



Solicitation Permit Application

Please return this completed request to City of Davis Finance Department

23 Russell Blvd, Suite 3 Davis, CA 95616

Phone: (530) 757-5651 Email: financeweb@cityofdavis.org

Application should be submitted no less than five (5) days prior to the beginning of the solicitation period.

Please note the solicitation period is a maximum of ninety (90) days.

Section 1: Business Information (*Completed by Customer*)

Business Name: _____

Business Address: _____

Phone Number: _____ Federal ID Number: _____

Section 2: Solicitation Information (*Completed by Customer*)

The following person will be in direct charge of conducting the solicitation:

Name: _____ Title: _____

Address: _____ Phone Number: _____

1) Method(s) to be used in conducting the solicitation are as follows: _____

2) Full description of business activities: _____

3) Proposed date for the solicitations are: _____ through _____

4) If this is a non-profit please full statement of the character and extent of the charitable work being done by the applicant with the City of Davis: _____

5) The following is additional information believed by applicant to be useful to the City Clerk in determining the kind and character of the proposed solicitations **what type of product or service** will you be selling?

- 6) The following people will be participating in the solicitation. I understand that each person participating must carry a solicitation permit issued by the City of Davis City Clerk while soliciting within city limits. **Two (2) passport size photos (in color) of each person participating in the solicitation must be submitted with this application.**

	Name	Address	Phone Number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

Number of People	x	Permit Fee	+	Registration Fee	=	Total Due
	x	\$2.00	+	\$37.00	=	\$

- 7) Is the business a non-profit? (Check one) Yes No
- a) If yes, **attach copies of proof of non-profit status, either California State Franchise Tax Board (Section #23701D) or Internal Revenue Service (Section #501C3).** Registered non-profit corporations are charged a \$37.00 registration fee and \$2.00 per permit:
- b) City of Davis Business License #: _____ Control #: _____

Section 3: Terms and Conditions (*Completed by Customer*)

Please read and initial each statement.

_____ I understand that this permit only allows solicitation between the hours of 8am to 8pm and is non-refundable.

_____ I understand that this permit will not be used or represented in any way as an endorsement by the City of Davis or by any department or office thereof.

_____ No solicitor participating in this campaign shall go onto residential property to solicit if there is a conspicuous sign indicating that the residents do not desire to have their privacy disturbed.

_____ I understand that the violation of the above mentioned restrictions shall constitute a violation of this solicitation permit and subject the permit to revocation in accordance with Section 18-14 of the Davis Municipal Code.

All of the above statements are true to the best of my knowledge, information and belief:

Signature: _____ **Date:** _____

For Use by City of Davis Finance Only

Permit #: _____ **Date Issued:** _____ **Initials:** _____