Land to be Annexed: (Legal Description)

ATTACH THE FOLLOWING INFORMATION

1. Map of the site;
2. Property description;
3. Copy of deed;
4. Petition for annexation (reference ORS 222.125);
5. Electors consent (reference ORS 222.125); and
6. Proof of ownership or authority to make application (i.e. tax assessor record or title). All property owners must sign the subject land use petition.
7. Any other information as required by the City to process this application

I hereby certify under penalty of perjury and false swearing that the information I have provided is true and correct and further that I am the sole owner of the property identified herein or I am authorized by ALL the owners to make this application and proof of said authorization is attached.

Applicants Signature

Date

Owner Signature

Date

FOR OFFICE USE ONLY:

Receipt No.: _____ Fee: _____ Hearing Date: _____ Staff Member: _____

PETITION FOR ANNEXATION TO THE CITY OF CLATSKANIE, OREGON

DO NOT SIGN THE ANNEXATION PETITION UNTIL YOU HAVE CAREFULLY READ THESE INSTRUCTIONS.

Attached is a Petition for Annexation to the City of Clatskanie, Oregon. When it is completed and signed, it becomes a legal document requesting that your property be annexed to the City of Clatskanie.

In order to become a part of the City of Clatskanie, you must complete the attached Petition and sign your name. **Please sign your name as it appears on your property deed.** A signature must be included for each name that appears on your property deed.

Anyone who signs as agent, guardian, or trustee for another person must provide the City with documentation of his or her authority to act for that person. In the case of a corporation, or business, the person who is authorized to sign legal documents for the firm may sign the annexation petition.

Please complete the petition thoroughly. An incomplete petition will delay processing of your request.

For additional information, please call City Hall at (503) 728-2622, between the hours of 9:00 a.m. and 5:00 p.m.

FOR OFFICE USE ONLY:

Receipt No.: _____ Fee: _____ Hearing Date: _____ Staff Member: _____

Annexation to the City of Clatskanie, Oregon

PETITION

To: The Common Council of the City of Clatskanie, Oregon

We, the undersigned owner(s) of the property described below, hereby petition for and give our consent to annexation of the property to the City of Clatskanie.

The property legal description to be annexed is attached as Exhibit A.

Street Address of Property (if assigned)

Tax Account Number of Property

1. _____
Print Owner Name

Signature of Owner

2. _____
Print Owner Name

Signature of Owner

3. _____
Print Owner Name

Signature of Owner

4. _____
Print Owner Name

Signature of Owner

Please send all correspondence to:

Name: _____

Mailing Address: _____

City, State, Zip: _____

Contact Number: _____

We agree that this consent shall be irrevocable and is a covenant and runs with the land, and is binding on our heirs, assignees, or successors in interest.

The foregoing instrument was acknowledged before me this _____ day of _____,
20____ by _____.

Notary Public for Oregon

My commission expires: _____

FOR OFFICE USE ONLY:

Receipt No.: _____ Fee: _____ Hearing Date: _____ Staff Member: _____

Electors consent to annexation to the City of Clatskanie, Oregon

**DO NOT SIGN THE ANNEXATION PETITION UNTIL YOU HAVE
CAREFULLY READ THESE INSTRUCTIONS**

The following page is Electors Consent to Annexation to the City of Clatskanie, Oregon. When it is completed and signed, it becomes a legal document consenting to annexation to the City of Clatskanie.

In order to become a part of the City of Clatskanie, you must complete the attached consent and sign your name(s). You must be an elector. **Please sign your name as you did when you registered to vote.** A woman should sign her own name. For example "Mary A. Jones", not "Mrs. John A Jones".

**Please complete the form thoroughly. An incomplete
Form will delay processing of your request.**

For additional information, please call City Hall, at (503) 728-2622, between 9:00 a.m. and 5:00 p.m.

FOR OFFICE USE ONLY:

Receipt No.: _____ Fee: _____ Hearing Date: _____ Staff Member: _____

Annexation to the City of Clatskanie, Oregon

ELECTORS CONSENT

To: The Common Council of the City of Clatskanie, Oregon

We, the undersigned elector, who resides on the subject property, hereby consent to annexation of the property to the City of Clatskanie.

The property legal description to be annexed is attached as Exhibit A.

Street Address of Property (if assigned)

Tax Account Number of Property

1. _____
Print Name

Signature of Elector

Residence Address

Voting Precinct Number

Mailing Address (If different from residence)

Date Signed

City, State, Zip

Telephone Number

I agree to waive the one-year time limitation on this consent established by ORS 222.173, and that this consent shall be effective and continue until annexation to the City of Clatskanie occurs.

Signature of Elector

The foregoing instrument was acknowledged before me this _____ day of _____,
20____ by _____.

Notary Public for Oregon

My commission expires: _____

FOR OFFICE USE ONLY:

Receipt No.: _____ Fee: _____ Hearing Date: _____ Staff Member: _____