

Agent Authorization for Contractor

Company Name: _____

Contractor's Name: _____

License Number: _____ Email: _____

The employee(s) listed below are authorized to apply for the City of Sacramento Community Development Department building permit on behalf of the above identified licensed contractor.

The City of Sacramento Community Development Department may retain a copy of this form for our records. The form with the most current date shall supersede all previous authorizations on file and remain in effect until a new form is filed by the contractor, or a written notification is submitted to the department by the contractor revoking any and all previous authorizations.

I understand that it is the licensed contractor's responsibility to provide a copy of this form with each building permit application. If a copy of this form is not provided at the time that a building permit application is filed, an agent(s) of the above identified licensed contractor may not apply for a building permit.

Print Name(s) of authorized employees:

- | | |
|----------|-----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

Authorized Signature of Licensed Contractor: _____ Date: _____

****A copy of the Contractor's driver's license, notarization form, or other verification acceptable to the agency is required to be presented when the permit is applied for to verify the Contractor's signature****

State of California, County of _____. On _____ before me,
_____ (Notary Public) personally appeared _____, who
proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that
by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed
the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.

Signature: _____ (Seal)

Staff Use Only

- Contractor's Driver's License or Signed Photo ID Verified? ☐ YES ☐ NO (If no, continue to step 2.)
- Contractor had this form notarized? ☐ YES ☐ NO (If no, agent cannot sign for Contractor.)