

APPLICATION FOR STORAGE SHED APPROVAL

1. Name of Applicant: _____
Address of Applicant: _____
Telephone No. () _____ Fax No. () _____
Email Address: _____
2. Present Owner(s) of Land _____
Address: _____
Telephone No. () _____ Fax No. () _____
Email Address: _____
3. Do any protective covenants, easements, rights of way, deed restrictions or other similar encumbrances exist on the subject property at which the shed is to be located?
Check one: Yes () No ()
4. If yes, provide the Bergen County Clerk's Office Deed Book and page and a true copy of each such instrument.
A. Deed Book _____, Page _____. Copy attached: _____ yes
5. All information required under the Zoning / Bulk Requirement Analysis is required to be included as part of the submission in the Tabular Presentation and in Graphic Presentation, including present Ordinance regulations for Zone District for the proposed shed.
Has all information been so included?
Check one: Yes () No ()

I certify that all statements and information contained in this and all documents submitted as part of this application are true and accurate.

Signature of Applicant: _____

Date: _____

IF THE APPLICANT IS OTHER THAN THE OWNER, SET FORTH IN QUESTION #2, THE FOLLOWING MUST BE COMPLETED:

The undersigned owner of the subject property herewith grants permission to the applicant set forth above to execute and process this application.

Signature of Owner: _____

Date: _____

STORAGE SHED REVIEW APPLICATION CHECKLIST

Use this checklist as a guide for the procedural requirements that must be met by the applicant before review of the Application. Below are listed the submissions that constitute a complete Application.

	<u>Yes</u>	<u>N/A</u>
A. Application for Storage Shed Approval which must be originally signed and dated.	()	
B. Copies of any protective covenants, easements, right of way, deed restrictions or other similar encumbrance which may exist at the proposed shed location.	()	()
C. Fees & Escrow: Storage Shed Review Application Fee (\$50.00)	()	
Engineering Escrow if Required by Construction Official (\$400.00)	()	
D. Copy of Certified Survey, required to be signed and sealed, and folded to a size no larger than 10" x 14" with the title blocks showing.	()	
E. Copy of the Plan package, illustrating proposed shed location and proposed shed materials folded into separate packets not larger than 10" x 14" with the title blocks showing	()	
F. Completed and clean copy of this checklist	()	
G. Zoning Requirements and Information per item #5 of Application	()	

Does the development require any of the following:

	<u>Yes</u>	<u>No</u>
A. NJDEP Approvals	()	()

If the answer to this question is "Yes", please list the specific NJDEP approvals required:

B. Rockleigh Soil Movement/Soil Disturbance Permit	()	()
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		<u>Yes</u>	<u>No</u>	<u>N/A</u>	<u>Waiver</u>
SURVEY, CERTIFIED BY A NEW JERSEY LICENSED SURVEYOR					
<u>A.</u>	<u>Title block, containing:</u>				
	Name of address of owners or corporate officers	()	()		
	Tax assessment map designation, by block & lot	()	()		
	Street address	()	()		
	Names, address, telephone numbers, seals and signatures of the surveyors	()	()		
	Date of survey and revisions	()	()		
	Scale, not smaller than 1" = 50' and not larger than 1" = 10'	()	()		()
<u>B.</u>	<u>Graphic presentation:</u>				
	North arrow indication	()	()		
	Lot lines	()	()		
SITE PLAN / SKETCH					
<u>A.</u>	<u>Title block, containing</u>				
	Name of project	()	()		
	Name and address of applicant	()	()		
	Name and address of owner	()	()		
	Tax assessment map designation by block and lot	()	()		
	Street address	()	()		
	Dates of all plans and revisions	()	()		
	Scale of graphic presentation not smaller than 1" = 50' and not larger than 1" = 10', to match survey	()	()		()
<u>B.</u>	<u>Graphic presentation:</u>				
	North arrow with same orientation as survey	()	()		
	Note on plan that no tree is to be removed to construct shed	()	()		
	Note on plan that proposed shed height is be no greater than 15 ft in height per Borough Ordinance	()	()		

	<u>Yes</u>	<u>No</u>	<u>N/A</u>	<u>Waiver</u>
<u>C. General</u>				
Length and bearings of the lot lines of the proposed project	()	()		()
North sign	()	()		
<u>D. Building Structures:</u>				
Existing principal building or structure and all accessory buildings or structures including:				
Location	()	()	()	()
Dimensions	()	()	()	()
Proposed principal building or structure and all accessory buildings or structures including:				
Location	()	()	()	()
Dimensions	()	()	()	()
Elevations plans / Manufacturer Cut Sheet with heights indicated, materials, and colors noted	()	()	()	()
<u>E. Coverage:</u>				
Total area of lot	()	()		()
Existing Area and % property covered by structures as defined by Borough Ordinance	()	()		()
Proposed Area and % property covered by structures as defined by Borough Ordinance	()	()		()

**ZONING ANALYSIS AND INFORMATION REQUIRED PER ORDINANCE
INCLUDING THE FOLLOWING:**

	<u>Yes</u>	<u>No</u>
A. <u>Lot size, including:</u> Lot area, lot frontage and lot depth	()	()
B. <u>Existing aggregate lot coverage, including:</u> Square footage of all buildings and structures, and percentage of lot for all buildings and structures	()	()
C. <u>Proposed aggregate lot coverage, including:</u> Square footage of all buildings and structures, and percentage of lot for all buildings and structures	()	()
D. <u>Proposed shed / accessory structure materials:</u> Shed materials as Required pursuant to Rockleigh Zoning Ordinances.	()	()
E. <u>Proposed shed / accessory structure dimensions and area:</u>	()	()
F. <u>Proposed shed / accessory structure height:</u> Shed height as calculated pursuant to Rockleigh Zoning Ordinances.	()	()
G. <u>Proposed shed / accessory structure:</u> Front yard setback, side yard setback, and rear yard setback	()	()
H. <u>Proposed shed location:</u> Located on property and note on plan stating that shed is not visible from municipal roadway or rights-of-way	()	()
I. <u>Proposed shed drainage impacts:</u> Located on property so no drainage impacts area create for adjoining lots, municipal roadways, and municipal rights of way and note on plan stating the same.	()	()
J. <u>Proposed shed location:</u> Located on property so no trees are removed (Pruning is permitted.) with a note stating the same	()	()