

Planning Application

City of Tempe
Community Development Department
31 East 5th Street, Garden Level, Tempe, Arizona 85281
(480) 350-4311 Fax (480) 350-8677
Planning Fax (480) 350-8872
<http://www.tempe.gov/planning>



All applications must be accompanied by the required plans, submittal materials, and correct fee(s)

PROJECT INFORMATION – REQUIRED

PROJECT NAME		EXISTING ZONING	☐
PROJECT ADDRESS		SUITE(S)	☐
PROJECT DESCRIPTION (provide required project data on reverse side of submittal form)		PARCEL No(s)	☐

PROPERTY OWNER INFORMATION – ALL BOXES REQUIRED (EXCEPT PRELIMINARY SITE PLAN REVIEW, APPEALS AND SIGN TYPE K)

BUSINESS NAME		ADDRESS			
CONTACT NAME		CITY	STATE	ZIP	
EMAIL		PHONE 1	PHONE 2		

I hereby authorize the applicant identified below to process this application (as described above and in the supporting materials) for my property located at the project address identified above, and to take all action related to the request, including documentation and submittal of technical information required by the City of Tempe, Community Development Department, Planning Division.

PROPERTY OWNER SIGNATURE	X	DATE
In lieu of owner signature on this form, attach a written statement signed and dated by the owner that authorizes the applicant to file the specific applications. application(s) or attach written statement authorizing the applicant to file specific applications.		

APPLICANT INFORMATION – REQUIRED

COMPANY / FIRM NAME		ADDRESS			
CONTACT NAME		CITY	STATE	ZIP	
EMAIL		PHONE 1	PHONE 2		

I hereby attest that this application is accurate and the submitted documents are complete. I acknowledge that if the application is deemed to be incomplete it will be returned to me without review, to be resubmitted with any missing information.

APPLICANT SIGNATURE	X	DATE
---------------------	---	------

BUSINESS INFORMATION – REQUIRED FOR USE PERMITS & SIGN DPRs

BUSINESS NAME		ADDRESS			
CONTACT NAME		CITY	STATE	ZIP	
TYPE OF BUSINESS		PHONE	EMAIL		

PROJECT INFORMATION (used for fee assessment)

# OF LOTS REQUESTING AN ENTITLEMENT		PRELIMINARY SITE PLAN REVIEW REQUIRED FOR: Annexations, General Plan Amendments, Zoning Amendments, PAD and Major DPR	
CM/CE #		ADMINISTRATIVE APPLICATION	
REQUIRED FOR: Unauthorized Work/Construction, Installation or Use without permits		GENERAL PLAN AMENDMENT	
TOTAL # OF PROPOSED LOTS / TRACTS / CONDO UNITS		ZONING MAP AMENDMENT	
REQUIRED FOR: Plats/Lot Splits/Lot Combinations/Lot Line Adjustments/Condominium Plats		PLANNED AREA DEVELOPMENT	
CURRENT ZONING		DEVELOPMENT PLAN REVIEW MAJOR / DEVELOPMENT PLAN REVIEW MINOR	
PROPOSED ZONING		# of USE PERMIT / USE PERMIT STANDARD (each standard requested for change is separate use permit standard)	
GROSS ACRES		# OF VARIANCES	
REQUIRED FOR: General Plan Amendment, Pad & Development Plan Review (actual property boundaries, <u>excludes existing ROW</u> , i.e. not measured to the ½ street or alley)			
NET ACRES			
REQUIRED FOR: Zoning Amendment (same as gross unless ROW is to be dedicated)			

Know Your Rights Arizona Revised Statutes (ARS) and Your Request

For additional information on Municipal Regulations see AZ Revised Statutes- Title 9, Chapter 7, Article 4 <https://www.azleg.gov/arstitle/>

Revised 06/18/2024