



AB 2533 Application

Property & Applicant Information

Property Address: _____

Owner Name: _____

Applicant Name (if different): _____

Phone: _____ Email: _____

Year of Construction: _____

Type of Unit: ☐ ADU ☐ JADU

Square footage of unit: _____ # of bedrooms: _____ # of Bathrooms: _____

How was the unit created?

☐ Garage Conversion ☐ New Detached ☐ Addition Conversion of SFD

Other: _____

Eligibility Questions

1. Do you have evidence that the unit was constructed before 1/1/20?
☐ Yes ☐ No
2. Does the application include an addition other than the area constructed prior to 1/1/20?
☐ Yes ☐ No
3. Is the unit currently occupied or habitable?
☐ Yes ☐ No
4. The unit is not and will not be offered or rented out to any individual for less than 31 days (i.e. short-term rental, Air BnB)?
☐ Yes ☐ No

5. Does the unit have its own independent exterior access?
☐Yes ☐No
6. Does the unit include its own independent kitchen (cooking facilities and sink)?
☐Yes ☐No
7. Does the unit include its own independent bathroom (toilet, sink, and shower), or have access to the attached primary unit's bathroom through the interior connection if application is for a JADU?
☐Yes ☐No

To be eligible, documentation will need to be submitted showing proof that the ADU or JADU was constructed/converted before January 1, 2020. The construction/conversion date may be established with one or more of the following forms of documentation:

- The County Assessor's initial date recognizing the unpermitted dwelling unit
- Escrow documents identifying the unit and the year of construction
- Prior official Building, Planning, or Code Enforcement records of the unit
- Real estate transfer disclosure forms for unpermitted unit
- Other documents (Reviewed case-by-case. Narrative required to demonstrate proof)

Submittal Requirements

- ☐ ADU covenant (Provided by Planning staff after submittal. Recordation required before final)
- ☐ Site Plan (Showing location, size & setbacks)
- ☐ Floor Plan (Showing layout & all spaces labeled)
- ☐ Elevation Plans (or photos of all sides)
- ☐ Proof of construction (before January 1, 2020)
- ☐ Completed Substandard Housing Inspection Checklist
- ☐ Pay application fee (This fee is non-refundable)

Inspection Requirements

A "Substandard Housing Inspection Checklist" must be completed by a California-licensed General Contractor (B License), Architect, or Engineer. If any violations are found, plans are required to be submitted and permits obtained to correct them.

Note: Before applying, homeowners may obtain a confidential third-party code inspection from a licensed contractor to determine the unit's existing condition or potential scope of improvements.

Per the inspection report provided by a licensed contractor or architect, the structure was found not to contain any substandard conditions as defined in California Health and Safety Code §17920.3, and no immediate threats to life, health, or safety were observed.

Issuance of this AB253 ADU permit does not imply that the City has conducted any inspection, verification, or approval of the method of construction, materials used, or compliance with current building, or other applicable codes.

The City assumes no responsibility or liability for the existing construction or for any defects, deficiencies, or nonconformities that may exist. The approval is limited to acknowledgment that the structure is not substandard and does not pose imminent danger to occupants or the public.

Owner Declaration

I declare under penalty of perjury that the information provided above is true and accurate. I understand that providing false information may result in denial of the application.

Owner's Name: _____

Owner's Wet-Signature: _____ Date: _____