

VARIANCE APPLICATIONS

CHECKLIST

- ___ Application form (22 copies).
- ___ Plats or plans (22 copies) signed and sealed by a NJPLS or NJPE, or Registered Architect, if required by law, and folded into 8ths with title box revealed.
- ___ Scale of not less than 1" equals 100', one of the following four standard sheet sizes (8-1/2"x13"; 15"x21"; 24"x36"; or 30"x42").
- ___ Key map of less than 1" equals 2,000 feet.
- ___ Title block:
 - ___ Name of subdivision or development, Califon Borough, Hunterdon County.
 - ___ Name, title, address and telephone number of subdivider or developer.
 - ___ Name, title, address and license number of the professional or professionals who prepared the plot or plan.
 - ___ Name, title and address of the owner or owners of record.
 - ___ Scale.
 - ___ Date of original preparation and of each subsequent revision thereof and a list of specific revisions entered on each sheet.
- ___ Acreage figures (both with and without areas within public rights-of-way) and north arrow.
- ___ Approval signature lines.
- ___ Existing block and lot number(s) and the lot(s) to be subdivided or developed as they appear on the Borough Tax Map.
- ___ Subdivision or development boundary line (heavy solid line).
- ___ The locations of existing and proposed property lines (with bearings and distances), streets, structures (with their numerical dimensions and an indication as to whether existing structures will be retained or removed), parking spaces, loading areas, driveways, watercourses, railroads, bridges, culverts, drain pipes, any natural features such as wetlands and treed areas, and any historic features such as family burial grounds and buildings more than 50 years old, both within the tract and within 200 feet of its boundary.
- ___ The location and width of all existing and proposed utility easements, the use(s) for which they are intended, and the manner in which the easements will be controlled.
- ___ Zoning districts affecting the tract, including district names and requirements.
- ___ Proposed buffer and landscaped areas.
- ___ Delineation of flood plains, including both floodway and flood fringe areas.



BOROUGH OF CALIFON
HUNTERDON COUNTY, NJ
PLANNING/ZONING BOARD
Variance Application

Date Received _____

Applicant's Name _____

Application Fee Paid \$ _____ Date Received _____

Review Escrow Deposit Paid \$ _____ Date Received _____

Type of Application (Check applicable matter below):

N.J.S.A. 40.55D-70 (a) Appeal _____

N.J.S.A. 40.55D-70 (b) Interpretation or Special Questions _____

N.J.S.A. 40.55D-70 (c) Hardship Variance _____

N.J.S.A. 40.55D-70 (d) Special Reasons Variance _____

N.J.S.A. 40.55D-36 (no frontage on Public Street) _____

**IMPORTANT: FOR APPLICATIONS INVOLVING SITE PLAN, SUBDIVISION OR
CONDITIONAL USE APPROVALS, THE APPLICABLE PLANNING/ZONING BOARD
CHECKLISTS, FORMS AND PROCEDURES SHALL ALSO BE UTILIZED.**

1. Name of applicant, address, telephone number , and email _____

2. Attorney's name, address, telephone number, and email (if applicable): _____

3. Name of present owner, address, telephone number , and email _____

4. Interest of applicant, if other than owner _____

5. Location of subject lot: Number and Street: _____

Block _____ Lot(s) _____ Zone District _____

6. Permission to: (Check applicable):

(a) Alter or add to existing building _____ (b) Construct new building on vacant land _____

(c) Change from existing use _____ (d) Subdivide land creating one or more
nonconforming lots _____ (e) Other _____

7. Proposed building or use is contrary to the following Section(s) of Chapter 16, Land Use: Section _____

Brief Description _____

8. Dimensions of lot _____ acres _____ square feet _____

9. Dimensions of existing building _____ square feet _____

10. Dimensions of proposed addition _____ square feet _____

11. Date of Building Permit denial or other action appealed from _____
(Copy to accompany application)

12. Has there been a previous application relating to lot? _____ Date _____

Action taken _____ *Attach resolution*

13. Have conditions changed since previous application? _____

If so, explain: _____

14. Have efforts been made to acquire additional land to be joined with subject premises?
(if applicable)

Explain: _____

15. Explain reasons why relief should be granted (attach narrative giving complete factual and legal contentions).

16. Waiver of Attorney: The applicant hereby waives his right to legal representation before the Board upon hearing of this application and declares his intention to appear for himself. *Note: Corporations, LLC's or partnerships must be represented by an attorney licensed to practice in New Jersey.*

Signature of Applicant _____

17. Owner(s) Authorization: The owner(s) of the subject premises consent(s) to said application and agree(s) to be bound by action taken thereon.

Signature of Owner

Notary

18. Taxes on the subject premises have been paid through _____, 20____.

Signature of Tax Collector _____

19. Attached are copies of all easements, agreements and restrictions affecting the subject premises, including those proposed by Applicant in connection with this application.

20. I hereby certify that the above information is correct to the best of my knowledge.

Date _____ Signature of Applicant _____

Notary